



Smithtown Central School District

Smithtown High School West

100 Central Road, Smithtown, NY 11787

John Coady
Principal
(631) 382-2900

Mark Secaur, Ed.D.
Superintendent of Schools

August 31, 2023

Dear Parents, Guardians and Students,

We hope that this letter finds you and your family well and relaxed in the waning days of summer vacation. It is with great pleasure that we extend a warm and enthusiastic welcome to members of our new freshman class along with all our returning students and the students new to our school. We are looking forward to another exciting year at Smithtown High School West!

As we prepare our students to meet the challenges of an increasingly complex and competitive world, it is crucial that we must acknowledge the importance of academic achievement in meeting these obstacles. Academic credentials open doors of opportunity for our students. We strongly urge all of our students to strive to earn either an Advanced Regents Diploma, an Advanced Regents Diploma with Honors, or an AP Capstone Diploma so they will be better prepared to meet the exciting challenges of the 21st century. We hope that each of our students choose to further develop their social and emotional development by participating in our wide array of extra-curricular programs, which includes but is not limited to clubs, athletics, music and fine arts and service opportunities. We are very much looking forward to watching our students enjoy the offerings of our comprehensive high school program!

As we approach the opening of school, we would like to extend the following information and reminders to you:

- The first day of school is Wednesday, September 6, 2023. Students will follow their “A Day” schedule.
- The regular school day is from 7:20 a.m. - 2:03 p.m. Please click here for the [2023 - 2024 Regular Bell Schedule](#).
- Student schedules are now available on the Parent Portal.
 - **Extremely Important!** Please remember to bring your schedule, locker number & combination with you on the first day of school. You will be reporting directly to your first period class, NOT a homeroom. Students must follow the schedule they received.
- ***New for 2023-24!*** We will be utilizing the Scholarchip platform this year to manage daily student check-in to the building and as an added measure of security for our campus. ***All students are now required to wear ID cards.*** New cards and lanyards will be given out in September. Questions regarding Scholarchip and/or ID Cards can be directed to any building administrator. Additional details regarding Scholarchip to follow in a separate letter.
- **Student Attendance - Absences & Early Dismissal:**
 - Attendance is crucial as a direct relationship exists between academic success and a student’s presence in class. Please note that colleges and prospective employers are beginning to request attendance records in addition to academic and discipline records more than ever before.
 - If a student is absent for any reason, please be sure to send a note or contact our Attendance Office by phone at (631)382-2915 or email hsw-attendance@smithtown.k12.ny.us. There is no need to follow with an absence note, as the email will be printed and serve as the note.
 - If the student is to be picked up early, please also email the Attendance Office the time and reason the student will be leaving. The student will then be required to pick up a pass and sign out of the building in the Attendance Office.

- Back To School Night will be held on September 14, 2023. Doors open at 6:30 p.m. with our program beginning at 7:00 p.m. More details will follow shortly in a separate communication.
- Students will receive a copy of their student agenda the first week of school. Please take some time to review the contents of the agenda. A complete version of the Code of Conduct is available for your review on our website at www.smithtown.k12.ny.us
- As a reminder, our full extra-curricular and after school activities programs will take place as scheduled. The Library will be open daily after school beginning on September 11, 2023. Late bus service will be offered at both 4:10 p.m. and 5:10 p.m. for students who attend a school sponsored activity or program (ex. Extra help, practices, co-curricular). **No students are permitted to stay after school unless they are supervised by a teacher or coach.**
- In an effort to combat loss and theft, students are reminded that no valuable personal items should be brought to school. **The school is not responsible for lost or stolen items. As in the past, the administration will not investigate these matters. Lock it, don't lose it!**
- **HSW Spirit Week is October 2 - October 6. Our annual Pep Rally will be held on October 6.** Our Spirit Week Tradition of class spirit wear is back for Year #3! The HSW Senior Class is selling Grade Level T-Shirts that may be worn on this day as well as other days during the year. **Shirts are only on sale through September 15th and must** be ordered online. No shirts will be available after sales close. [Click here to order your child's Class Spirit Shirt Now!](#)
- We would like to sincerely thank the PTSA for their generous support to our school community. Our students have greatly benefited from the genuine efforts of the PTSA Executive Board. This continued generosity is only possible through your annual membership and support of this volunteer group. Please consider again joining the PTSA this year. 2023 - 2024 PTSA membership information [may be obtained here](#). Additionally, SEPTA membership drive is now open and can be found at the following link: <https://smithtownsepta.memberhub.com/store>
- The No Child Left Behind Act of 2001 requires public schools to release names, addresses and telephone numbers of secondary students to military recruiters upon request. If you wish to opt out you may complete and return the [Military Exclusion letter found here](#).
- Please take a moment to review an important memo from the Assistant Superintendent for Finance & Operations regarding [Student Accident Insurance for 2023 - 2024 found here](#).

As the summer comes to a close, a new school year is set to begin; we would like to sincerely welcome everyone back! We look forward to a great school year with all of our students in our #HSWBulls family!

Sincerely,

John Coady
Principal

Christopher Elsesser
Assistant Principal

Michael Freiberg, Ed. D.
Assistant Principal

Annemarie Freund
Assistant Principal