

SCSD Remote Instruction Plan

Each year, our school district has a specific number of “snow” days that are built into the calendar to allow for emergency closures should they become necessary. If the district is closed for the day, students at both the elementary and secondary buildings will be off and regular, in-person instruction will resume once school reopens. Should circumstances arise that require the district to exceed the number of closings that are built into our calendar, the district would elect to utilize remote instruction in order to meet the specific number of instructional hours as required by New York State. Utilizing this plan will allow us to avoid changing the calendar and adding school days that were previously slated as recess days. The district will plan to claim the same number of hours as a regular day of instruction for each day of an emergency closure.

When possible, remote instruction will be facilitated via the utilization of personal, dedicated computing devices that have been provided to all students and staff. Students and families must follow the live-streaming rules and regulations outlined in Superintendent’s Regulation 4528-R, which can be found [HERE](#). By participating in a live session conducted by Smithtown Central School District, the parent/guardian and student agree that they will abide by this regulation.

Should there be a situation where school is closed due to widespread power outages, other means of instruction will be provided if possible. Regardless of being in-person or remote, our lessons are aligned with the desired outcomes in the New York State Learning Standards across all grade levels.

Remote Instruction for Isolated Closures and Consecutive Day Closures (Days 1 & 2 beyond the “snow” day allotment)

The following information applies only in the event that we have exhausted our snow day allotment for the school year and schools are closed for an additional 1 or 2 consecutive days.

Instruction at both the elementary and secondary levels will be delivered via flexible "Asynchronous" learning opportunities.

- Students won't need to log in at a specific time.
- Teachers will post assignments via Google Classroom for students to complete at their own pace throughout the day.
- If students have questions, they are encouraged to email their teachers to ensure they understand their expectations for assignment completion.
- PPS staff (Social Workers, School Psychologists, Speech, School Counselors and other Related Service providers) will utilize periodic email check-ins to determine if students, families or staff need assistance within their respective areas. Previously scheduled virtual CSE/504 meetings should take place as scheduled.

Remote Instruction for Consecutive Day Closures (Day 3 & beyond)

The following information applies only in the event that we have exhausted our snow day allotment for the school year and schools are closed for an additional 3 or more consecutive days. Should this occur, the district will transition to a blend of live, synchronous lessons coupled by asynchronous learning activities as listed below by academic level. Please note that live instruction should account for a minimum of 50% of the scheduled period or elementary instructional day with the remaining balance of time dedicated to asynchronous assignments.

Elementary Schools

At the elementary level, students will be provided with virtual synchronous instruction. As usual, instruction will be provided in each of the core subjects (ELA, mathematics, science, social studies). Special area subjects (art, music, library, physical education) will be delivered through asynchronous learning opportunities as posted on Google Classroom. Daily schedules along with Meet links will be posted on each student's Google Classroom.

PPS staff (Social Workers, School Psychologists, Speech, School Counselors and other Related Service providers) will utilize email and/or Google Classroom/links to determine if students, families or staff need assistance in their respective areas. In addition, these same methods will be utilized to meet with students on their caseloads and to deliver services that would have been scheduled on that day if in person instruction was being delivered. Previously scheduled virtual CSE/504 meetings should take place as scheduled.

Elementary Bell Schedules: Students follow these specific periods according to the district's standard operating hours:

Period	Time
1st Period	9:30 AM – 10:15 AM
2nd Period	10:20 AM – 11:00 AM
3rd Period	11:05 AM – 11:45 AM
4th Period	11:50 AM – 12:30 PM
5th Period	12:35 PM – 1:15 PM
6th Period	1:20 PM – 2:00 PM
7th Period	2:05 PM – 2:45 PM
8th Period	2:50 PM – 3:35 PM

Secondary Schools

At the secondary level, students will follow the regular bell schedule to participate in virtual instruction via Google meet.

Students in grades 6-12 would follow the schedule listed below and join the Google Meet for each regularly scheduled period/class. Students are not expected to join a Google Meet for Study Hall periods but should use that time to complete any academic work on their own.

PPS staff (Social Workers, School Psychologists, Speech, School Counselors and other Related Service providers) will utilize email and/or Google Classroom/links to determine if students, families or staff need assistance in their respective areas. In addition, these same methods will be utilized to meet with students on their caseloads and to deliver services that would have been scheduled on that day if in person instruction was being delivered. Previously scheduled virtual CSE/504 meetings should take place as scheduled.

Secondary Bell Schedules: Students follow these specific periods according to the district's standard operating hours:

Period	Middle School (6-8)	High School (9-12)
1st Period	7:50 AM – 8:31 AM	7:20 AM – 8:01 AM
2nd Period	8:35 AM – 9:18 AM	8:05 AM – 8:46 AM
3rd Period	9:22 AM – 10:03 AM	8:50 AM – 9:33 AM
4th Period	10:07 AM – 10:48 AM	9:37 AM – 10:18 AM
5th Period	10:52 AM – 11:33 AM	10:22 AM – 11:03 AM
6th Period	11:37 AM – 12:18 PM	11:07 AM – 11:48 AM
7th Period	12:22 PM – 1:03 PM	11:52 AM – 12:33 PM
8th Period	1:07 PM – 1:48 PM	12:37 PM – 1:18 PM
9th Period	1:52 PM – 2:33 PM	1:22 PM – 2:03 PM

Special Education

Should an emergency closure necessitate the needs for remote instruction, special education programs and services of the Smithtown Central School District to the extent possible will provide access for students

with disabilities to be involved in and to participate and progress in the general education curriculum with access to the necessary accommodations, modifications, supplementary aids and services, and technology to meet the unique disability related needs of students.

English As A New Language (ENL)

All English Language Learners (ELLs) will be provided the required instructional units of study in their ENL program based on their most recently measured English language proficiency level. The District will continue to maintain regular communication with the parent/guardians and/or other family members of ELLs and provide written communication for parents/guardians in their preferred language and mode of communication.

The Smithtown Central School District has implemented a one-to-one computer initiative where all students and staff were provided with access to a personal, dedicated computing device on a full-time basis. This will ensure equity of access to a device at all times. Annually, the district collects survey data regarding digital equity and learning preference. These data provide the district with information regarding internet access in residence as well as internet performance. Our plan is consistent with the information provided by families in the Student Digital Resource data collection.