



Smithtown Central School District

Smithtown Elementary School

51 Lawrence Avenue, Smithtown, NY 11787

George Gagliardi
Interim Principal
(631) 382-4505

Mark Secaur, Ed.D.
Superintendent of Schools

8-29-25

Dear Smithtown Elementary Families,

As I know you will agree, the safety and security of our students and staff is of the utmost importance. The Site Based Team (composed of parents, teachers, administrators, and community members) has met over previous years with the Facilities and Security departments to improve Walker Dismissal. To maintain the safety and security of our students, the following procedures will be followed:

- All students in Grades K-5 who are not taking the bus will be dismissed from the Grade 3-5 hallway "GRADE 5" DOORS (adjacent to the big playground) by the black gate. All students will remain in the hallway until they are called out by our staff to go home with their parent/guardian.
- Please walk up to the gate so your child can be dismissed directly to you. Always carry your ID, as we have rotating staff overseeing dismissal and may not yet be familiar with each parent/guardian.
- Security is present at the gate and will be able to monitor procedures. At times there is also support from district security and local police.
- At 3:35 pm, dismissal will begin starting with Kindergarten students, followed by students in Grades 1-5. Sibling groups will be dismissed with the student in the youngest grade whenever possible.
- If there is a change in dismissal or the person picking up your child, please indicate that person's full name on the note you send in or in the phone call. If there is a late minute change, please call the office as early as possible (before 1:00 pm) to inform them of the change. This ensures that dismissal is orderly and students are in the correct location.
- Please find parking on appropriate side streets around the building as there is no parking available in the North lot as this presents a safety hazard. Additionally, please note that mini-buses use the driveway loop for dismissal daily.
- As a friendly reminder, dogs are not permitted on school grounds.

We thank you for your cooperation during Walker Dismissal and look forward to a wonderful year ahead!

Sincerely,

George Gagliardi

Mr. Gagliardi
Interim Principal

Smithtown Spirit, Learners for Life, Together we Belong, We're SEL STRONG!