

**SMITHTOWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
ORGANIZATIONAL MEETING**

July 13, 2017

Held in Joseph M. Barton Bldg.

Meeting called to order at 7:00 p.m. by Mr. Alcure, President of the Board of Education. On a motion by Mr. Thode seconded by Mrs. Waldron the Board voted unanimously to convene in Executive Session to discuss the medical history of a particular person, matters leading to the appointment of a particular corporation, and to seek legal advice from the Board's attorney.

Mr. Leddy, Mr. Moran, Mr. Haffel, Mr. Bonan and Mr. Thakkar left the meeting at 7:30p.m.

At 8:00p.m. Mr. Thode moved and Mrs. Waldron seconded and the Board voted unanimously to exit Executive Session and return to the Organizational meeting.

**I. OPENING CEREMONY** – conducted by Ms. O'Connor.

**II. A. ROLL CALL ATTENDANCE** – conducted by Ms. O'Connor indicating the following:

Matthew Gribbin  
Michael Saidens  
Daniel B. Lynch  
Jeremy Thode  
Gladys M. Waldron  
Joanne McEnroy  
Christopher Alcure

Also present:

James J. Grossane, Ed.D., Superintendent  
Jennifer Bradshaw, Asst. Supt.  
Neil Katz, Asst. Supt.  
Andrew Tobin, Asst. Supt.  
Mona Tobin, Asst. Supt.  
Eugene Barnosky Esq., Board Counsel  
Visitors  
Maureen O'Connor, District Clerk  
Dan Leddy  
Kieran Moran  
Danny Haffel  
John Bonan  
Pratik Thakker

**B. ADMINISTRATION OF OATH TO NEWLY ELECTED BOARD MEMBERS**

Ms. O’Connor administered the Oath of Office to Gladys M. Waldron, Joanne McEnroy and Matthew Gribbin.

**C. ADMINISTRATION OF OATH TO THE SUPERINTENDENT OF SCHOOLS**

Mrs. O’Connor administered the Oath of Office to Dr. Grossane.

**III. APPOINTMENT OF TEMPORARY CHAIRPERSON** – Ms. O’Connor appointed Mrs.

Waldron Temporary Chairperson of the meeting and Mrs. Waldron took over the duties of the Chair.

**IV. ELECTION OF PRESIDENT AND VICE PRESIDENT**

**A. President-** Mrs. Waldron declared that nominations for President of the Board of Education were open.

Daniel Lynch nominated Jeremy Thode for the office of President of the Board of Education. There were no further nominations or discussion.

**ROLL CALL VOTE ON NOMINATION:**

Matthew Gribbin	Yes
Michael Saidens	Yes
Daniel Lynch	Yes
Jeremy Thode	Yes
Joanne McEnroy	Yes
Christopher Alcure	Yes
Gladys Waldron	Yes

VOTE (7-0).

Ms. O’Connor then declared that Jeremy Thode was the duly elected President of the Board of Education for the 2017-2018 school year.

**B. Vice President** – Mrs. Waldron declared that nominations were open for the office of Vice President of the Board of Education.

Matthew Gribben nominated Michael Saidens for the office of Vice President of the Board of Education. There were no further nominations or discussion.

**ROLL CALL VOTE ON NOMINATION:**

Matthew Gribbin	Yes
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Michael Saidens	Yes
Daniel Lynch	Yes
Jeremy Thode	Yes
Joanne McEnroy	Yes
Christopher Alcure	Yes
Gladys Waldron	Yes

VOTE (7-0).

Ms. O'Connor then declared that Michael Saidens was the duly elected Vice President of the Board of Education for the 2017-2018 school year.

**C. OATH OF OFFICE** – Ms. O'Connor administered the Oath of Office to Jeremy

Thode and Michael Saidens. Jeremy Thode then took over his duties as President of the Board of Education.

**D. President Takes the Chair**

**V. APPOINTMENT OF OFFICERS**

MOTION by Ms. McEnroy, seconded by Mr. Alcure approving Section V., Appointment of Officers A-E on a consent motion.

All aye. Motion carried (7-0).

**A. District Clerk** – “RESOLVED, that the Smithtown Central School District hereby re-appoints and employs Maureen O'Connor as the District Clerk for the term July 1, 2017- June 30, 2018 at the salary stipulated in the 2017-2018 budget and maintain all benefits previously provided.

FURTHER RESOLVED, that Smithtown Central School District establishes the following as standard work days for the District Clerk and will report the following days worked to the New York State and Local Employees' Retirement System:

5 days per week and 7 hours per day”

**B. Part-time District Treasurer** – “RESOLVED that the Smithtown Central School District hereby appoints and employs Michael Kearns as Part-time District Treasurer for the term July 1, 2017 to June 30, 2018; pursuant to the terms of the attached Agreement and that the President of the Board of Education is authorized to execute the Agreement.

FURTHER RESOLVED, that the Smithtown Central School District establishes the following as standard work days for Part-time District Treasurer and will report the following days worked to the New York State and Local Employees' Retirement System:

1 day per week and 7 hours per day.

FURTHER RESOLVED, that the Part-time District Treasurer will report and submit to the Chief Accountant, an annual work activities log.”

**C. Deputy Treasurer** – RESOLVED that Claire DiBenedetto be appointed as the Deputy Treasurer for the 2017-2018 school year at no additional cost to the District.

**D. Claims Auditor** – RESOLVED, that Arthur R. Venezia be reappointed as Claims Auditor for the 2017-2018 School Year at a rate of \$670.00, per diem or \$95.71 per hour for the period July 1, 2017 through June 30, 2018.”

**E. Deputy Claims Auditor**

“RESOLVED, that Peter VanMiddeltem be appointed as Deputy Claims Auditor for the 2017-2018 school year at no additional cost to the district.”

**F. Oath of Office** – Mr. Barnosky then administered the Oath of Office to Ms. O’Connor, District Clerk.

## **VI. OTHER APPOINTMENTS**

MOTION by Ms. McEnroy, seconded by Mrs. Waldron approving Section VI., Other Appointments A-X on a consent motion.

All aye. Motion carried (7-0).

**A. School Physician (s)**

“RESOLVED, that the following doctors be appointed as School Physicians, as required by law, for interscholastic sports physicals, student physicals, concussion evaluation and treatment and working papers at a fee of \$25.00, a fee of \$60.00 for each staff physical, \$5.00 for each sports physical review. Dr. John M. Reyes, Dr. Richard Gold, Dr. Brian Margolis and Dr. Anthony Spadaro, and Dr. Roberta Ann Bianco, Orthopedic Assoc. of L.I.,

Concussion Management Program at St. Charles, Northwell Health Medical Group of Smithtown and be it

**FURTHER RESOLVED**, that Laureen Catalano, CNP is appointed as Nurse Practitioner for interscholastic sports physicals, student physicals and working papers at a fee of \$25.00, a fee of \$60 for each staff physical, \$5.00 for each sports physical review.

**FURTHER RESOLVED**, that Dr. Richard Gold is appointed to do Glucagon in-service training at a fee of \$75.00 and administer Hepatitis B Vaccination at a fee of \$80.00 and be it

**FURTHER RESOLVED**, that Dr. Richard Gold is appointed to work with the Committee on Special Education and the District 504 Committee as needed, at a fee of \$50.00 per hour and Dr. Scott Capustin, Dr. Brian Margolis and Dr. Anthony Spadaro for asbestos exams of facilities staff, at a fee of \$185.00 for initial each and \$60.00 for each yearly exam thereafter, and be it

FURTHER RESOLVED, that Dr. Randall Solomon, MD of Island Psychiatry, is appointed for Section 913 evaluations and related supporting preparation at a fee of \$25 per hour, a \$2500 minimum fee for ½ day court appearance and a \$5,000 minimum fee for full day court appearance, and be it

**FURTHER RESOLVED**, that Dr. Richard Gold be reappointed as the Chief Medical Officer as

required by law for a fee of \$50.00 per hour.

**B. Chief Legal Officer and School Attorney –**

“**RESOLVED**, that the firm of Lamb & Barnosky be reappointed Chief Legal Officer and School Attorney to the Smithtown Board of Education for the 2017-2018 school year at a retainer of \$47,500.00, with the understanding that said retainer covers all legal services, as outlined in the attached document, **Schedule A** (General Counsel). For matters excluded from the retainer, a charge of \$260.00, per hour would be made.”

**C. Negotiator/Labor Relations Counsel –**

“**RESOLVED**, that the firm of Lamb & Barnosky be reappointed as Negotiator/Labor Relations Counsel to represent the Smithtown Central School District for the 2017-2018 school year at a retainer of \$ 47,500.00, with the understanding that said retainer cover all services as outlined in the attached document, **Exhibit A** (Labor Counsel).

For matters excluded from the retainer, a charge of \$260.00 per hour would be made.”

**D. Census Enumerator** – RESOLVED that the, Assistant Superintendent for Pupil Personnel Service, Mona Tobin, be designated as the person responsible for the school census during the 2017-18 school year at no additional cost to the District.

**E. “Right to Know Law” Information Coordinator**

“**RESOLVED**, that Daniel Leddy, Director of Facilities III be named to serve as “Right to Know Law” Information Coordinator for the 2017-2018 school year, as required by the New York State Toxic Substance Information Act, subject to the provisions of Sections 3028 and 3811 of the Education Law of the State of New York, at no additional cost to the District.”

**F. Asbestos Compliance Officer** –

“**RESOLVED**, that Daniel Leddy, Director of Facilities III be named District Asbestos Compliance Officer for the 2016-2017 school year, pursuant to the Asbestos Hazard Emergency Response Act of 1987, and that such appointment be subject to the provisions of Sections 3028 and 3811 of the Education Law of the State of New York, at no additional cost to the District.”

**G. Title IX Compliance Officer** –

“**RESOLVED**, that the, Assistant Superintendent for Pupil Personnel Services, Mona Tobin

be appointed as the District Title IX Compliance Officer for the 2017-2018 school year as required by Title IX of the Education Amendments of 1972 at no additional cost to the District.”

**H. Section 504 Compliance Officer –**

“**RESOLVED**, that Mona Tobin, Assistant Superintendent for Pupil Personnel Services be appointed the District’s Section 504 Compliance Officer for the 2017-2018 school year as required by Section 504 of the 1973 Rehabilitation Act at no additional cost to the District.”

**I. SCHOOL BOARD ASSOCIATIONS**

**1. New York State School Boards Association (NYSSBA)**

“**RESOLVED**, that the Smithtown Central School District Board of Education join the New York State School Boards Association and payment of dues for the 2017-2018 school year be authorized in the amount of \$12,504.”

**2. Nassau-Suffolk School Boards Association (N-SSBA) – RESOLVED** that the Smithtown Central School District Board of Education join the Nassau-Suffolk School Boards Association and payment of dues for the 2015-16 school year be authorized in the amount of \$4,150.

**3. Delegates – “RESOLVED**, that Christopher Alcure be appointed to serve as delegate to the New York State School Boards Association, with Daniel Lynch serving as alternate delegate for the 2017-2018 school year.”

“**RESOLVED**, that Daniel Lynch be appointed to serve as delegate to the Nassau-Suffolk School Boards Association with Michael Saidens serving as alternate for the 2017-2018 school year.”

4. **SCOPE** – “**RESOLVED** that the Smithtown Central School District join Suffolk County Organization for the Promotion of Education (SCOPE) and payment of dues for the 2017-18 School Year be authorized in the amount of \$3,264.

**J. District Emergency Coordinator** – “**RESOLVED** that the Board of Education establishes the position of District Emergency Coordinator to provide the focus of responsibility for general coordination, overview, and decision making in implementing the District’s Emergency Management Plan, and to this position appoints the Superintendent of Schools with alternates being designated by the Superintendent in the event of the absence of the Emergency Coordinator.

**K. Financial Consulting Services** – **RESOLVED** that the firm of Capital Markets Advisors, LLC be reappointed as the fiscal advisors to the Smithtown School District for the 2017-18 school year in matters pertaining to the sale of Tax Anticipation Notes, Bond Anticipation Notes, and Bonds. The fee for these services shall be \$5,800 for TANS (Tax Anticipation Notes), \$1,750 for continuing disclosure.

**L. Bond Counsel** – **RESOLVED** that the firm of Hawkins, Delafield & Wood be reappointed as bond counsel to the Smithtown Central School District for the 2017-18 school year in matters pertaining to the sale of Tax Anticipation Notes and/or any related bonds. The fee for these services shall be contingent upon borrowing amounts.

**M. Appointment of Committee on Special Education** – **RESOLVED** that the Board of Education hereby authorizes the appointment of the persons listed on the attached resolution, to serve on the Committee on Special Education for the Smithtown Central School District for the 2016-17 school year in compliance with the New York State Regulations.

**RESOLVED**, that the Board of Education hereby authorizes the appointment of the following to serve on the Committee on Special Education for the Smithtown Central School District for the 2017-2018 school year in compliance with the New York State Regulations:

- |                            |                           |
|----------------------------|---------------------------|
| Mona Tobin                 | Administrator/Chairperson |
| Dr. Brenda A. Clark        | Administrator/Chairperson |
| Michelle McAndrew-Mitchell | Administrator/Chairperson |
| Matthew S. Prah            | Administrator/Chairperson |
| Dr. Joanne Corrado         | Psychologist/Chairperson  |
| Dr. Eric Fields            | Psychologist/Chairperson  |
| Christian Forie            | Psychologist/Chairperson  |
| Edward Vinas               | Psychologist/Chairperson  |
| Darcie Cortese             | Psychologist/Chairperson  |
| Craig O’Brien              | Psychologist/Chairperson  |



Colleen Amari	Psychologist/Chairperson
Robin Warren	Psychologist/Chairperson
Sheryl Meltzer	Psychologist/Chairperson
Melissa Marturano	Psychologist/Chairperson
Andrea Ronas	Psychologist/Chairperson
Dr. Jennifer Rogers-Nicastro	Psychologist/Chairperson
Cynthia Ahern	Psychologist/Chairperson
Robin Weisberg	Psychologist/Chairperson
Macle Rodriguez	Psychologist/Chairperson
Dana Thau	Psychologist/Chairperson
Patrice D’Elia	Psychologist/Chairperson
Danielle DeMola	Psychologist/Chairperson
Laura Sponaugle	Chairperson
Christine O’Neil	Chairperson
Sue Coburn	Parent (alternate)
Nancy D’Erasmio	Parent (alternate)
Andrea Elsky	Parent (alternate)
Pamela Farino	Parent (alternate)
Anita Goldman	Parent (alternate)
Cindy Heimerle	Parent (alternate)
Mary Lu Heinz	Parent (alternate)
Mary Herrle	Parent (alternate)
Maureen Hunstein	Parent (alternate)
Charles LaCour	Parent (alternate)
Patricia Machate	Parent (alternate)
Michele McGuigan	Parent (alternate)
Denise McMahon	Parent (alternate)
Michelle Musso	Parent (alternate)
MaryRose Rafferty	Parent (alternate)
Gloria Stavrakopoulos	Parent (alternate)
Alyson Svatek	Parent (alternate)
Liz Tibett	Parent (alternate)
Kathleen Zamperion	Parent (alternate)
Richard Gold, MD	Physician (alternate)
Child’s classroom teacher	
All Special Education Teachers	
All Speech Therapists.”	

**N . Appointment of Committee on Preschool Special Education –**

"**RESOLVED**, that the Board of Education hereby authorizes the appointment of the following to serve on the Committee on Preschool Special Education for the Smithtown Central School District for the 2017-2018 school year in compliance with the New York State Regulations:

Mona Tobin	Chairperson
Dr. Brenda A. Clark	Chairperson
Michelle McAndrew-Mitchell	Chairperson
Matthew S. Prah	Chairperson
Christine O'Neill	Chairperson
Patrice D'Elia	Chairperson
Professional who participated in the evaluation of child for whom services are sought	
Representative from the Suffolk County Handicapped Children's Program	
Children's Program	
Service Coordinator for Early Intervention	
Child's classroom teacher	
District Representative."	

**O. Appointment of Hearing Officers** – RESOLVED that the Board of Education hereby authorizes the appointment of the following persons listed on the attached resolution to serve as Hearing Officers for the Smithtown Central School District for the 2017-18 school year in compliance with New York State Regulations.

Lynn Almeleh  
Susan Barbour  
Wendy Brandenburg  
Regina E. Brandow  
Robert Briglio  
Paul Bumbalo  
Diane Cohen  
Ellen Cutler-Igoe  
Debra Siedman Dewan  
Barbara Ebenstein  
John Farago  
Rona Feinberg  
Sharyn Finkelstein  
Lana S. Flame  
Steve Haiken  
Martin Kehoe III  
Elise Kestenbaum  
Dora Lassinger  
Michael Lazan  
Nancy Lederman  
Susan Lushing  
James McKeever  
Tina Millman  
James A. Monk  
Christine Moore  
Leah L. Murphy  
John Naun  
Robert Nisely  
Mary Noe  
Gary Peters  
Kenneth Peters, Ed.D.

Heidi Reichel  
Susan Mills Richmond  
Kenneth S. Ritzenberg  
George Hunter Roberts  
Roslyn Roth  
Jerome Schad, Esq.  
Martin Schiff  
Jeffrey Schiro  
Judith Schneider  
Marjorie A. Silver  
Craig Tessler  
Arthur James Venezia  
James Walsh

Marion Walsh  
Carl L. Wanderman  
Denise Washington  
Marc Weiner  
Mindy G. Wolman  
Joel D. Ziev

**P. Appointment of Surrogate Parent** –

"**RESOLVED**, that the Board of Education hereby authorizes the appointment of the following to serve as Surrogate Parents for the Smithtown Central School District for the 2017-2018 school year in compliance with the New York State Regulations: Ms. Suzanne Lerner."

**Q. Appointment of Designate to Initiate Referral to Committee on Special Education** –

"**RESOLVED** that the Board of Education designates Principals or Assistant Principals as the District representative(s) with authority to initiate referrals to the Committee on Special Education pursuant to NYS Education Law 4401-a(1). All other professional staff shall be authorized to request a referral to the Principals or Assistant Principals which shall be made on the form approved by the Administrator of Special Education for the 2017-2018 school year. "

**R. Appointment of Records Access Officer** – "**RESOLVED** that the Board of Education hereby authorizes the appointment of Maureen O'Connor to serve as Records Access Officer for the Smithtown Central School District for the 2017-2018 school year."

**S. Appointment of Records Management Officers** – "**RESOLVED** that the Board of Education hereby authorizes the appointment of and Kellie McKeon as Records Management Officers for the Smithtown Central School District for the 2017-2018 school year."

**T. Appointment of Audit Committee Member** – "**RESOLVED** that the Board of Education hereby authorizes the appointment of Michael Saidens as member of the Audit Committee for a three year term commencing July 1, 2017 to June 30, 2020."

**U. Appointment of Health and Safety Committee Member**

“**RESOLVED**, that the Board of Education hereby authorizes the appointment of the following to serve on the Health and Safety Committee for the Smithtown Central School District for the 2017-2018 school year in compliance with the New York State

Regulations:

Assistant Superintendent for Finance and Operations	Chairperson
Director of Facilities III	Chairperson

**V. Purchasing Agent** – “**RESOLVED** that Beth Woods be appointed the District’s Purchasing Agent for the 2017-2018 school year.”

**W. Dignity for All Students Act (DASA) Coordinators**

“**RESOLVED** that the following are authorized to serve as DAC Team Members for the 2016-2017 School Year:”

Smithtown East

Assistant Principal – Michael Aleci  
Assistant Principal – Jason Pettis  
Social Worker- Jeremy Melnick

Smithtown West

Assistant Principal – Michael Freiberg  
Assistant Principal – Jason Huntsman  
Assistant Principal – Derek Solomon  
Psychologist- Danielle DeMola  
Social Worker- Stephanie McKinney

Accompsett Middle

Assistant Principal- Timothy D. Hellmuth  
Psychologist- Edward Vinas  
Social Worker-Carrie Taibi

Great Hollow Middle

Assistant Principal- Cindy Nocero  
Assistant Principal –Michael D. Cestaro  
Psychologist- Darcie Cortese  
Psychologist- Robin Weisburg  
Social Worker-Debra Cleveland

Nesaquake Middle

Assistant Principal- Matthew Furey  
Psychologist- Christian Forie  
Psychologist- Patrice D'Elia  
Social Worker-Frank Grieco

Accompsett Elementary

Principal-Jeanne Kull-Minarik  
Psychologist - Jennifer Rogers-Nicastro, Ed.D  
Psychologist- Robin Warren  
Social Worker- Alyssa Granice

Dogwood Elementary

Principal -Renee Carpenter  
Psychologist – Dana Thau  
Social Worker -Stefani Sellitto

Mills Pond Elementary

Principal – Ireen Westrack  
Psychologist -Colleen Amari  
Social Worker- Linda Donohue

Mt Pleasant Elementary

Principal - Joe Ierano  
Psychologist - Melissa Marturano  
Social Worker - Alyssa Granice

Smithtown Elementary

Principal - Janine Lavery  
Psychologist - Sheryl Meltzer  
Social Worker – Rebecca Dennis

St. James Elementary

Principal - MaryGrace Lynch  
Psychologist: Joanne Corrado  
Psychologist - Craig O'Brien  
Social Worker - Stefani Sellitto

Tackan Elementary

Principal - Allyn Leeds  
Social Worker - Krystyna Reckner  
Psychologist – Cynthia Ahern

**VII. DESIGNATIONS**

**MOTION** by Ms. McEnroy, seconded by Mr. Thode approving Section VII., Designations A-D on a consent motion.

**Vote on Motion:** All aye. Motion carried (7-0).

**A. Bank Depositories** – “**RESOLVED** that for the 2017-18 school year, the following banks be named as official depositories and/or collateral agents for school district funds:

BNY Mellon  
Capital One Bank  
Capital One Public Funding LLC  
Federal Home Loan Bank  
First National Bank of Long Island  
Flushing Bank  
J.P. Morgan/Chase Bank  
Valley National Bank”

**B. Regular Bimonthly Meetings** – ”**RESOLVED** that the two Regular Meetings each month will be held on the second and fourth Tuesdays of the month at the New York Avenue Building for the 2017-2018 school year. “

**C. Budget Meetings**

“**RESOLVED**, the following District Budget Development Meetings for the 2017-2018 school year will be held on: February 6, March 13, April 10, May 8, and May 15, 2018.”

**D. Official School District Newspapers** – “**RESOLVED** that the Smithtown Messenger, Smithtown News, Newsday, The Times of Smithtown Township Times be designated as the official newspapers of the School District for the 2017-2018 school year. “

**VIII. AUTHORIZATIONS**

**MOTION** by Mr. Saidens, seconded by Mr. Gribbin approving Section VIII., Authorizations A-P on a consent motion.

**Vote on Motion:** All aye. Motion carried (7-0).

**A. Certification of Payroll** – “**RESOLVED** that the Superintendent of Schools, or his designee, is hereby authorized to certify the district’s payrolls for the 2017-18 school year, according to the recommendation of the State Education Department.”

**B. Establishment of Petty Cash Funds** – “**RESOLVED** that the following petty cash funds are hereby authorized in the amounts indicated:

District Clerk	Maureen O’Connor	\$100.00
Superintendent of Schools	Dr. James Grossane	100.00
Facilities	Daniel Leddy	100.00
Transportation	Mary Augugliaro	100.00
Director for Adult Continuing Ed.	Patricia Russo	50.00
Director Adult Basic Education	Patricia Russo	50.00
Accompsett Elementary Principal	Jeanne Kull-Minarik	100.00
Dogwood Elementary Principal	Renee Carpenter	100.00
Mills Pond Elementary Principal	Ireen Westrack	100.00
Mt. Pleasant Elementary Principal	Joseph Ierano	100.00
St. James Elementary Principal	Mary Grace Lynch	100.00
Smithtown Elementary Principal	Janine Lavery	100.00
Tackan Elementary Principal	Allyn Leeds	100.00
Assistantt Supt. for Pupil Personnel Services	Mona Tobin	100.00
Great Hollow M.S. Principal	John Scomillio	100.00
Nesaquake M.S. Principal	Dan McCabe	100.00
Accompsett M. S. Principal	Paul McNeil	100.00
Smithtown H.S. West Principal	John Coady	100.00
Smithtown H.S. East Principal	Kevin Simmons	100.00
Director of Information and Technology Services	John Nolan	100.00
Coordinator of Physical Education	Patrick Smith	100.00”

**C. Designation of Authorized Signature on Checks** – “**RESOLVED** that District checks shall be signed with the single signature of the Part-time District Treasurer or, the Deputy Treasurer, on a signature plate, for the 2017-18 school year.”

**D. Approval of Budget Appropriation Transfers** – “**RESOLVED** that the Superintendent of Schools or the Assistant Superintendent for Finance and Operations are hereby delegated the authority to approve budget appropriation transfers in the amounts of \$5,000 or less, with the understanding that the Superintendent will submit reports of these transfers to the Board of Education showing the transfers since the last report and the accumulated transfers made since the beginning of the fiscal year.”

**E. Designation of Authorized Signature for Federal Aid** – “**RESOLVED** that the Superintendent of Schools, or his designee, is hereby designated as the authorized representative for Federal Grant Applications and, as such, his is the recognized signature for all applications and claims relating to this funding for the Smithtown Central School District for the 2017-18 school year.”

**F. Designation of Authorized Signature to Transact Business with Financial Institutions** – “**RESOLVED** that the Assistant Superintendent for Finance and Operations, the Part-time District Treasurer, and the Deputy Treasurer are hereby authorized for and on behalf of the Smithtown Central School District to open bank accounts, execute third party custodial agreements, wire transfer district funds, make investments of district funds, to request, designate holders, change or release third party collateral with any financial institutions, and to execute any acknowledgment, agreement, or other documents which may be necessary in connection with the purchase, sale, assignment or transfer of any such obligations. “

**G. Designation of Authorized Signature for Purchase Requisitions** – “**RESOLVED** that the Purchasing Agent is authorized to sign all Purchase Requisitions.”

**H. Authorization of Superintendent of Schools or the Assistant Superintendent for Pupil Personnel Services to Act as Board of Education Representative in Certain Circumstances** – “**RESOLVED** that the Board of Education hereby authorizes the Superintendent of Schools or the Assistant Superintendent for Pupil Personnel Services to act as the Board of Education representative empowered to sign the State Education Department’s System to Track and account for children (STAC-1) forms for the Committee on Preschool Special Education placements and services. “

**I. Revenue Anticipation Notes** – “**RESOLVED** that subject to the provisions of Local Finance Law, the power to authorize the issuance and to sell revenue anticipation notes of the Smithtown Central School District at Smithtown, Suffolk County, New York, including renewals thereof, in anticipation of the collection of revenues for the fiscal year commencing July 1, 2017, is hereby delegated to the President of the Board of Education and the Superintendent of Schools. Such notes shall be of such terms, form and contents, and shall be sold in such manner as may be prescribed by said President, consistent with the provisions of Local Finance Law. This resolution shall take effect immediately.”

**J. Authorization for School Board Members to Attend Conferences, Workshops, and/or Conventions** – “**RESOLVED** that members of the Board of Education of the Smithtown Central School District be authorized to attend Conferences, Workshops, and Conventions, with expenses related to School District matters.”

**K. Central Treasurer** – “**RESOLVED** that the following individuals are authorized to oversee the Extraclassroom Activity Accounts of each school for the 2017-2018 school year:

- |                 |                                |
|-----------------|--------------------------------|
| Fawn Grunenberg | Accompsett Elementary School   |
| Fawn Grunenberg | Dogwood Elementary School      |
| Fawn Grunenberg | Mills Pond Elementary School   |
| Fawn Grunenberg | Mt. Pleasant Elementary School |
| Fawn Grunenberg | Smithtown Elementary School    |
| Fawn Grunenberg | St. James Elementary           |
| Fawn Grunenberg | Tackan Elementary School       |



Kristen Rokosz  
 Kristen Rokosz  
 Kristen Rokosz  
 Maria Mahoney  
 Dorothea McLaughlin

Accompsett Middle School  
 Great Hollow Middle School  
 Nesaquake Middle School  
 Smithtown High School East  
 Smithtown High School West”

**L. Issuance of Tax Anticipation Notes in Anticipation of Receipt of Taxes to be Levied for the Fiscal Year commencing July 1, 2018** – “RESOLVED that pursuant to the

provisions of Sections 24.00 and 39.00 of the Local Finance Law, Constituting Chapter 33-a of the Consolidated Laws of the State of New York, the power to authorize the issuance and to sell tax anticipation notes of the Smithtown Central School District of Smithtown, Suffolk County, New York, including renewals thereof, in anticipation of the collection of real estate taxes levied or to be levied for school district purposes for the fiscal year commencing July 1, 2018, is hereby delegated to the President of the Board of Education and the Superintendent of Schools. Such notes shall be of such terms, form and contents, and shall be sold in such manner as may be prescribed by said President, consistent with the provisions of Local Finance Law, and said notes shall mature within the period of one year from the date of their issuance. This resolution shall take effect immediately.”

**M. Authorization of Superintendent of Schools to Approve Attendance of Staff to Conferences** – “RESOLVED that the Board of Education hereby authorizes the

Superintendent of Schools, or his designee(s) to approve the attendance of School District Staff to Conferences or Workshops related to School District matters. “

**N. Establishment of Reimbursement Rate for Mileage** – “RESOLVED that the mileage

reimbursement rate for the 2017-18 school year be established at the approved IRS Rate, unless employee contracts state otherwise. “

**O. Establishment of Per Diem Meal Allowance** – “RESOLVED that the Smithtown

Central School is hereby authorized (in the absence of receipts) to use a per diem meal allowance of \$40.00 per day for individuals traveling on business for the District, in cases only where it is not possible to obtain a receipt, as follows:

Dinner	\$25.00
Lunch	9.00
Breakfast	<u>6.00</u>
	\$40.00”

**P. Authorization to Appoint an Impartial Hearing Officer** –“RESOLVED that the

Board of Education hereby authorizes the Superintendent of Schools, or in his absence the Assistant Superintendent for Pupil Personnel Services, to act on its behalf to appoint an Impartial Hearing Officer upon receipt of a notice of a due process complaint, in those instances when, due to the schedule of Board Meetings, the Board cannot act within the timelines set by State Regulations.

**IX. BONDING OF SCHOOL OFFICERS**

**MOTION** by Mr. Saidens, seconded by Ms. McEnroy approving Section IX., Bonding of School Officers.

**Vote on Motion:** All aye. Motion carried (7-0).

“**RESOLVED** that the bonding of the following school officers is authorized in the amounts indicated below:

Part-time District Treasurer	\$1,000,000.00
Deputy Treasurer	1,000,000.00
Claims Auditor	1,000,000.00
All other Employees	100,000.00”

**X. ADOPTION OF BOARD POLICY**

**MOTION** by Mrs. Waldron, seconded by Mr. Gribbin, approving Section X., Adoption of Board Policy.

**Vote on Motion:** All aye. Motion carried (7-0).

“**RESOLVED** that the Board of Education adopt for the 2017-18 school year those policies currently included in the By-Laws and Rules-Policies with any additions and modifications approved by the Board of Education during the 2017-18 school year. Motion carried.”

**XI. APPOINTMENT OF BOARD COMMITTEE CHAIRPERSONS AND LIASON TO DISTRICT COMMITTEES**

Committee activities, if any, will be reported on by the Chairman as indicated below:

**BOARD COMMITTEE CHAIRPERSONS**

Business Affairs Committee	Matthew Gribbin	Christopher Alcure
Facilities Committee	Daniel Lynch	Gladys Waldron
Housing Committee	Joanne McEnroy	Daniel Lynch
Instructional Services Committee	Michael Saidens	Joanne McEnroy
Negotiations	Gladys Waldron	Daniel Lynch
Policy Committee	Christopher Alcure	Michael Saidens

Memorials Committee Christopher Alcure Matthew Gribbin

\* President of the Board shall act as an ex-officio member of all committees (BOE 2220)

**BOARD LIAISON TO DISTRICT COMMITTEES\***

Athletic Council	Gladys Waldron	Matthew Gribbin
Smithtown College Scholarship Fund	Christopher Alcure	Michael Saidens
PTA Council	Gladys Waldron	Christopher Alcure
CTE	Joanne McEnroy	Matthew Gribbin
Health and Safety Committee	Joanne McEnroy	Daniel Lynch
Legislative Committee	Matthew Gribbin	Christopher Alcure

**BOARD MEMBER TO AUDIT COMMITTEE**

Michael Saidens

**MOTION** by Mrs. Waldron , seconded by Mr. Gribbin, approving Section XI., Appointment of Board Committee Chairpersons and Adoption of Board Policy.

**Vote on Motion:** All aye. Motion carried (7-0).

Mr. Saidens made a motion seconded by Mr. Alcure and the Board voted unanimously that the Organizational Meeting be adjourned at 8:19 p.m.