



Smithtown Central School District  
Smithtown High School East  
10 School Street, St. James, NY 11780

**Michael Aleci**  
Assistant Principal  
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**Mark Secaur, Ed.D.**  
Superintendent of Schools

**Robert Rose.**  
Principal

August 2024

Dear Seniors:

Congratulations! Now that you have reached an important milestone in your high school career, you are eligible to receive a student-parking permit. In order to obtain a parking sticker, seniors must meet the following criteria:

1. Valid Class D License (senior license). ***You may not obtain a parking sticker nor drive to school with a Junior License.***
2. Show proof of registration AND insurance for the vehicle you will be using.
3. Vehicle must have a current inspection sticker in place.
4. Attended one Safe Driving Presentation held at both H.S. East and West in the Spring. If you did not attend, you cannot receive a sticker. There are no exceptions. There will be two more presentations in the Fall as follows:

Wednesday, September 18, 2024 - 7:00 pm - HS West Auditorium

Tuesday, October 15, 2024 - 7:00 pm - HS East Little Theater

5. **A signed parent/student rules and regulations form on file from the Safe Driving Presentation.**
6. No outstanding books, calculators, Chromebooks with the Library. Any outstanding balances must be handled by September 20th. Failure to do so will result in the revocation of the parking sticker.
7. Exemplary discipline and attendance record.

No student will be allowed to enter the school campus with his or her vehicle without a valid parking sticker. If you wish to park on the first day of school, you must obtain your sticker prior to the opening of school. If you are not eligible for a parking sticker at this time, you may obtain one when you become eligible.

If you meet all the above requirements, proceed as follows:

- A. Drive the vehicle you wish to register to **High School East** on either Wednesday, August 21st (9:00am-1:00pm) or Tuesday, August 27th (9:00am-12:00pm). There is no need to arrive early as the South Lot will be assigned by lottery prior to these dates. There are more than enough spots on campus to satisfy all students looking to park during their senior year. **Please park in the South Lot-Visitor's side of the building upon arrival on either day.**
- B. Upon arrival, please proceed to the Visitor's Entrance to check in with security. Please have the necessary documentation (license, registration, insurance card, and signed student/parent contract) ready and available for security.
- C. There is a \$10.00 fee per sticker.
- D. No student may receive more than one sticker.
- E. One of our staff members will affix the sticker to the windshield of your car.
- F. ***Student driver must be present. No substitutes will be allowed to pick up the sticker. Please plan ahead accordingly.***

If you cannot pick up your sticker on one of the designated days you must make an appointment with South Administration to get a sticker beginning on September 18th. No one will be allowed to park on campus without a valid parking sticker.

Sincerely,

Michael Aleci  
Assistant Principal