

**SMITHTOWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

November 22, 2016

Held in Joseph M. Barton Bldg.

Meeting called to order at 7:05p.m. by Christopher Alcure president. On a motion by Ms. Plourde, seconded by Ms. McEnroy, the Board voted unanimously to convene in Executive Session to discuss, seeking legal advice from the Board's attorney.

At 8:03p.m. Mr. Lynch motioned , Ms. Plourde seconded, and the Board voted unanimously to exit Executive Session and return to the public meeting.

Members present:

Christopher Alcure
Joanne McEnroy
Grace Plourde

Daniel B. Lynch
Michael Saidens

Members absent:

Gladys Waldron
Jeremy Thode

Also present:

James J. Grossane, Ed.D., Superintendent
Jennifer Bradshaw, Asst. Supt.
Neil Katz, Asst. Supt.
Andrew Tobin, Asst. Supt.
Mona Tobin, Asst. Supt.
Eugene Barnosky Esq., Sharon Berlin Esq., Board Council
Visitors
Maureen O'Connor, District Clerk

I. OPENING CEREMONY - conducted by Mr. Alcure.

II. COMMUNICATIONS

A. Correspondence –

1. Letter To: Mr. Christopher Alcure
From: Mr. Patrick M. Smith
Re: Invitation to Booster Club Athletic Awards Ceremony
2. Letter To: Board of Education
From: Mr. Dave Setteducati
Re: Concerns Regarding Sale of NYA Building and Letter to Editor of Smithtown News
3. Letter To: Board of Education
From: Mr. Dave Setteducati
Re: Concerns Regarding Sale of NYA Building
4. Letter To: Board of Education
From: Ms. Angela M. Furci
Re: School Start Times for Next Year

MOTION by Ms. McEnroy seconded by Ms. Plourde that the correspondence in Section A, as listed above, be received and that the recommendations of the administration (where indicated) be accepted.

Vote on Motion- All aye. Motion carried (5-0).

B. General Communications – There were no general communications presented for the Board's review.

III. UNFINISHED BUSINESS – None.

IV. COMMITTEE REPORTS –

Policy: Ms. Plourde reported that a Policy Committee meeting was held on November 16. Policies reviewed included, Parental Involvement, Candidates and Campaigning, New Board Member Orientation, Social Networking Sites, Admission of Foreign Students and Student Searches and Interrogations. Policy 2120.1 Candidates and Campaigning and 2510 New Board Member Orientation are on tonight's agenda for a first reading.

Facilities : Ms. Plourde reported that a Facilities Committee meeting was held November 16. Items discussed included the Capital Facilities Plan, the Energy Performance Contract and equipment and vehicle purchases.

V. SUPERINTENDENT'S REPORT-

A. Updates, Awards and Presentation – High School Transition Program

- Dr. Grossane read the following statement regarding the sale of the New York Ave. property:

During our October 25 meeting, the Board of Education voted to move forward with the sale of our New York Avenue property to Tennessee-based Southern Land Company. This decision was reached following months of careful planning and extensive research. When deciding to move forward, the Board weighed a number of options including the potential impact to our students, our school community and our taxpayers. This decision was not made lightly.

Prior to listing the property on the market, members of our administration met with town and county officials to discuss the prospect of the sale, our district's declining enrollment, as well as the Town's plan to revitalize Smithtown's downtown Main Street area. Additionally, on behalf of the school district, our realtor shared extensive information with Town Supervisor Vecchio on the final proposals, prior to our October 25 vote.

In fact, in the June 23 edition of the Smithtown News, Supervisor Vecchio is noted as saying the town "has pushed the school district to select a development plan for rental housing." The story goes on to state the development of the NYA property into rental housing is a "key component of the downtown revitalization initiative and will be looked at favorably by the town board."

Which is why the Board of Education and administration were surprised to read Supervisor Vecchio's comments in the November 3 edition of the Smithtown News saying "the town supervisor has had no communication with the school administration or any member of the school board" regarding the sale of the NYA property. Additionally, Mr. Vecchio sights the Board's "audaciousness" at assuming the actions of the town board.

Throughout this entire process, the Board of Education has done its due diligence and worked to ensure this process will benefit all stakeholders.

We value our relationship with the town and will continue to work together on behalf of our students

- Awards: Dr. Grossane congratulated the following students on their placement in The Siemens Competition is the nation's premier competition in math, science and technology for high school students.

Sarah Adamo from High School West – Regional Finalist
Anjali Balamurugan from High School East – Semi Finalist

Erika Nemeth from High School East – Regional Finalist

- **Presentation: Functional Academic Secondary Transition Program**
Presented by Matthew Prah, Assistant Administrator for Special Education and several students from the program.

B. Tentative Calendar for December 2016 – The calendars were reviewed by the Board. No additional meetings were set.

C. Litigation (Executive Session)

D. Memorandum of Agreement by and between Smithtown Central School District and Association of Smithtown Professional Nurses

“Upon the recommendation of the Superintendent of Schools, be it

RESOLVED that the attached Memorandum of Agreement between Smithtown Central School District and the Association of Smithtown Professional Nurses, dated November 9, 2016 be ratified and approved.”

MOTION by Ms. Plourde seconded by Mr. Lynch approving Superintendent’s Report Item D- Memorandum of Agreement by and between Smithtown Central School District and Association of Professional Nurses.

Vote on Motion: All aye. Motion carried (5-0).

E. Settlement Agreement between Smithtown Central School District and the Smithtown Schools Administrators Association

“Upon the recommendation of the Superintendent of Schools, be it

RESOLVED that the attached Settlement Agreement between Smithtown Central School District and the Smithtown Schools Administrators Association.

MOTION by Ms. McEnroy seconded by Mr. Saidens approving Superintendent’s Report Item E Settlement Agreement Smithtown Central School District and Smithtown Schools Administrators Association.

Vote on Motion: All aye. Motion carried (5-0).

F. Settlement Agreement between Smithtown Central School District and Employee No.05672

“Upon the recommendation of the Superintendent of Schools, be it

RESOLVED that the attached Settlement Agreement between Smithtown Central School District and Employee No. 05672, dated November 16, 2016, be ratified and approved.”

MOTION by Mr. Saidens seconded by Ms. Plourde approving Superintendent’s Report Item E Settlement Agreement Smithtown Central School District and Association of Professional Nurses.

Vote on Motion: All aye. Motion carried (5-0).

G. Revised Policy 2120.1– Candidates and Campaigning Board Member Qualifications - Board of Education Policies - First Reading

The revised Policy 2120.1 – Candidates and Campaigning - Board of Education Policies is presented for your information and discussion at the November 22, 2016 Regular Meeting of the Board of Education.

A second reading, with any revisions deemed appropriate, will occur at the December 13, 2016 Regular Meeting of the Board of Education

The Superintendent of Schools will subsequently present the final copy to the Board of Education for its action at the January 10, 2017 Regular Meeting.

2120.1

CANDIDATES AND CAMPAIGNING

Nominations

Candidates for the office of member of the Board of Education shall be nominated by petition. Such petition shall be directed to the District Clerk, shall contain the signatures and addresses of at least 25 qualified voters of the district or two percent of the voters who voted in the previous election, whichever is greater, and shall state the name and residence of the candidate. Each petition shall be filed with the District Clerk not later than 30 days preceding the Annual Meeting at which the candidates so nominated are to be elected.

The District Clerk will supervise the procedure used to establish the order of names on the ballot. The Board may reject nominations if the candidate is ineligible or has declared an unwillingness to serve. Candidates for the Board shall be nominated to run for a specific seat on the Board.

Reporting Expenditures

If a candidate's campaign expenditures exceed \$500, the candidate must file a sworn statement with both the district clerk and the commissioner of education itemizing their expenditures and contributions received. The statement must list the amounts of all money or other valuable things paid, given, expended or promised by the candidate, or incurred for or on the candidate's behalf with his or her approval.

A candidate who spends \$500 or less is only required to file a sworn statement with the district clerk indicated this to be the case. No other campaign expenditure statement is required.

An initial statement must be filed at least 30 days before the election, a second statement must be filed on or before the fifth (5th) day preceding the election and a final statement must be filed within 20 days after the election.

Electioneering

Electioneering during the hours of any vote is prohibited within the polling place or within one hundred (100) feet of any such polling place. Electioneering includes but shall not be limited to the display or distribution of any banner, poster, placard, button, or flyer, on behalf of or in opposition to any candidate or issue to be voted upon.

Cross-ref: 1050, Annual District Meeting

Ref: Education Law §2018

Adoption date: February 9, 1999

Revised:

H. Revised Policy 2510 New Board Member Orientation - Board of Education Policies - First Reading

The revised Policy 2510 –New Board Member Orientation Board of Education Policies is presented for your information and discussion at the November 22, 2016 Regular Meeting of the Board of Education.

A second reading, with any revisions deemed appropriate, will occur at the December 13, 2016 Regular Meeting of the Board of Education

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2510

NEW BOARD MEMBER ORIENTATION

The Board of Education and the Administrative staff shall assist each new Board member-elect to become familiar with and to understand the Board's functions, policies and procedures, and the school district's operation before taking office. Each Board member-elect shall, as soon as possible,

1. be given selected materials covering the function of the Board and the school district, including (a) policy manual, (b) copies of key reports prepared during the previous year by school Board committees and/or the administration, c) the School Law Handbook prepared by the New York State School Boards Association, (d) access to agendas and minutes of Board meetings of the previous year, (e) latest financial report of the district, (f) copies of pertinent materials developed by the New York State School Boards Association, and (g) any other materials which may be deemed helpful and informative, including:
 - a. the Long Range Plan for Educational Facilities;
 - b. the Two Year Plan for the Education of Students with Disabilities;
 - c. the School Community Digest;
 - d. Suicide Prevention Handbook;
 - e. Child Abuse Prevention Handbook;
 - f. Annual Preschool Screening Brochure;
 - g. Placement Directories;
 - h. the district bargaining unit contracts;*
2. be invited to attend all Board meetings and functions, except executive sessions.
3. be invited to meet with the Superintendent of Schools and other administrative personnel to discuss the services that they perform for the school Board and the school district;
4. be invited to familiarize themselves with each district building;
5. be invited to all school district functions that current serving Board members are attending; and
6. be invited and encouraged to attend the New York State School Boards Association's workshop for New School Board Members.

* The Board may wish to provide new Board members with The Sunshine Laws, an Association publication which discusses the Open Meetings Law, the Freedom of Information Law, and the Family Educational Rights and Privacy Act (FERPA--"Buckley Amendment") regarding access to student records.

Adoption date: February 9, 1999

Revised:

VI. INSTRUCTIONAL REPORT –

A. Advanced Placement Process Recommendation:

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that permission is granted for the following Middle School athlete to try out to play on High School teams. He has been deemed “exceptional” and has passed the Advanced Placement Process:

| | | | |
|------------------|-----------|-----------------|----------|
| George Maidhof | 8th Grade | V Boys Swimming | Combined |
| Joseph Campanile | 8th Grade | V Wrestling | HSE |

MOTION by Ms. McEnroy seconded by Ms. Plourde approving Instructional Report Item A.

Vote on Motion: All aye. Motion carried (5-0).

VII. PUPIL PERSONNEL SERVICES-.

A. Committee on Special Education

1. Committee on Special Education

“RESOLVED, that the recommendations of the Committee on Special Education for Initial Placement Program/Services, for cases listed approved.”

be

Committee on Special Education/Preschool Special Education:

As per attached CSE meetings held between 11/07/2016 and 11/18/2016.

2. **Sub-Committee on Special Education**

As per attached SCSE meetings held between 11/07/2016 and 11/18/2016.

“RESOLVED that the recommendations of the Sub-Committee on Special Education for cases listed be approved.”

B. **Committee on Preschool Special Education**

1. **Initial placement for Preschool Special Education Program/Services**

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement Program/Services, for cases listed be approved.”

See Attached –CPSE meetings from 11/1/16 – 11/14/16

2. **Special Education Preschool Annual IEP Review/Amended IEP**

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/Amended IEP for cases listed be approved.”

See Attached –CPSE meetings from 11/1/16 – 11/14/16

MOTION by Ms. McEnroy seconded by Mr. Lynch approving Pupil Personnel Services Items A-B.

Vote on Motion : All aye. Motion carried (5-0).

VIII. AUDIENCE –Mr. Alcure welcomed the following members of the audience to the podium to address the Board.

1. Mr. Foster expressed his disappointment with lack of attendance of the Board at the recent Business Olympics, and had questions regarding the proposed changes to policy 2120.1 Candidates and Campaigning.
2. John Rocca expressed his concerns regarding the contract of sale of the New York Ave. property, and the alleged non-communication between the town and district, and community lack of understanding of the type of housing being proposed.

IX. BUSINESS AFFAIRS

A. Finance

1 – **Budgetary Transfers**

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following budgetary transfers of funds be approved for the 2016-17 school

year:

| | | |
|-------|--------------|--------------|
| FROM: | See Attached | \$29,710.97 |
| TO: | See Attached | \$29,710.97” |

2 – Bid Recommendations

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following bid recommendations be approved as submitted herein:

| | | | |
|------------|-----------|------|---|
| | 12/13-26 | Ext. | Emergency Snow Removal |
| RFP | 16/17-03R | | Third Party Administration of Smithtown’s Self-Insured Dental Insurance Plan |

3 – Contract for Special Education Workshops

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following organization, to provide a SOMA RPM (Rapid Prompting Method) + for Autism workshops from November 28 – 30, 2016, at High School West, at a fee of \$6650.00:

RPM + for Autism
2314 N. Grandview Blvd, Suite 304
Waukesha, WI 53188”

4 – External Auditor’s Engagement Letter – Financial Statements 6/30/17

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education is authorized to sign the Engagement Letter issued by the District’s External Auditor, R.S. Abrams & Company, LLP, dated May 13, 2016, in connection with their audit of the District’s financial statements, for a fee of \$37,100.00, as of June 30, 2017.”

*As per the attached memos from Beth Woods
to Andrew Tobin dated 11/22/16”*

5 – Contract for Special Education Public School Placements – Commack SD

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into a contract for the 2015-16 school year with the public school listed below to provide special education services to parentally-placed students with disabilities who attend private schools in Smithtown Central School District:

Commack School District”

MOTION by Ms. Plourde, seconded by Ms. McEnroy approving the Finance Items 1-5.

Vote on Motion- All aye. Motion carried (5-0).

B. Operations

1 – Declaration of Obsolete Items

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following items, due to poor condition and/or obsolescence, are no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District:

Accompsett Middle School – Library

See attached list

High School West – Math Department

- 51 Calculators, Texas Instruments, Model TI-84 Plus
- 25 Calculators, Texas Instruments, Model TI-83 Plus
- 3 Calculators, Texas Instruments, Model TI-30XIIS

Pupil Personnel Services – BOOKS

See attached list of books

Pupil Personnel Services

See attached list of items

St. James Elementary - BOOKS

See attached list of books”

2- Acceptance of Gifts

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

Donated By

\$1,300.00 for Ukuleles at
Accompsett Elementary
\$1,300.00 for wireless microphones
at St. James Elementary
\$1,300.00 for wireless microphones
at Nesaquake Middle School

Friends of Music
P.O. Box 68
Smithtown, NY 11787

\$106.77

Ohiopyle Prints, Inc.
410 Dinnerbell Road
Ohiopyle, PA 15470-1002”

3 – Additions to List of Organizations Approved to Use School Facilities,
2016-2017 School Year

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following organizations, having made formal application, are hereby approved to use school facilities at the Smithtown Central School District during the 2016-2017 school year, subject to all School District policies, rules and regulations, Standard Uniform Practices, and contract provisions:

2016-2017 SCHOOL YEAR

Town of Smithtown Youth Bureau”

MOTION by Mr. Saidens, seconded by Ms. McEnroy approving Operations Item 1-3.

Discussion: Ms. McEnroy asked for clarification of the process of declaring items obsolete.

Vote on Motion- All aye. Motion carried (5-0).

X. PERSONNEL

A. Certified

1. Appointment of Substitute Administrator
2. Appointment of Academic Intervention Tutor
3. Appointment of Co-Curricular Activities Sponsor
4. Coaching Assignments
5. Coaching Assignment – Rescind
6. Notice of Retirement
7. Request for a Leave of Absence, Without Pay
8. Approval of Volunteer
9. Notice of Resignation
10. Appointment of Interim Administrator
11. Appointment of Substitute Teacher 2016-2017

MOTION by Ms. Plourde, seconded by Mr. Lynch approving the Certified Personnel Items 1-11.

Vote on Motion- All aye. Motion carried (5-0).

B. Classified

1. Appointments
2. Change of Status
3. Leave of Absence
4. Retirements

MOTION by Ms. McEnroy, seconded by Mr. Lynch approving the Classified Personnel Items 1-5.

Vote on Motion- All aye. Motion carried (5-0).

XI. NEW BUSINESS – None.

XII. ADJOURNMENT

At 8:55p.m. Ms. McEnroy , motioned, Mr. Lynch seconded and the Board voted unanimously to adjourn the meeting.

Respectfully submitted,

Maureen O'Connor
District Clerk