

**SMITHTOWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

May 23, 2017

Held in Joseph M. Barton Bldg.

Meeting called to order at 8:02p.m. by Christopher Alcure president. On a motion by Ms. Plourde, seconded by Mrs. Waldron, the Board voted unanimously to convene in Executive Session to discuss, the evaluation of a particular person, matters leading to the discipline of a particular student, the proposed lease of real property because the publicity would substantially affect the value thereof, and to seek advice from the Board's Attorney.

Mr. Lynch entered the meeting at 7:10p.m.

At 7:45p.m. Mr. Lynch motioned, Mrs. Waldron seconded, and the Board voted unanimously to exit Executive Session and return to the public meeting.

Members present:

Christopher Alcure  
Joanne McEnroy  
Gladys M. Waldron  
Grace Plourde  
Jeremy Thode

Daniel B. Lynch  
Michael Saidens

Also present:

James J. Grossane, Ed.D., Superintendent  
Jennifer Bradshaw, Asst. Supt.  
Neil Katz, Asst. Supt.  
Andrew Tobin, Asst. Supt.  
Mona Tobin, Asst. Supt.  
Eugene Barnosky Esq., Board Council  
Visitors  
Maureen O'Connor, District Clerk

**I. OPENING CEREMONY** - conducted by Mr. Alcure.

**II. COMMUNICATIONS**

**A. Correspondence** –

1. Letter To: Mr. Christopher Alcure and Board of Education  
From: Kevin R. Simmons, Ed.D, John Coady, Ingrid Hrvatin  
Re: Invitation to Senior Scholarship Ceremony Night

2. Letter To: Mr. Christopher Alcure and Board of Education  
From: Mr. Michael Aleci  
Re: Invitation to High School East Annual Gold Cord Awards
3. Letter To: Mr. Christopher Alcure and Board of Education  
From: Mr. Christopher H. Elsesser  
Re: Invitation to High School West Annual Gold Cord Awards

**MOTION** by Mrs. Waldron seconded by Mrs. Plourde that the correspondence in Section A, as listed above, be received and that the recommendations of the administration (where indicated) be accepted.

**Vote on Motion-** All aye. Motion carried (7-0).

**B. General Communications** – There were no general communications presented for the Board's review.

**III. UNFINISHED BUSINESS** –Ms. Plourde reported that she was privileged to attend and speak at the Math Honor Society Induction ceremony on May 18<sup>th</sup>.

**IV. COMMITTEE REPORTS** –

**Policy-** Ms. Plourde reported that a meeting was held on May 10<sup>th</sup>. A new proposed policy – Alcohol and Drug Testing of Drivers, and a revised policy, Use of Credit Cards, are on the agenda tonight for a first reading. A further discussion of a Social Networking policy occurred, and a proposed policy for that will be forthcoming in the future.

**Facilities-** Mr. Thode reported that a meeting was held on May 10<sup>th</sup>. Items discussed included review of the Energy Performance contract, long term capital needs, equipment purchases and the possibility of having to go out for a bond sometime in the future.

**V. SUPERINTENDENT'S REPORT-**

**A. Updates and Awards-** Dr. Grossane updated the Board on the following items of interest:

- Dr. Grossane attended the 50<sup>th</sup> birthday celebration of Accomsett El. Where the students formed a human “50” and an overhead photo was taken.
- Accomsett Middle School sponsored a fundraiser for American Vet. Dogs, and also in honor of Memorial Day there are 100 American flags flying at the school.
- Thirty two students from DECA attended the National Championships in California.
- Sanjana Eranki from High School East and Samantha Catalano from High School West both had a National Merit Scholarship winner of \$2500.
- Dr. Grossane honored the following employees on their retirement:

Alvarez, Jose
Amatuccio, Carmela
Badillo, Maureen
Borbet, Kathleen
Carey, Mary (Betsy)
Chicvak, Michael
Chlystun, Michael
Chulwick, Robert
Clifford, Thomas
Cooley, Susanne
Dost, Dawn
Friedlander, Nancy
Fucito, Peter
Fudjinski, Rose Ann
Gall, Michael
Giordano, Katherine
Goldstein, Susan
Hall, Jeanne
Hattenback, Patrice
Jansen, Geraldine
Levinson, Carol Ann
Margino, Deborah
Maritato, Ralph
Martucci, Michael
Mattis, Patricia
Mayer, Margaret
McGrath, Arleen
McKee, Wayne
Merkel, Annette
Meyer, Carol
Muchin, Cathy
Riccoboni, Diana
Rosengrant, Jeannine
Rotella, Frank
Rowe, Eileen
Schmidt, James
Siegell, Barbara
Sommers, Nicolina
Spera, Maria
Deceased - Thompson, Michael
Tripptree, Patricia
Tyree, Joyce
Ventre, Debra
Walker, Barbara
Wild, Arlene

**B. Calendar for June 2017** – The calendars were reviewed by the Board. A Policy committee meeting was scheduled for June 13<sup>th</sup> at 6:00p.m.

**C. Litigation (Executive Session)**

**D. Proposed Policy 8414.5– Alcohol and Drug Testing of Drivers - Board of Education Policies - First Reading**

The proposed Policy 8414.5 – Alcohol and Drug Testing of Drivers - Board of Education Policies is presented for your information and discussion at the May 23, 2017 Regular Meeting of the Board of Education.

**A second reading, with any revisions deemed appropriate, will occur at the June 13, 2017 Regular Meeting of the Board of Education.**

**The Superintendent of Schools will subsequently present the final copy to the Board of Education for its action at the June 27, 2017 Regular Meeting.**

8414.5

**ALCOHOL AND DRUG TESTING OF DRIVERS**

The Board of Education recognizes the dangers inherent in alcohol and controlled substance use by employees especially those in safety-sensitive positions. To ensure the safety of its students and to comply with federal regulations, any company contracting with the district to provide transportation to district students is responsible for conducting alcohol and drug testing required under federal law and regulations.

**E. Revised Policy 8334– Use of Credit Cards- Board of Education Policies - First Reading**

The revised Policy 8334 – Use of Credit Cards - Board of Education Policies is presented for your information and discussion at the May 23, 2017 Regular Meeting of the Board of Education.

**A second reading, with any revisions deemed appropriate, will occur at the June 13, 2017 Regular Meeting of the Board of Education.**

**The Superintendent of Schools will subsequently present the final copy to the Board of Education for its action at the June 27, 2017 Regular Meeting.**

8334

**USE OF CREDIT CARDS**

The Board of Education permits the use of district credit cards by the Superintendent of Schools and the Purchasing Agent to pay for actual and necessary expenses incurred in the performance of work-related duties for the district. A list of those employees that will be issued a district credit card will be maintained in the Business Office and reported to the Board each year at its reorganizational meeting in July. All credit cards will be in the name of the school district.

The district shall establish a credit line not to exceed \$20,000 for all cards issued to the district.

The Board shall ensure that the credit card is secured through an RFP process and the relationship between the district and the credit card company is such that the district preserves its right to refuse to pay any claim or portion thereof that is not expressly authorized, does not constitute a proper district charge, or supersedes any laws, rules, regulations, or policies otherwise applicable. In addition, the Board will ensure that no claim shall be paid unless an itemized voucher approved by the officer whose action gave rise or origin to the claim, shall have been presented to the Board and shall have been audited and allowed.

Credit cards may only be used for legitimate school district business expenditures. The use of credit cards is not intended to circumvent the district's policy on purchasing.

Users must take proper care of these credit cards and take all reasonable precautions against damage, loss, or theft. Any damage, loss, or theft must be reported immediately to the Business Office and to the appropriate financial institution. Failure to take proper care of credit cards or failure to report damage, loss or theft may subject the employee to financial liability.

Purchases that are unauthorized, illegal, represent a conflict of interest, are personal in nature or violate the intent of this policy may result in credit card revocation and discipline of the employee.

Users must submit detailed documentation, including itemized receipts for commodities, services, travel and/or other actual and necessary expenses which have been incurred in connection with school-related business for which the credit card has been used.

The Superintendent of Schools, in consultation with the Assistant Superintendent of Business and the district's Purchasing Agent, shall establish regulations governing the issuance and use of credit cards. Each cardholder shall be apprised of the procedures governing the use of the credit card and a copy of this policy and accompanying regulations shall be given to each cardholder.

The Assistant Superintendent of Business shall periodically, but no less than twice a year, monitor the use of each credit card and report any serious problems and/or discrepancies directly to the Superintendent and the Board

Cross-ref: 6700, Purchasing  
6830, Expense Reimbursement

Ref: Education Law §§ 1724(1); 2524(1) (itemized, audited, and approved vouchers required)  
Opns. St. Compt. No. 79-202 (use of multi-purpose credit cards by municipal employees)  
Opns. St. Compt. No. 79-494  
Opns. St. Compt. No. 78-897 (gas credit cards)

**VI. INSTRUCTIONAL REPORT – No Report.**

**VII. PUPIL PERSONNEL SERVICES-**

**A. Committee on Special Education**

**1. Committee on Special Education**

“RESOLVED, that the recommendations of the Committee on Special Education for Initial Placement Program/Services, for cases listed be approved.”

Committee on Special Education/Preschool Special Education:

As per attached CSE meetings held between 05/08/2017 and 05/19/2017.

**2. Sub-Committee on Special Education**

As per attached SCSE meetings held between 05/08/2017 and 05/19/2017.

“RESOLVED that the recommendations of the Sub-Committee on Special Education for cases listed be approved.”

**B. Committee on Preschool Special Education**

**1. Initial placement for Preschool Special Education Program/Services**

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement Program/Services, for cases listed be approved.”

**See Attached –CPSE meetings from 5/2/17 – 5/16/17**

**2. Special Education Preschool Annual IEP Review/Amended IEP**

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/Amended IEP for cases listed be approved.”

**See Attached –CPSE meetings from 5/2/17 – 5/16/17**

**MOTION** by Ms. McEnroy seconded by Ms. Plourde approving Pupil Personnel Services Items **A and B**.

**Vote on Motion** : All aye. Motion carried (7-0).

**VIII. AUDIENCE –There were no speakers from the audience .**

**IX. BUSINESS AFFAIRS**

1 – Budgetary Transfers

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following budgetary transfers of funds be approved for the 2016-17 school  
year:

FROM:	See Attached	\$44,012.87
TO:	See Attached	\$44,012.87"

2 – Bid Recommendations

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following bid recommendations be approved as submitted herein:

<b>RFP</b>	16/17-14	Challenge/Adventure Course Equipment Inspections & Repairs (Indoor & Outdoor Course)
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*As per the attached memos from Beth Woods  
to Andrew Tobin dated 5/23/17"*

3 - Contract for Security Guard, AED/CPR Training, Basic First Aid and  
AHA/BLS for Healthcare Providers

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a  
contract with the following organization, at the rates indicated for the 2017-2018 school year, to  
provide Security Guard Training, AED/CPR Training, Basic First Aid and American Heart Association  
BLS for Healthcare Providers Refresher Course:

Advanced Training Center  
79 West Main Street  
Smithtown, NY 11787

NYS 8 Hour Annual In-Service Security Guard Training Course:  
\$40.00 per person

American Heart Association CPR/AED Training Course:  
\$35.00 per person

Basic First Aid  
\$35.00 per person

AHA/BLS for Healthcare Providers  
\$35.00 per person for Refresher Course  
\$60.00 per person for Original Version w/ student manual”

4 - Agreement with the Town of Smithtown

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to renew the agreement with the Town of Smithtown for the maintenance work, snow removal and to supply materials on an actual-cost basis, for the term commencing June 1, 2017 to May 31, 2018.”

5 - Contract for Transcript Services

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following company to provide Transcript Services, for the 2017-2018 school year, at the rates indicated:

Radazo Reporting, Inc.  
46 Cobalt Lane  
Westbury, NY 11590

Superintendent's Hearings:

\$4.90 per page (original & one copy, as requested)

\$5.00 per page (original & two copies)

\$50.00 single appearance fee (a.m. or p.m.)

\$150.00 minimum (any transcript where number of pages with appearance would total less than \$150.00)

\$90.00 Bust fee - reporter canceled day of proceeding, services not required



Impartial Hearings:

\$5.10 per page (original & two copies)

\$50.00 single appearance fee (a.m. or p.m.)

\$150.00 minimum (any transcript where number of pages with appearance would total less than \$150.00)

\$90.00 Bust fee - reporter canceled day of proceeding, services not required

Handling & Postage:

Transcripts sent via UPS (all trackable). Postage cost determined by package weight.”

6 - Contract for Special Education Services

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the organization listed below for Special Education Services during the 2017-2018 school year, at the rates listed on the attached schedule:

O'Brien Speech, Language and Learning, PLLC  
175 Wolf Hill Road  
Melville, NY 11747”

7 - Contract for Special Education Public School Placements

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract for the 2016-17 school year with the public school listed below for the placement of students with educational disabilities, as approved by the Committee on Special Education:

Herricks Union Free School District  
999B Herricks Road  
New Hyde Park, NY 11040”

8 – Contract for Speech Language Therapy Services

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following individual to provide Speech Language Therapy Services, for the 2017-18 school year, at the following rates:

Kathryn Birzon  
104 Mt. Grey Road  
Setauket, NY 11733

Speech /Language Therapy Services:

Individual 30 minute session: \$75.00  
Individual 60 minute session: \$150.00  
Group 30 minute session: \$38.00 per student

PROMPT Evaluation: \$200.00  
Complete Speech/Language Evaluation: \$400.00”

9 - Increase in 2016-2017 Budget and Revenues

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Board of Education hereby approves an increase in the 2016-17 budget for Senator Flanagan’s Grant in Aid as follows:

Appropriation A-2015-475-51-BLLT                      \$ 50,000.00

And be it further

RESOLVED, that the revenues be adjusted and increased as follows:

A3289 – Other State Aid                                      \$ 50,000.00”

10 – Equipment Purchase

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Board of Education hereby authorizes the purchase of the following item as priority equipment needs for the District, whose cost exceeds the \$20,000 policy limit:

A Case Farmall 75C, L620 Loader”

*Note: This item was discussed at the Facilities Committee Meeting*

11 - Contract for Occupational and Physical Therapy Services

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following individual for the 2016-17 school year, to provide Occupational and Physical Therapy Services, at the rates indicated:

Richard W. Johnson, PT  
12 Technology Drive, Unit 2  
East Setauket, NY 11733

Occupational and Physical Therapy:

Individual 30 minute session	\$45.00
Individual 45 minute session	\$67.50
Individual 60 minute session	\$90.00
Group (3 or more) 30 minute session	\$67.50"

12 – Contract for Sensory-Cognitive Instruction

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into a contract with the following organization, to provide Sensory-Cognitive Instruction services, for the 2017-18 school year, at the rates indicated:

Lindamood-Bell Learning Processes  
500 North Broadway, Suite 109  
Jericho, NY 11753

Sensory-Cognitive Instruction

\$126.00 per instruction hour  
\$ 45.00 additional fee for off-site instruction services  
(total of \$171 per hour)"

13 - Contract for Special Education Private School Placements –  
Center for Developmental Disabilities, Inc.

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into a contract for the 2017-18 school year with the private school listed below for the placement of students with educational disabilities, as approved by the Committee on Special Education:

The Center for Developmental Disabilities, Inc.  
72 South Woods Road  
Woodbury, NY 11797"

14 - Contract for Special Education Private School Placements –  
Mt. Pleasant Cottage School UFSD

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into a contract for the 2017-18 school year with the private school listed below for the placement of students with educational disabilities, as approved by the Committee on Special Education:

Mt. Pleasant Cottage School UFSD  
1075 Broadway  
Box 8  
Pleasantville, NY 10570"

15 - Contract for Special Education Private School Placements –  
The Summit School

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into a contract for the 2017-18 school year with the private school listed below for the placement of students with educational disabilities, as approved by the Committee on Special Education:

The Summit School  
339 North Broadway  
Upper Nyack, NY 10960"

16 - Lease with Step Sports Corp. III

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a Lease Agreement with Step Sports Corp. III, for its use of space in the Branch Brook Elementary School (Rooms 10, 11, 12, 12A and 13), from July 1, 2017 to June 30, 2018, as per the terms and conditions in the attached agreement."

**MOTION** by Mrs. Waldron, seconded by Ms. Plourde approving the Finance Items 1-16 .

Discussion: Mr. Saidens asked for clarification of the contracts for Special Education services.

**Vote on Motion-** All aye. Motion carried (7-0).

**B. Operations**

1 – Additions to List of Organizations Approved to Use School Facilities, 2017-2018 School Year

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following organizations, having made formal application, are hereby approved to use school facilities at the Smithtown Central School District during the 2017-2018 school year, subject to all School District policies, rules and regulations, Standard Uniform Practices, and contract provisions:

**2017-2018 SCHOOL YEAR**

- Community Association of Greater St. James, Inc.
- Cub Scout Pack 326
- The Greater Smithtown Chamber of Commerce
- St. James Nesconset Youth Football and Cheerleading
- Smithtown Kickers, Inc.
- The Sparklers
- Town of Smithtown School Age Child Care"

2 - Acceptance of Gift

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

Donated By

\$1,000.00 Scholarship Donation

Suffolk County Superintendent  
Buildings & Grounds Assoc.  
P.O. Box 1252  
Ronkonkoma, NY 11779"

3 – Declaration of Obsolete Items

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following items, due to poor condition and/or obsolescence, are no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District:

**Transportation**

- 1998 Utility Trailer (TR09), Vin#: 1B9UF1626VC301402
- Ground Master Toro Lawn Mower, Serial # 210000190
- 8' Meyers Snow Plow and 9' Snow Plow (blade only)
- Two (2) 9' Western Snow Plows and 1 Blade only"

**MOTION** by Mrs. Waldron seconded by Mr. Thode approving Operations Item 1-3.

Discussion: Ms. McEnroy asked for clarification of the use of our facilities by the newly formed St. James Civic Association.

**Vote on Motion-** All aye. Motion carried (7-0).

**X. PERSONNEL**

**A. Certified**

1. Appointment of Driver Education Instructor
2. Appointment of Teachers and Substitute Teachers for the District ENL Extension Program for 2016-2017

3. Appointment of Teacher on Special Assignment
4. Appointment of Staff for the 2017-2018 ENL Summer Enrichment Program
5. Appointment of Academic Intervention Tutor
6. Appointment of Lead Teacher
7. Notice of Retirement
8. Request for FMLA and/or Leave of Absence
9. Request for Extension of Leave of Absence, Without Pay
10. Request for Leave of Absence, Without Pay
11. Tenure Recommendation – Administrator
12. Tenure Recommendation – Teacher
13. Appointment of Pep Band Director
14. Appointment of Staff for Middle School Summer Program 2017-2018
15. Appointment of Part Time Teacher
16. Notice of Resignation
17. Appointment of Probationary Administrator
18. Appointment of Probationary Teacher
19. Appointment of Substitute Teacher 2016-2017

**MOTION** by Mrs. Waldron, seconded by Ms. Plourde approving the Certified Personnel Items 1-19.

**Vote on Motion-** All aye. Motion carried (7-0).

**B. Classified**

1. Change of Status
2. Leave of Absence
3. Resignation
4. Termination
5. Change of Compensation for Substitute Custodial Worker I
6. Temp/Peak Appointment
7. Retirements

**MOTION** by Mrs. Waldron, seconded by Mr. Thode approving the Classified Personnel Items 1-7.

**Vote on Motion-** All aye. Motion carried (7-0).

**XI. NEW BUSINESS-**

**A. Request for Appeal of Suspension**

**WHEREAS**, the parent of the Student No. 305072 has appealed to the Board of Education from the Superintendent's determination; and

**WHEREAS**, the Board has carefully reviewed the written statements and other materials concerning the matter; and

**WHEREAS**, the Board has deliberated on the appeal in Executive Session;

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Board of Education affirms the Superintendent's determination.

**MOTION** by Ms. McEnroy seconded by Mrs. Waldron approving New Business Item A Request for Appeal of Suspension.

**XII. ADJOURNMENT**

At 8:35p.m. Ms. McEnroy motioned, Mr. Thode seconded and the Board voted unanimously to adjourn the meeting.

Respectfully submitted,

Maureen O'Connor  
District Clerk



Personnel

A. Certified

(1) Appointment of Driver Education Instructor

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the person specified below be appointed as a Driver Education Instructor, effective for the school year beginning 7/1/2017-6/30/2018.

Compensation will be as per the contractual rate between Smithtown Central School District and the Smithtown Teachers Association:

Name

Boehner, Craig D.

Dobres, Edward M.

Nettleton, Thomas

Paster, Michael

Savage, David C.

Personnel

A. Certified

(2) Appointment of Teachers and Substitute Teachers for the District ENL Extension Program for 2016-2017

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the persons listed below be appointed as teachers and or substitute teachers for the District ENL Extension Program for 2016-2017.

Compensation for teachers will be \$75 per session.

Name

Rossi, Katrina M.

Location

Program Teacher

Personnel

A. Certified

(3) Appointment of Teacher on Special Assignment

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person, who is presently on staff and is properly certified, be appointed as a teacher on special assignment for the Smithtown Central School District as specified below:

<u>Name</u>	<u>Assign</u>	<u>Area</u>	<u>Effective</u>	<u>End Date</u>
Felice, Lisa M.	SHSW	Special Education	07/01/2017	06/30/2018

Comments

Name

Felice, Lisa M. - Transition Coordinator Special Education

Personnel

A. Certified

(4) Appointment of Staff for the 2017-2018 ENL Summer Enrichment Program

Upon the recommendation of the Superintendent of Schools, be it RESOLVED, that the person specified below be appointed as teachers or substitutes for the 2017-2018 ENL Summer Enrichment Program at the contractually approved rate of \$67.66 per hour.

Name

May, Melissa A.

Neumair, Katherine J.

Peattie, Sara A.

Sininsky, Erica J.

Personnel

A. Certified

(5) Appointment of Academic Intervention Tutor

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person who is or will be properly certified, be appointed as an Academic Intervention Tutor for the Smithtown Central School District, Smithtown, NY as specified below:

<u>Name</u>	<u>Assign</u>	<u>Salary</u>	<u>Hours/Week</u>	<u>Effective</u>
Skelly, Laura A.	SJE	\$24,692.96	19	05/15/2017

Certifications

<u>Name</u>	<u>Certificate Area</u>	<u>Certificate Type</u>
Skelly, Laura A.	Pre K-6	PERM

Personnel

A. Certified

(6) Appointment of Lead Teacher

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following teacher be appointed as a Lead Teacher for the Smithtown Central School District as specified below at the annual stipend as per agreement between the Smithtown Central School District and the Smithtown Teachers' Association:

<u>Name</u>	<u>Area</u>	<u>Assign</u>
Bodo, Carie	Physical Education	SHSW
Felice, Lisa M.	Special Education	SHSW
Naughton, Ann	Physical Education	SHSE
Ostrosky, Laura J.	Special Education	SHSE

Personnel

A. Certified

(7) Notice of Retirement

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the notice of retirement of the following person be accepted as specified below:

<u>Name</u>	<u>Area</u>	<u>Location</u>	<u>Effective</u>
Rosengrant, Jeannine	Special Education	SHSW	05/17/2017

PersonnelA. Certified(8) Request for FMLA and/or Leave of Absence

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person be granted FMLA and/or Leave of Absence effective as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>Effective</u>	<u>End Date</u>	<u>Leave</u>
Beyer, Erica L.	Special Education	GH	03/28/2017	04/21/2017	Family Medical Sick
Beyer, Erica L.	Special Education	GH	04/21/2017	05/11/2017	Family Medical Sick Bank Waiting, w/opay
Beyer, Erica L.	Special Education	GH	05/12/2017	05/23/2017	Family Medical Sick Bank
Beyer, Erica L.	Special Education	GH	05/24/2017	05/31/2017	Family Medical Leave, without pay
Draiss, Lisa	Elementary Teacher	TE	04/21/2017	04/21/2017	Family Medical Personal
Draiss, Lisa	Elementary Teacher	TE	04/22/2017	06/18/2017	Family Medical Sick
Lucca, Lori R.	Elementary Teacher	MTP	04/03/2017	06/18/2017	Family Medical Sick
Napolitano, Michele K.	Special Education	GH	04/22/2017	06/04/2017	Family Medical Sick
Rosengrant, Jeannine	Special Education	SHSW	03/20/2017	05/16/2017	Family Medical Sick
Saavedra, Madeline	Elementary Teacher	SE	03/13/2017	04/24/2017	Family Medical Sick
Saavedra, Madeline	Elementary Teacher	SE	04/24/2017	05/03/2017	Family Medical Sick Bank Waiting, w/opay
Saavedra, Madeline	Elementary Teacher	SE	05/03/2017	05/05/2017	Family Medical Sick Bank
Saavedra, Madeline	Elementary Teacher	SE	05/06/2017	06/11/2017	Family Medical Leave, without pay

Comments

Beyer, Erica L. - change to previously approved leave.



Personnel

A. Certified

(9) Request for Extension of Leave of Absence, Without Pay

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person be granted an extension of their Leave of Absence, without pay effective as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>Effective</u>	<u>End</u>
Copeland, Laura N.	Special Education	TE	09/01/2017	08/31/2018
Gillen, Kathleen M.	Science, 7-12	SHSW	09/01/2017	08/31/2018
Kaufmann, Kimberley A.	Special Education	AE	09/01/2017	08/31/2018
Napolitano, Jennifer L.	Teaching Assistant	SHSW	09/01/2017	08/31/2018
Tangel, Nicole M.	Teaching Assistant	NMS	09/01/2017	08/31/2018

Personnel

A. Certified

(10) Request for a Leave of Absence, Without Pay

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person be granted a Leave of Absence, without pay effective as specified below:

<u>Name</u>	<u>Area</u>	<u>Effective</u>	<u>End</u>	<u>Leave</u>
Emery, Kim E.	Elementary Teacher	09/01/2017	08/31/2018	No Cause Leave of Absence
Specht, Richard E.	Science, 7-12	09/01/2017	08/31/2018	No Cause Leave of Absence

Personnel

A. Certified

(11) Tenure Recommendation - Administrator

WHEREAS, the administrators listed below on this page have thus far successfully completed the probationary period, and WHEREAS, his/her supervisors have carefully evaluated the performance during the probationary period and recommend that he/she be appointed on tenure in the respective area, therefore, be it RESOLVED, that upon recommendation of the Superintendent of Schools, he/she be appointed on tenure on the date indicated below, on condition of the successful completion of the remainder of the probationary period:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>Effective Date</u>
Babino, Angelica M.	Director of Math	District	09/29/2017
Huntsman, Jason E.	Secondary Assistant Principal	SHSW	09/01/2017

Personnel

A. Certified

(12) Tenure Recommendation - Teacher

WHEREAS, the teacher listed below has thus far successfully completed the probationary period, and WHEREAS, a supervisor has carefully evaluated the performance during the probationary period and recommends that the teacher be appointed on tenure in the respective area, therefore, be it RESOLVED, that upon the recommendation of the Superintendent of Schools, the teacher be appointed on tenure on the date indicated, on condition of the successful completion of the remainder of the probationary period:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>Effective Date</u>
Fimbel, Estelle A.	Teaching Assistant	SHSE	10/29/2017
Granice, Alyssa	Social Worker	AE	09/01/2017

Personnel

A. Certified

(13) Appointment of Pep Band Director

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person be appointed as Pep Band Director for the 2017-2018 school year. The stipend will be \$3500.

Name

Andreas, David - SHSE

Personnel

A. Certified

(14) Appointment of Staff for the Middle School Summer Program 2017-2018

Upon the recommendation of the Superintendent of Schools, be it RESOLVED, that the following persons be appointed to the staff of the Middle School Summer Program to be held at Accomsett Middle School at the approved summer teaching rate as per the current agreement between the Smithtown Central School District and the Smithtown Teachers Association:

Name

Baker, Kate M.

Britton-Nix, Jill M.

DeMola, Danielle M.

Fiore, Elizabeth M.

Keller, Jennifer B.

McCormick, Amy C.

Nikirk, Deanna M.

Reiter, Jodi B.

Personnel

A. Certified

(15) Appointment of Part-time Teacher

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person who is properly certified, be appointed as a part-time teacher as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>FTE</u>	<u>StepGr</u>	<u>Salary</u>	<u>Effective</u>	<u>End Date</u>
Kapps-Fleming, Jennifer	Art	AMS	0.60	6-MA+30	\$47,723.40	09/01/2017	06/30/2018

Certifications

<u>Name</u>	<u>Certificate Area</u>	<u>Certificate Type</u>
Kapps-Fleming, Jennifer	Art	PERM

Personnel

A. Certified

(16) Notice of Resignation

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the resignation of the following person is approved as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>Effective</u>
Angst, Kristin M.	Tutor	SE	05/13/2017
Skelly, Laura A.	Tutor- Regular Sub position	SJE	05/13/2017
Erwinski, Christine M.	Substitute	NYA	05/13/2017
Guerra, Tiffany D.	Substitute	51	05/13/2017
Hagen, Tracey A.	Substitute	51	05/13/2017
Harte, Ciara M.	Substitute	51	05/13/2017
LoFrese, Christine	Business	SHSE/W	7/01/2017
Rose, Jeanne M.	Substitute	51	05/13/2017
Rosenblum, Jaclyn H.	Substitute	51	05/13/2017
Speciale, Jenette L.	Substitute	NYA	05/06/2017



Personnel

A. Certified

(17) Appointment of Probationary Administrator

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person who is properly certified, be appointed as a probationary administrator for the Smithtown Central School District as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>StepGr</u>	<u>Salary</u>	<u>Probationary</u>	<u>Period</u>
Frank, Bryan A.	Director of Social Studies	District	5-G	\$140,692.00	07/01/2017	06/30/2021

Personnel

A. Certified

(18) Appointment of Probationary Teacher

\* Upon recommendation of the Superintendent of Schools, be it RESOLVED that the following teachers receive probationary appointments subject to the requirements of the Education Law and the Rules of the Board of Regents, unless terminated prior thereto, in the manner prescribed by the Education Law:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>FTE</u>	<u>StepGr</u>	<u>Salary</u>	<u>Effective</u>	<u>End Date</u>
Hickey, Lisa J.	Special Education	NMS	1.0	2-BA+60/MA	\$61,045.00	09/01/2017	08/31/2021
Sanchez, Olivia	Foreign Language, 7-12	AMS /HSW	1.0	2A-BA+60 /MA	\$63,267.00	09/01/2017	08/31/2021

Certifications

<u>Name</u>	<u>Certificate Area</u>	<u>Certificate Type</u>
Hickey, Lisa J.	Pre K-6	PERM
Hickey, Lisa J.	Special Education	PERM
Sanchez, Olivia	Spanish 7-12	PERM

Comments :

\* To be eligible to receive tenure, the probationer must receive composite or overall APPR ratings of either effective or highly effective in at least three of the four preceding years, and if the probationer receives an ineffective composite or overall APPR rating in the final year of the probationary period he/she will not be eligible for tenure at that time.

The probationary period may be shortened pursuant to Education Law Section 3012 provided that the probationer can demonstrate that he/she received an APPR rating in each of the years preceding the probationary appointment for which the probationer is seeking Jarema credit.

The probationary period may be shortened pursuant to Education Law 3012 because the probationer has received tenure in Smithtown or another school district or BOCES provided that the probationer can demonstrate that he/she received an APPR rating in his/her final year of service in the former tenure area in Smithtown or in his/her final year of service in the other school district or BOCES.

The probationer is not subject to an APPR rating and the probationary period is reduced due to Jarema credit.

The probationer is not subject to APPR rating and the probationary period is or may be reduced due to prior tenure in Smithtown, another school district or BOCES, pending verification of prior tenure.

Personnel

A. Certified

(19) Appointment of Substitute Teacher 2016-2017

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the person listed be appointed as a per diem substitute at the Board approved rates.

<u>Name</u>	<u>Certification</u>	<u>Certificate</u>
Chiara, Joseph R.	Initial	English To Speakers of Other Languages
LaMariana, Joanna	Professional	Early Childhood Education Birth-Grade 2
LaMariana, Joanna	Professional	Students With Disabilities Birth-Grade 2
LaMariana, Joanna	Professional	Childhood Education Grades 1-6
LaMariana, Joanna	Professional	Students With Disabilities Grades 1-6

PersonnelB. Classified(1) Change of Status

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the change of status of the following Civil Service employees of the Smithtown Central School District, Smithtown, NY are approved, providing the employees meet the required qualifications:

<u>Name</u>	<u>Status</u>	<u>Title</u>	<u>Loc</u>	<u>Salary</u>	<u>Hours</u>	<u>Effective</u>	<u>End Date</u>
Deutsch, Kimberley M.	PERM	Special Education Aide	DE	\$17.93/hr	3.00	06/15/2017	/ /
Deutsch, Kimberley M.	PROB	Special Education Aide	DE	\$17.93/hr	3.00	12/14/2016	06/14/2017
Kelly, Mara	PERM	Senior Clerk Typist	NMS	\$41,807.00	7.00	05/30/2017	/ /
Kelly, Mara	PROB	Senior Clerk Typist	NMS	\$41,807.00	7.00	03/06/2017	05/29/2017
McGuigan, Michele	PERM	Special Education Aide	AMS	\$17.93/hr	3.00	06/15/2017	/ /
McGuigan, Michele	PROB	Special Education Aide	AMS	\$17.93/hr	3.00	12/14/2016	06/14/2017
Miccoli, John A.	PERM	School Custodial Supv.	FAC	\$85,000.00	7.00	06/15/2017	/ /
Miccoli, John A.	PROB	School Custodial Supv.	FAC	\$85,000.00	7.00	12/14/2016	06/14/2017
Tidwell, Mona R.	PERM	School Monitor	TE	\$14.21/hr	2.00	06/15/2017	/ /
Tidwell, Mona R.	PROB	School Monitor	TE	\$14.21/hr	2.00	12/14/2016	06/14/2017
Vazac, Corinne E.	PERM	Special Education Aide	AMS	\$17.93/hr	3.00	06/15/2017	/ /
Vazac, Corinne E.	PROB	Special Education Aide	AMS	\$17.93/hr	3.00	12/14/2016	06/14/2017
Vultaggio, Kristi E.	PERM	Special Education Aide	SE	\$17.93/hr	3.00	06/15/2017	/ /
Vultaggio, Kristi E.	PROB	Special Education Aide	SE	\$17.93/hr	3.00	12/14/2016	06/14/2017

PersonnelB. Classified(2) Leave of Absence

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the request for an unpaid leave of absence by the following employees of the Smithtown Central School District, Smithtown, NY, be approved providing the employee meets the required qualifications:

<u>Name</u>	<u>Area</u>	<u>Effective</u>	<u>End</u>	<u>Leave</u>
DiDonato, Lori J.	Special Ed. Aide	05/10/2017	05/16/2017	Leave of Absence, without pay
Fici, Margaret A.	Food Service Worker	05/22/2017	06/30/2017	Leave of Absence, without pay
LaFranca, Roseanne	Sec. Duty Aide	05/11/2017	05/30/2017	Leave of Absence, without pay
Loria, Michael	Guard	04/21/2017	06/09/2017	Leave of Absence, without pay
Mascola, Deborah A.	School Monitor	05/05/2017	05/16/2017	Leave of Absence, without pay
Mazza, Vincent J.	Custodial Worker 1	05/22/2017	06/11/2017	Leave of Absence, without pay
Ridulfo, Mariann	Clerk Typist	05/04/2017	05/17/2017	Leave of Absence, without pay

Leave of Absence - Reasons

Ms. DiDonato has requested an unpaid leave of absence from 05/10/2017 to 05/16/2017.

Ms. Fici has requested an extension to her unpaid leave of absence from 05/22/2017 to 06/30/2017.

Ms. LaFranca has requested an unpaid leave of absence from 05/11/2017 to 05/30/2017.

Mr. Loria has requested an unpaid leave of absence from 04/21/2017 to 06/09/2017.

Ms. Mascola has requested an unpaid leave of absence from 05/05/2017 to 05/16/2017.

Mr. Mazza has requested an unpaid leave of absence from 05/22/2017 to 06/11/2017.

Ms. Ridulfo has requested an extension to her unpaid leave of absence from 05/04/2017 to 05/17/2017.

Personnel

B. Classified

(3) Resignation

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the resignations of the following employees of the Smithtown Central School District, Smithtown, NY, are approved as specified below.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>End Date</u>
Ellis, Susan E.	Special Education Aide (Hourly)	MTP	\$19.63/hr	06/13/2017
Padula, Linda	Special Education Aide (Hourly)	MTP	\$19.63/hr	05/25/2017
Tomitz, Maria A.	Elementary Teacher Aide (Hourly)	MPE	\$17.86/hr	05/12/2017

Personnel

B. Classified

(4) Termination

Upon recommendation of the Superintendent of Schools, be it RESOLVED, terminations of the following Civil Service employees of the Smithtown Central School District, Smithtown, NY, be approved as specified below.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>End Date</u>
Cavoris, Cian	Stock Clerk (TPPK)	NYA	\$11.00/hr	05/18/2017
Burton, Robert I.	Stock Clerk (TPPK)	NYA	\$11.00/hr	05/18/2017
Korcz, Peter M.	Stock Clerk (TPPK)	NYA	\$11.00/hr	05/18/2017
Weinar, Kyle M.	Stock Clerk (TPPK)	NYA	\$11.00/hr	05/18/2017

Personnel

B. Classified

(5) Change of Compensation for Substitute Custodial Worker I

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the hourly rate of pay for Substitute (Temp/Peak) Custodial Worker I will be changed on the "V" Schedule to \$13.50 per hour, effective July 1, 2017.



Personnel

B. Classified

(6) Temp/Peak Appointment

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following are appointed as Civil Service employees of the Smithtown Central School District, Smithtown, NY, as specified below, providing the appointee meets the required qualifications for the job.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>Date</u>
Alvarez, Jose F.	Auto Mechanic 3 TPPK	TRANS	\$25.00/hr	05/24/2017

Personnel

B. Classified

(7) Retirements

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the notices of retirement of the following Civil Service employee of the Smithtown Central School District, Smithtown, NY, be approved as specified below:

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Effective</u>
Cooley, Susanne M.	Special Education Aide	SE	06/24/2017
Meyer, Carol A.	Clerk Typist	SHSW	06/23/2017
Muchin, Cathy	Senior Clerk Typist	SHSW	06/28/2017
Walker, Barbara	Senior Clerk Typist	SHSW	06/30/2017