

**SMITHTOWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
ORGANIZATIONAL MEETING**

July 13, 2016

Held in Joseph M. Barton Bldg.

Meeting called to order at 7:00 p.m. by Mr. Alcure, President of the Board of Education. On a motion by Ms. Plourde seconded by Mrs. Waldron the Board voted unanimously to convene in Executive Session to discuss negotiations conducted pursuant to the Taylor Law involving the STA and to obtain legal advice from the Board's attorney.

At 8:00p.m.Mrs. Waldron moved and Ms. Plourde seconded and the Board voted unanimously to exit Executive Session and return to the Organizational meeting.

I. OPENING CEREMONY – conducted by Ms. O'Connor.

II. A. ROLL CALL ATTENDANCE – conducted by Ms. O'Connor indicating the following:

Michael Saidens	PRESENT
Daniel B. Lynch	PRESENT
Jeremy Thode	PRESENT
Grace Plourde	PRESENT
Gladys M. Waldron	PRESENT
Joanne McEnroy	PRESENT
Christopher Alcure	PRESENT

Also present:

James J. Grossane, Ed.D., Superintendent
Jennifer Bradshaw, Asst. Supt.
Neil Katz, Asst. Supt.
Andrew Tobin, Asst. Supt.
Mona Tobin, Asst. Supt.
Eugene Barnosky Esq., Board Counsel
Visitors
Maureen O'Connor, District Clerk

B. ADMINISTRATION OF OATH TO NEWLY ELECTED BOARD MEMBERS

Ms. O'Connor administered the Oath of Office to Daniel B. Lynch and Michael Saidens.

C. ADMINISTRATION OF OATH TO THE SUPERINTENDENT OF SCHOOLS

Mrs. O'Connor administered the Oath of Office to Dr. Grossane.

III. APPOINTMENT OF TEMPORARY CHAIRPERSON – Ms. O'Connor appointed Mrs.

Waldron Temporary Chairperson of the meeting and Mrs. Waldron took over the duties of the Chair.

IV. ELECTION OF PRESIDENT AND VICE PRESIDENT

A. President- Mrs. Waldron declared that nominations for President of the Board of Education were open.

Mr. Thode nominated Christopher Alcure for the office of President of the Board of Education. There were no further nominations or discussion.

ROLL CALL VOTE ON NOMINATION:

Michael Saidens YES

Daniel Lynch	YES
Jeremy Thode	YES
Grace Plourde	YES
Joanne McEnroy	YES
Christopher Alcure	YES
Gladys Waldron	YES

VOTE (7-0).

Ms. O’Connor then declared that Christopher Alcure was the duly elected President of the Board of Education for the 2016-2017 school year.

B. Vice President – Mrs. Waldron declared that nominations were open for the office of Vice President of the Board of Education.

Grace Plourde nominated Joanne McEnroy for the office of Vice President of the Board of Education. There were no further nominations or discussion.

ROLL CALL VOTE ON NOMINATION:

Michael Saidens	YES
Daniel Lynch	YES
Jeremy Thode	YES
Grace Plourde	YES
Joanne McEnroy	YES
Christopher Alcure	YES
Gladys Waldron	YES

VOTE (7-0).

Ms. O’Connor then declared that Joanne McEnroy was the duly elected Vice President of the Board of Education for the 2016-2017 school year.

C. OATH OF OFFICE – Ms. O’Connor administered the Oath of Office to Mr. Alcure and Ms. McEnroy . Mr. Alcure then took over his duties as President of the Board of Education.

D. President Takes the Chair

V. APPOINTMENT OF OFFICERS

MOTION by Ms. Plourde, seconded by Mrs. Waldron approving Section V., Appointment of Officers A-E on a consent motion.

All aye. Motion carried (7-0).

A. District Clerk – “RESOLVED, that the Smithtown Central School District hereby re-appoints and employs Maureen O’Connor as the District Clerk for the term July 1, 2016- June 30, 2017 at the salary stipulated in the 2016-2017 budget and maintain all benefits previously provided.

FURTHER RESOLVED, that Smithtown Central School District establishes the following as standard work days for the District Clerk and will report the following days worked to the New York State and Local Employees’ Retirement System:

5 days per week and 7 hours per day”

B. Part-time District Treasurer – “RESOLVED that the Smithtown Central School District hereby appoints and employs Michael Kearns as Part-time District Treasurer for the term July 1, 2016 to June 30, 2017; pursuant to the terms of the attached Agreement and that the President of the Board of Education is authorized to execute the Agreement.

FURTHER RESOLVED, that the Smithtown Central School District establishes the following as standard work days for Part-time District Treasurer and will report the following days worked to the New York State and Local Employees’ Retirement System:

1 day per week and 7 hours per day.

FURTHER RESOLVED, that the Part-time District Treasurer will report and submit to the Chief Accountant, an annual work activities log.”

C. Deputy Treasurer – RESOLVED that Claire DiBenedetto be appointed as the Deputy Treasurer for the 2016-2017 school year at no additional cost to the District.

D. Claims Auditor – RESOLVED, that Arthur R. Venezia be reappointed as Claims Auditor for the 2016-2017 School Year at a rate of \$670.00, per diem or \$95.71 per hour for the period July 1, 2016 through June 30, 2017.”

E. Deputy Claims Auditor

“RESOLVED, that Peter VanMiddel be appointed as Deputy Claims Auditor for the 2016-2017 school year at no additional cost to the district.”

F. Oath of Office –Mr. Barnosky then administered the Oath of Office to Ms. O’Connor, District Clerk.

VI. OTHER APPOINTMENTS

MOTION by Mrs. Waldron, seconded by Mr. Thode approving Section VI., Other Appointments A-X on a consent motion.

All aye. Motion carried (7-0).

A. School Physician (s)

“RESOLVED, that the following doctors be appointed as School Physicians, as required by law, for interscholastic sports physicals, student physicals, concussion evaluation and treatment and working papers at a fee of \$25.00, a fee of \$60.00 for each staff physical, \$5.00 for each sports physical review. Dr. John Folan (Sound Medical), Dr. John M. Reyes, Dr. Richard Gold, Dr. Brian Margolis and Dr. Anthony Spadaro, Dr. Majorie Serotoff and Dr. Roberta Ann Bianco, Orthopedic Assoc. of L.I., Concussion Management Program at St. Charles, Northwell Health Medical Group of Smithtown and be it

FURTHER RESOLVED, that Laureen Catalano, CNP is appointed as Nurse Practitioner for interscholastic sports physicals, student physicals and working papers at a fee of \$25.00, a fee of \$60 for each staff physical, \$5.00 for each sports physical review.

FURTHER RESOLVED, that Dr. Richard Gold is appointed to do Glucagon in-service training at a fee of \$75.00 and administer Hepatitis B Vaccination at a fee of \$80.00 and be it

FURTHER RESOLVED, that Dr. Richard Gold is appointed to work with the Committee on Special Education and the District 504 Committee as needed, at a fee of \$50.00 per hour and Dr. Scott Capustin, Dr. Brian Margolis and Dr. Anthony Spadaro for asbestos exams of facilities staff, at a fee of \$185.00 for initial each and \$60.00 for each yearly exam thereafter, and be it

FURTHER RESOLVED, that Dr. Richard Gold be reappointed as the Chief Medical Officer as

required by law for a fee of \$50.00 per hour.

B. Chief Legal Officer and School Attorney –

“**RESOLVED**, that the firm of Lamb & Barnosky be reappointed Chief Legal Officer and School Attorney to the Smithtown Board of Education for the 2016-2017 school year at a retainer of \$45,000.00, with the understanding that said retainer covers all legal services, as outlined in the attached document, **Schedule A** (General Counsel).

For matters excluded from the retainer, a charge of \$255.00, per hour would be made.”

C. Negotiator/Labor Relations Counsel –

“**RESOLVED**, that the firm of Lamb & Barnosky be reappointed as Negotiator/Labor Relations Counsel to represent the Smithtown Central School District for the 2016-2017 school year at a retainer of \$ 45,000.00, with the understanding that said retainer cover all services as outlined in the attached document, **Exhibit A** (Labor Counsel).

For matters excluded from the retainer, a charge of \$255.00 per hour would be made.”

D. Census Enumerator – **RESOLVED** that the, Assistant Superintendent for Pupil Personnel, be designated as the person responsible for the school census during the 2016-17 school year at no additional cost to the District.

E. “Right to Know Law” Information Coordinator

“**RESOLVED**, that the Director of Facilities III be named to serve as “Right to Know Law” Information Coordinator for the 2016-2017 school year, as required by the New York State Toxic Substance Information Act, subject to the provisions of Sections 3028 and 3811 of the Education Law of the State of New York, at no additional cost to the District.”

F. Asbestos Compliance Officer –

“**RESOLVED**, that the Director of Facilities III be named District Asbestos Compliance Officer for the 2016-2017 school year, pursuant to the Asbestos Hazard Emergency Response Act of 1987, and that such appointment be subject to the provisions of Sections 3028 and 3811 of the Education Law of the State of New York, at no additional cost to the District.”

G. Title IX Compliance Officer –

“**RESOLVED**, that the, Assistant Superintendent for Pupil Personnel Services, Mona Tobin be appointed as the District Title IX Compliance Officer for the 2016-2017 school year as required by Title IX of the Education Amendments of 1972 at no additional cost to the District.”

H. Section 504 Compliance Officer –

“**RESOLVED**, that Ingrid Hrvatin, Administrator for Guidance and Student Services be appointed the District’s Section 504 Compliance Officer for the 2016-2017 school year as required by Section 504 of the 1973 Rehabilitation Act at no additional cost to the District.”

I. Attendance Assistant – “RESOLVED** that Susan Goldstein be reappointed the District’s Attendance Assistant for the 2016-17 School Year.****J. SCHOOL BOARD ASSOCIATIONS****1. New York State School Boards Association (NYSSBA)**

“**RESOLVED**, that the Smithtown Central School District Board of Education join the New York State School Boards Association and payment of dues for the 2016-2017 school year be authorized in the amount of \$12,320.”

2. Nassau-Suffolk School Boards Association (N-SSBA) – **RESOLVED that the Smithtown Central School District Board of Education join the Nassau-Suffolk School Boards Association and payment of dues for the 2015-16 school year be authorized in the amount of \$4,125.****3. Delegates – “**RESOLVED**, that Jeremy Thode be appointed to serve as delegate to the New York State School Boards Association, with Daniel Lynch serving as alternate delegate for the 2016-2017 school year.”**

“**RESOLVED**, that Daniel Lynch be appointed to serve as delegate to the

Nassau-Suffolk School Boards Association with Michael Saidens serving as alternate for the 2016-2017 school year.”

4. SCOPE – “**RESOLVED** that the Smithtown Central School District join Suffolk County Organization for the Promotion of Education (SCOPE) and payment of dues for the 2016-17 School Year be authorized in the amount of \$3,264.

K. District Emergency Coordinator – “**RESOLVED** that the Board of Education establishes the position of District Emergency Coordinator to provide the focus of responsibility for general coordination, overview, and decision making in implementing the District’s Emergency Management Plan, and to this position appoints the Superintendent of Schools with alternates being designated by the Superintendent in the event of the absence of the Emergency Coordinator.

L. Financial Consulting Services – **RESOLVED** that the firm of Capital Markets Advisors, LLC be reappointed as the fiscal advisors to the Smithtown School District for the 2016-17 school year in matters pertaining to the sale of Tax Anticipation Notes, Bond Anticipation Notes, and Bonds. The fee for these services shall be \$5,800 for TANS (Tax Anticipation Notes), \$1,790 for continuing disclosure.

M. Bond Counsel – **RESOLVED** that the firm of Hawkins, Delafield & Wood be reappointed as bond counsel to the Smithtown Central School District for the 2016-17 school year in matters pertaining to the sale of Tax Anticipation Notes and/or any related bonds. The fee for these services shall be contingent upon borrowing amounts.

N. Appointment of Committee on Special Education – **RESOLVED** that the Board of Education hereby authorizes the appointment of the persons listed on the attached resolution, to serve on the Committee on Special Education for the Smithtown Central School District for the 2016-17 school year in compliance with the New York State Regulations.

"**RESOLVED**, that the Board of Education hereby authorizes the appointment of the following to serve on the Committee on Special Education for the Smithtown Central School District for the 2016-2017 school year in compliance with the New York State Regulations:

Mona Tobin	Administrator/Chairperson
Dr. Brenda A. Clark	Administrator/Chairperson
Michelle McAndrew-Mitchell	Administrator/Chairperson
Matthew S. Prah	Administrator/Chairperson
Dr. Joanne Corrado	Psychologist/Chairperson
Dr. Eric Fields	Psychologist/Chairperson
Christian Forie	Psychologist/Chairperson
Edward Vinas	Psychologist/Chairperson
Darcie Cortese	Psychologist/Chairperson
Craig O’Brien	Psychologist/Chairperson
Colleen Amari	Psychologist/Chairperson
Robin Warren	Psychologist/Chairperson
Sheryl Meltzer	Psychologist/Chairperson
Melissa Marturano	Psychologist/Chairperson
Andrea Ronas	Psychologist/Chairperson
Dr. Jennifer Rogers-Nicastro	Psychologist/Chairperson
Cynthia Ahern	Psychologist/Chairperson
Robin Weisberg	Psychologist/Chairperson
Macle Rodriguez	Psychologist/Chairperson
Kaitlin Roessle-Meerman	Psychologist/Chairperson
Laura Sponaugle	Chairperson
Christine O’Neil	Chairperson
Sue Coburn	Parent (alternate)
Nancy D’Erasm	Parent (alternate)
Andrea Elsky	Parent (alternate)

Pamela Farino	Parent (alternate)
Anita Goldman	Parent (alternate)
Cindy Heimerle	Parent (alternate)
Mary Lu Heinz	Parent (alternate)
Mary Herrle	Parent (alternate)
Maureen Hunstein	Parent (alternate)
Charles LaCour	Parent (alternate)
Patricia Machate	Parent (alternate)
Michele McGuigan	Parent (alternate)
Denise McMahan	Parent (alternate)
Michelle Musso	Parent (alternate)
MaryRose Rafferty	Parent (alternate)
Gloria Stavrakopoulos	Parent (alternate)
Alyson Svatek	Parent (alternate)
Liz Tibett	Parent (alternate)
Kathleen Zamperion	Parent (alternate)
Richard Gold, MD	Physician (alternate)
Child’s classroom teacher	
All Special Education Teachers	
All Speech Therapists.”	

O. Appointment of Committee on Preschool Special Education –

"**RESOLVED**, that the Board of Education hereby authorizes the appointment of the following to serve on the Committee on Preschool Special Education for the Smithtown Central School District for the 2016-2017 school year in compliance with the New York State Regulations:

Mona Tobin	Chairperson
Dr. Brenda A. Clark	Chairperson
Michelle McAndrew-Mitchell	Chairperson
Matthew S. Pahl	Chairperson
Christine O’Neill	Chairperson
Professional who participated in the evaluation of child for whom services are sought	
Representative from the Suffolk County Handicapped Children’s Program	
Children’s Program	
Service Coordinator for Early Intervention	
Child’s classroom teacher	
District Representative.”	

P. Appointment of Hearing Officers – RESOLVED that the Board of Education hereby authorizes the appointment of the following persons listed on the attached resolution to serve as Hearing Officers for the Smithtown Central School District for the 2016-17 school year in compliance with New York State Regulations.

- Lynn Almeleh
- Susan Barbour
- Stuart Bauchner
- Wendy Brandenburg
- Regina E. Brandow
- Robert Briglio
- Paul Bumbalo
- Diane Cohen
- Ellen Cutler-Igoe
- Debra Siedman Dewan
- Barbara Ebenstein
- John Farago
- Rona Feinberg
- Sharyn Finkelstein

Lana S. Flame
 Steve Haiken
 Jonathan Heidelberger
 Amy Lynne Itzla
 Theresa R. Joyner
 George Kandilakis
 Jeanne Keefe
 Martin Kehoe III
 Elise Kestenbaum
 Dora Lassinger
 Michael Lazan
 Nancy Lederman
 Susan Lushing
 James McKeever
 Tina Millman
 James A. Monk
 Christine Moore
 Leah L. Murphy
 John Naun
 Robert Nisely
 Mary Noe
 Gary Peters
 Kenneth Peters, Ed.D.
 Heidi Reichel
 Susan Mills Richmond
 Kenneth S. Ritzenberg
 George Hunter Roberts
 Roslyn Roth
 Jerome Schad, Esq.
 Martin Schiff
 Jeffrey Schiro
 Judith Schneider
 Marjorie A. Silver
 Craig Tessler
 Arthur James Venezia
 James Walsh
 Marion Walsh
 Carl L. Wanderman
 Denise Washington
 Marc Weiner
 Mindy G. Wolman
 Joel D. Ziev

Q. Appointment of Surrogate Parent –

"RESOLVED, that the Board of Education hereby authorizes the appointment of the following to serve as Surrogate Parents for the Smithtown Central School District for the 2016-2017 school year in compliance with the New York State Regulations:
Ms. Suzanne Lerner."

R. Appointment of Designate to Initiate Referral to Committee on Special Education –

"RESOLVED that the Board of Education designates Principals or Assistant Principals as the District representative(s) with authority to initiate referrals to the Committee on Special Education pursuant to NYS Education Law 4401-a(1). All other professional staff shall be authorized to request a referral to the Principals or Assistant Principals which shall be made on the form approved by the Administrator of Special Education for the 2016-2017 school year."

S. Appointment of Records Access Officer – "RESOLVED that the Board of Education hereby authorizes the appointment of Maureen O'Connor to serve as Records Access Officer for the Smithtown Central School District for the 2016-2017 school year."

T. Appointment of Records Management Officers – "RESOLVED that the Board of Education hereby authorizes the appointment of and Kellie McKeon as Records Management Officers for the Smithtown Central School District for the 2016-2017 school year."

U. Appointment of Audit Committee Member – “**RESOLVED** that the Board of Education hereby authorizes the appointment of Joseph Ferreira as member of the Audit Committee for a three year term commencing July 1, 2016 to June 30, 2019.”

“ **BE IT FURTHER RESOLVED** that Christopher Alcure be appointed to serve the remainder of Theresa Knox’s term from July 1, 2016-June 30, 2017 as per the Audit Committee Charter.

V. Appointment of Health and Safety Committee Member

“**RESOLVED**, that the Board of Education hereby authorizes the appointment of the following to serve on the Health and Safety Committee for the Smithtown Central School District for the 2016-2017 school year in compliance with the New York State

Regulations:

- | | |
|---|-------------|
| Assistant Superintendent for Finance and Operations | Chairperson |
| Director of Facilities III | Chairperson |

W. Purchasing Agent – “**RESOLVED** that Beth Woods be appointed the District’s Purchasing Agent for the 2016-2017 school year.”

X. Dignity for All Students Act (DASA) Coordinators

“**RESOLVED** that the following are authorized to serve as DAC Team Members for the 2016-2017 School Year:”

Smithtown East

- Assistant Principal – Michael Aleci
- Assistant Principal – Jason Pettis

Smithtown West

- Assistant Principal – Michael Freiberg
- Assistant Principal – Jason Huntsman
- Assistant Principal – Derek Solomon

Accompsett Middle

- Assistant Principal-TBD
- Psychologist- Edward Vinas
- Social Worker-Carrie Taibi

Great Hollow Middle

- Assistant Principal- Cindy Nocero
- Assistant Principal -TBD
- Psychologist- Darcie Cortese
- Social Worker-Debra Cleveland

Nesaquake Middle

- Assistant Principal- Matthew Furey
- Psychologist- Christian Forie
- Social Worker-Frank Grieco

Accompsett Elementary

- Principal-Jeanne Kull-Minarik
- Psychologist - Jennifer Rogers-Nicastro, Ed.D
- Social Worker- Alyssa Granice

Branch Brook Elementary

- Principal – Ireen Westrack
- Psychologist - Eric Fields, Ed.D
- Social Worker- Linda Donohue

Dogwood Elementary
Principal -Renee Carpenter
Psychologist - TBD
Social Worker -Stefani Sellitto

Mills Pond Elementary
Principal - Arlene Wild
Psychologist -Colleen Amari
Social Worker- Linda Donohue

Mt Pleasant Elementary
Principal - Joe Ierano
Psychologist - Melissa Marturano
Social Worker - Alyssa Granice

Smithtown Elementary
Principal - Janine Lavery
Psychologist - Sheryl Meltzer
Social Worker - Alana Klipper

St. James Elementary
Principal - MaryGrace Lynch
Psychologist: Joanne Corrado
Psychologist - Craig O'Brien
Social Worker - Stefani Sellitto

Tackan Elementary
Principal - Allyn Leeds
Social Worker - Krystyna Reckner
Psychologist – Cynthia Ahern

VII. DESIGNATIONS

MOTION by Mrs. Waldron, seconded by Ms. Plourde approving Section VII., Designations A-D on a consent motion.

Vote on Motion: All aye. Motion carried (7-0).

A. Bank Depositories – “**RESOLVED** that for the 2016-17 school year, the following banks be named as official depositories and/or collateral agents for school district funds:

- BNY Mellon
- Capital One Bank
- Capital One Public Funding LLC
- Federal Home Loan Bank
- First National Bank of Long Island
- Flushing Bank
- J.P. Morgan/Chase Bank
- Valley National Bank”

B. Regular Bimonthly Meetings – ”**RESOLVED** that the two Regular Meetings each month will be held on the second and fourth Tuesdays of the month at the New York Avenue Building for the 2016-2017 school year. “

C. Budget Meetings

“**RESOLVED**, the following District Budget Development Meetings for the 2016-2017

school year will be held on: February 7, March 7, April 4, April 11, May 9, and May 16, 2017”

D. Official School District Newspapers – “**RESOLVED** that the Smithtown Messenger, Smithtown News, Newsday, The Times of Smithtown Township Times be designated as the official newspapers of the School District for the 2016-2017 school year. “

VIII. AUTHORIZATIONS

MOTION by Mrs. Waldron, seconded by Ms. McEnroy approving Section VIII., Authorizations A-P on a consent motion.

Vote on Motion: All aye. Motion carried (7-0).

A. Certification of Payroll – “**RESOLVED** that the Superintendent of Schools, or his designee, is hereby authorized to certify the district’s payrolls for the 2016-17 school year, according to the recommendation of the State Education Department.”

B. Establishment of Petty Cash Funds – “**RESOLVED** that the following petty cash funds are hereby authorized in the amounts indicated:

District Clerk	Maureen O’Connor	\$100.00
Superintendent of Schools	Dr. James Grossane	100.00
Facilities	TBD	100.00
Transportation	Mary Augugliaro	100.00
Director for Adult Continuing Ed.	Patricia Russo	50.00
Director Adult Basic Education	Patricia Russo	50.00
Accompsett Elementary Principal	Jeanne Kull-Minarik	100.00
Branch Brook Elementary Principal	Ireen Westrack	100.00
Dogwood Elementary Principal	Renee Carpenter	100.00
Mills Pond Elementary Principal	Arlene Wild	100.00
Mt. Pleasant Elementary Principal	Joseph Ierano	100.00
St. James Elementary Principal	Mary Grace Lynch	100.00
Smithtown Elementary Principal	Janine Lavery	100.00
Tackan Elementary Principal	Allyn Leeds	100.00
Assistant t Supt. for Pupil Personnel Services	Mona Tobin	100.00
Great Hollow M.S. Principal	John Scomillio	100.00
Nesaquake M.S. Principal	Dan McCabe	100.00
Accompsett M. S. Principal	Paul McNeil	100.00
Smithtown H.S. West Principal	John Coady	100.00
Smithtown H.S. East Principal	Kevin Simmons	100.00
Director of Information and Technology Services	John Nolan	100.00
Coordinator of Physical Education	Patrick Smith	100.00”

C. Designation of Authorized Signature on Checks – “**RESOLVED** that District checks shall be signed with the single signature of the Part-time District Treasurer or, the Deputy Treasurer, on a signature plate, for the 2016-17 school year.”

D. Approval of Budget Appropriation Transfers – “**RESOLVED** that the Superintendent of Schools or the Assistant Superintendent for Finance and Operations are hereby delegated the authority to approve budget appropriation transfers in the amounts of \$5,000 or less, with the understanding that the Superintendent will submit reports of these transfers to the Board of Education showing the transfers since the last report and the accumulated transfers made since the beginning of the fiscal year.”

- E. **Designation of Authorized Signature for Federal Aid** – “RESOLVED that the Superintendent of Schools, or his designee, is hereby designated as the authorized representative for Federal Grant Applications and, as such, his is the recognized signature for all applications and claims relating to this funding for the Smithtown Central School District for the 2016-17 school year.”
- F. **Designation of Authorized Signature to Transact Business with Financial Institutions** – “RESOLVED that the Assistant Superintendent for Finance and Operations, the Part-time District Treasurer, and the Deputy Treasurer are hereby authorized for and on behalf of the Smithtown Central School District to open bank accounts, execute third party custodial agreements, wire transfer district funds, make investments of district funds, to request, designate holders, change or release third party collateral with any financial institutions, and to execute any acknowledgment, agreement, or other documents which may be necessary in connection with the purchase, sale, assignment or transfer of any such obligations. “
- G. **Designation of Authorized Signature for Purchase Requisitions** – “RESOLVED that the Purchasing Agent is authorized to sign all Purchase Requisitions.”
- H. **Authorization of Superintendent of Schools or the Assistant Superintendent for Pupil Personnel Services to Act as Board of Education Representative in Certain Circumstances** – “RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools or the Assistant Superintendent for Pupil Personnel Services to act as the Board of Education representative empowered to sign the State Education Department’s System to Track and account for children (STAC-1) forms for the Committee on Preschool Special Education placements and services. “
- I. **Revenue Anticipation Notes** – “RESOLVED that subject to the provisions of Local Finance Law, the power to authorize the issuance and to sell revenue anticipation notes of the Smithtown Central School District at Smithtown, Suffolk County, New York, including renewals thereof, in anticipation of the collection of revenues for the fiscal year commencing July 1, 2016, is hereby delegated to the President of the Board of Education and the Superintendent of Schools. Such notes shall be of such terms, form and contents, and shall be sold in such manner as may be prescribed by said President, consistent with the provisions of Local Finance Law. This resolution shall take effect immediately.”
- J. **Authorization for School Board Members to Attend Conferences, Workshops, and/or Conventions** – “RESOLVED that members of the Board of Education of the Smithtown Central School District be authorized to attend Conferences, Workshops, and Conventions, with expenses related to School District matters.”
- K. **Central Treasurer** – “RESOLVED that the following individuals are authorized to oversee the Extraclassroom Activity Accounts of each school for the 2016-2017 school year:

Tracey Pennisi	Accompsett Elementary School
Tracey Pennisi	Branch Brook Elementary School
Tracey Pennisi	Dogwood Elementary School
Tracey Pennisi	Mills Pond Elementary School
Tracey Pennisi	Mt. Pleasant Elementary School
Tracey Pennisi	Smithtown Elementary School
Tracey Pennisi	St. James Elementary
Tracey Pennisi	Tackan Elementary School
Kristen Rokosz	Accompsett Middle School
Kristen Rokosz	Great Hollow Middle School
Kristen Rokosz	Nesaquake Middle School
Maria Mahoney	Smithtown High School East
Dorothea McLaughlin	Smithtown High School West”

L. Issuance of Tax Anticipation Notes in Anticipation of Receipt of Taxes to be Levied for the Fiscal Year commencing July 1, 2017 – “RESOLVED that pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, Constituting Chapter 33-a of the Consolidated Laws of the State of New York, the power to authorize the issuance and to sell tax anticipation notes of the Smithtown Central School District of Smithtown, Suffolk County, New York, including renewals thereof, in anticipation of the collection of real estate taxes levied or to be levied for school district purposes for the fiscal year commencing July 1, 2017, is hereby delegated to the President of the Board of Education and the Superintendent of Schools. Such notes shall be of such terms, form and contents, and shall be sold in such manner as may be prescribed by said President, consistent with the provisions of Local Finance Law, and said notes shall mature within the period of one year from the date of their issuance. This resolution shall take effect immediately.”

M. Authorization of Superintendent of Schools to Approve Attendance of Staff to Conferences – “RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools, or his designee(s) to approve the attendance of School District Staff to Conferences or Workshops related to School District matters. “

N. Establishment of Reimbursement Rate for Mileage – “RESOLVED that the mileage reimbursement rate for the 2016-17 school year be established at the approved IRS Rate, unless employee contracts state otherwise. “

O. Establishment of Per Diem Meal Allowance – “RESOLVED that the Smithtown Central School is hereby authorized (in the absence of receipts) to use a per diem meal allowance of \$40.00 per day for individuals traveling on business for the District, in cases only where it is not possible to obtain a receipt, as follows:

Dinner	\$25.00
Lunch	9.00
Breakfast	<u>6.00</u>
	\$40.00”

P. Authorization to Appoint an Impartial Hearing Officer –“RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools, or in his absence the Assistant Superintendent for Pupil Personnel Services, to act on its behalf to appoint an Impartial Hearing Officer upon receipt of a notice of a due process complaint, in those instances when, due to the schedule of Board Meetings, the Board cannot act within the timelines set by State Regulations.

IX. BONDING OF SCHOOL OFFICERS

MOTION by Mr. Thode, seconded by Mrs. Waldron approving Section IX., Bonding of School Officers.

Vote on Motion: All aye. Motion carried (7-0).

“RESOLVED that the bonding of the following school officers is authorized in the amounts indicated below:

Part-time District Treasurer	\$1,000,000.00
Deputy Treasurer	1,000,000.00
Claims Auditor	1,000,000.00
All other Employees	100,000.00”

X. ADOPTION OF BOARD POLICY

MOTION by Ms. Plourde, seconded by Ms. McEnroy, approving Section X., Adoption of Board Policy.

Vote on Motion: All aye. Motion carried (7-0).

“**RESOLVED** that the Board of Education adopt for the 2016-17 school year those policies currently included in the By-Laws and Rules-Policies with any additions and modifications approved by the Board of Education during the 2016-17 school year. Motion carried.”

XI. APPOINTMENT OF BOARD COMMITTEE CHAIRPERSONS AND LIASON TO DISTRICT COMMITTEES

Committee activities, if any, will be reported on by the Chairman as indicated below:

BOARD COMMITTEE CHAIRPERSONS

Business Affairs Committee	Grace Plourde	Michael Saidens
Facilities Committee	Jeremy Thode	Gladys Waldron
Housing Committee	Joanne McEnroy	Daniel Lynch
Instructional Services Committee	Michael Saidens	Joanne McEnroy
Negotiations	Gladys Waldron	Jeremy Thode
Policy Committee	Daniel Lynch	Grace Plourde

* President of the Board shall act as an ex-officio member of all committees (BOE 2220)

BOARD LIAISON TO DISTRICT COMMITTEES*

Athletic Council	Gladys Waldron and Jeremy Thode (Alternate)
Smithtown College Scholarship Fund	Joanne McEnroy and Michael Saidens (Alternate)
PTA Council	Joanne McEnroy and Gladys Waldron (Alternate)
CTE	Grace Plourde and Daniel Lynch (Alternate)
Health and Safety Committee	Joanne McEnroy and Grace Plourde (Alternate)
Legislative Committee	Daniel Lynch and Michael Saidens (Alternate)

BOARD MEMBER TO AUDIT COMMITTEE

Christopher Alcure

MOTION by Mrs. Waldron. , seconded by Mr. Thode, approving Section XI., Appointment of Board Committee Chairpersons and Adoption of Board Policy.

Vote on Motion: All aye. Motion carried (7-0).

Mrs. Waldron made a motion seconded by Mr. Thode and the Board voted unanimously that the Organizational Meeting be adjourned at 8:20 p.m.

Respectfully submitted,

Maureen O’Connor
District Clerk