



Smithtown Central School District  
Smithtown High School East  
10 School Street, St. James, NY 11780

**Michael Aleci**  
Assistant Principal  
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**Mark Secaur, Ed.D.**  
Superintendent of Schools

**Robert Rose.**  
Principal

August 2022

Dear Seniors:

Congratulations! Now that you have reached an important milestone in your high school career, you are eligible to receive a student-parking permit. In order to obtain a parking sticker, seniors must meet the following criteria:

1. Valid Class D License (senior license). ***You may not obtain a parking sticker nor drive to school with a Junior License.***
2. Show proof of registration AND insurance for the vehicle he/she will be using.
3. Vehicle must have a current inspection sticker in place.
4. Completed the Safe Driving Presentation in the Google Classroom (we will have a generated list from the Classroom)—information and an invite was emailed to all students earlier this summer. The code to join the Classroom is . You may use this code if you have not already joined or did not receive the email.
5. **A signed parent/student rules and regulations form on file from the Safe Driving Google Classroom.**
6. No outstanding books or calculators with the Library. Any outstanding balances must be handled by September 30th. Failure to do so will result in the revocation of the parking sticker.
7. Satisfactory discipline and attendance record.

No student will be allowed to enter the school campus with his or her vehicle without a valid parking sticker. If you wish to park on the first day of school, you must obtain your sticker prior to the opening of school. If you are not eligible for a parking sticker at this time, you may obtain one when you become eligible.

If you meet all the above requirements, proceed as follows:

- A. Drive the vehicle you wish to register to **High School East** on either Wednesday, August 24th or Tuesday, August 30th anytime between 8:00 am and 12:00 pm. There is no need to arrive early as the South Lot will be assigned by lottery prior to these dates. There are more than enough spots on campus to satisfy all students looking to park during their senior year. **Please park in the South Lot-Visitor's side of the building upon arrival on either day.**
- B. Upon arrival, please proceed to the Visitor's Entrance to check in with security. You must wear a mask and maintain social distancing at all times. Please have the necessary documentation (license, registration, insurance card, and signed student/parent contract) ready and available for security.
- C. There is a \$10.00 fee per sticker.
- D. No student may receive more than one sticker.
- E. One of our staff members will affix the sticker to the windshield of your car.
- F. ***Student driver must be present. No substitutes will be allowed to pick up the sticker. Please plan ahead accordingly.***

If you cannot pick up your sticker on one of the designated days you must make an appointment with South Administration to get a sticker beginning on September 21st. No one will be allowed to park on campus without a valid parking sticker.

Sincerely,

Michael Aleci  
Assistant Principal