

**SMITHTOWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

January 8, 2008

Held in Joseph M. Barton Bldg.

Meeting called to order at 6:30 p.m. by Carl Gianino, President of the Board of Education.

Members present:

Carl E. Gianino	Robert Rossi
Louis Liguori	Joseph T. Saggese
Kalervo Raustiala	Gladys M. Waldron

Members absent:

Theresa Knox

Also present:

Edward Ehmann, Superintendent
Mary Cahill, Asst. Supt.
Joan Niles, Asst. Supt.
Karen Ricigliano, Asst. Supt.
Peter G. Albert, Board Counsel
Visitors
Mary Wilson, District Clerk

OPENING CEREMONY - conducted by Mr. Gianino. On motion by Mr. Rossi, seconded by Mr. Liguori, the Board voted unanimously to convene in Executive Session to discuss Particular Personnel, Negotiations and Litigation.

At 8:00 p.m. Mrs. Waldron moved, Mr. Raustiala seconded, and the Board reconvened the Regular Meeting.

Mr. Gianino wished all present a Happy New Year.

MINUTES - of the Regular Meeting held December 11, 2007 was presented for approval.

MOTION by Mrs. Waldron, seconded by Mr. Rossi that the above minutes be approved as presented.

All aye. Motion carried. (6-0).

RECEIPT OF CLAIMS AUDITOR'S REPORT - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Claims Auditor's Report ending November 30, 2007 in the amount of \$11,814,406.80 be accepted.

MOTION by Mrs. Waldron, seconded by Mr. Raustiala that the Claims Auditor's Report be accepted.

All aye. Motion carried. (6-0).

COMMUNICATIONS

Section A - Correspondence - The following correspondence was presented for the Board's review.

1. Letter to Mr. Carl Gianino, President, from Dr. Michael J. Mensch, CEO WSBOCES, regarding WSBOCES 2006-2007 accomplishments.
2. Letter to Mr. Carl Gianino, President of the Board of Education, from Jackie Duffy regarding school taxes.
3. Letter to Board of Education from Beatrice L. Kirby regarding Issac Arthur House.

4. Letter to Mr. Carl Gianino, President of the Board of Education, from Congressman Steve Israel, Suffolk County Executive Steve Levy and Nassau County Executive Tom Suozzi regarding Long Island Green Energy Summit.

MOTION by Mrs. Waldron, seconded by Mr. Rossi that the correspondence in Section A, as listed above, be received and the recommendations of the administration (where indicated) be accepted.

Discussion – Mr. Gianino congratulated Board of Education member Gladys Waldron on being named Woman of the Year in Education by *The Times of Smithtown*.

All aye. Motion carried. (6-0).

Section B - General Communications – The following general communications were presented for the Board's review.

1. WS BOCES Minutes of November 13, 2007.

MOTION by Mrs. Waldron, seconded by Mr. Raustiala that the above general correspondence be accepted.

All aye. Motion carried (6-0).

OLD BUSINESS – none.

COMMITTEE REPORTS

Business Affairs

Mrs. Cahill reported that the CBDAC calendar is underway and that the Board's Business Affairs Meetings will start in the beginning of March. Mr. Saggese asked that the CBDAC literature be posted on the District website. Ms. Niles responded that CBDAC Minutes are posted to the website. Mr. Ehmann stated that the District will post the slides that show function definitions and the things that are just explanatory. The administration will give the Board and the community quick summaries of what is happening so that they can stay updated.

Audit Committee

Mr. Raustiala reported that the Audit Committee met with the Internal Auditors on Dec. 17th to recap the role of the Audit Committee and the internal audit. The process started last spring with the interviewing of several firms to carry out the audit which is required by the State. The first task of that internal audit is to do a risk assessment. The Committee was given a tentative report and the auditors' findings, which were generally positive, were reviewed with the Committee. This evening the Board received the official Initial Risk Assessment Report. Discussion at the Dec. 17th meeting also involved making sure there was coordination between both the external and internal auditors. The next stage of the internal audit is to start doing testing of various systems. The Board will get a report on that testing sometime later in the school year. Another item discussed by the Audit Committee was a recommendation for revising the Charter. The term of office of each member of the Audit Committee ends on December 31st of the last year of their term. There had been a suggestion that Mr. Saggese be appointed to replace Mr. Raustiala on the Audit Committee. Mr. Raustiala's term on the Audit Committee ends December 31, 2008. In order to provide for a smooth transition it was decided that Mr. Saggese join as a member one hundred twenty days before Mr. Raustiala leaves office; this timeframe allows for a meeting to occur during the transition period. Another discussion point during the Audit Committee Meeting was to clarify that the Chair of the Committee would be responsible for taking minutes and writing reports to the Board of Education.

Mr. Gianino asked for clarification regarding the replacement of an Audit Committee Member. Mr. Raustiala responded that even if he did not run again for the School Board, and he is not going to, he could theoretically stay on the Audit Committee until the end of the year. Mr. Raustiala stated that his

personal feeling is that the Audit Committee should have one member of the Board as an official member of the Committee. Since Mr. Saggese has expressed interest in being a member of the Audit Committee, Mr. Raustiala said that he saw no reason for him having to wait until some point down the line to do that. The Committee's recommendation was that Mr. Saggese be appointed to replace Mr. Raustiala on the Audit Committee during whatever subsequent meeting the Board takes a formal vote on it. Then there will be a transition period from that point on of no more than one hundred twenty days which will include a meeting of the Committee at which the three current members and Mr. Saggese would be in attendance. Subsequent to that Mr. Raustiala would step down from the Audit Committee and Mr. Saggese would be the official member. Mr. Gianino added that Mr. Saggese's term would then only go to the end of this year and the Board would then reappoint him to the next term.

Mr. Saggese stated that over the last couple of years the scrutiny and the focus on the financial process have been heightened. The Audit Committee is less than two years old; the Internal Auditor is there for only one year. We have had a State Comptroller's Audit this past year, we have a Claims Auditor. Because of this heightened focus on financial responsibility, that we all share as Board Members, with the emphasis on finance I would like to expand the membership of the Audit Committee to two Board Members. This would ensure that at any one time you would not be without a Board Member there for whatever reason. As Mr. Raustiala said, the audit cycle is a calendar year; this process starts in January and runs all year. Changing personnel in June means that the replacement person misses the first half of the year. The thought process was that there should be continuity. The whole interest is to expand the Board's involvement and participation.

Mr. Gianino noted that the Charter is the ruling factor of the Audit Committee and that the term that Mr. Saggese is going to be appointed to ends Dec. 31, 2008 and then the Board will be appointing – for another three-year term. The Board will decide whether we want to accept all, part of, or none of the recommendations. At that point it will come up as a resolution which we will vote on, probably at the next meeting. Unless there are any objections to these points they will probably come before the Board at the January 22nd meeting for adoption.

SUPERINTENDENT'S REPORT

Updates – The Superintendent brought the Board up-to-date on the following items of interest:

- Congratulations to Board of Education Member Gladys Waldron on being named Woman of the Year in Education by *The Times of Smithtown*.
- Last Saturday Mr. Gianino, Lisa Katter, President of PTA Council, and the Superintendent attended the second annual “Advocating for Suffolk County Schools” seminar.
- Central registration for the 2008-2009 kindergarten class is being held this month at the Joseph M. Barton Administration Building. Check the School District Calendar and website for further information.
- Smithtown High School was one of only five schools in New York State named by ACT as having students whose performance on the ACT Science Test exceeded the performance of students nationwide.
- Six Smithtown students are having their art work exhibited at the Long Island Museum at Stony Brook through Jan. 20. To celebrate the exhibition, these students were recently honored at a reception. They are: Khent Gaid, Jack Ziskin and Brandon DiSalvo from Smithtown Elementary and Lisa Sacco, Dana Cornacchio and Brian Herber from Mills Pond Elementary.
- Accomsett Middle School recently received an Educational Alliance grant in the amount of \$500 from the ExxonMobil Corporation, in conjunction with Smithtown ExxonMobil located at 819 West Jericho Turnpike. The funds from this grant will be used to enhance the science program at Accomsett Middle School through the purchase of a camera capable of taking videos of objects placed under a microscope.
- Mrs. Nelson's fifth grade class at Dogwood Elementary helped to brighten the spirit of troops overseas this holiday season. The class wrote letters of gratitude to the men and women in the military, and then wrote poems based on their letters. With the help of Mrs. Madelayne Katz, the computer lab assistant, they recorded their original words, burned them to CD's and mailed them to the troops.

- Students from Mrs. Concagh's fifth grade class in Dogwood Elementary School handmade teddy bears at the suggestion of fellow student Austin Dalli, who wanted to help needy children. They were helped by class parents, Mrs. Abbriano, Mrs. Anderson and Mrs. Livoti, as well as social worker Elizabeth Brown who delivered the teddy bears to the Boys and Girls Club of Bellport.
- Members of Great Hollow's eighth grade chorus attended the Chamber of Commerce's Holiday Luncheon at the Watermill and provided seasonal entertainment
- The third and fifth grades at Mt. Pleasant Elementary School celebrate their diverse heritage every year. Third graders researched their lineage and discovered how their ancestors came to America and what they achieved here. Fifth graders also researched their heritage, culminating in a feast.
- Ed Shivokevich of Accomsett Elementary presented on incorporating American History lessons into Physical Education activities and curriculum at the annual conference of the New York State Association for Health, Physical Education, Recreation and Dance (A.H.P.E.R.D) in Verona, New York.
- Congratulations to Steven Gardella, Zachary Musachio, and Derrick Ladeairous, all of High School West, for placing sixth place out of 968 teams in the Fall Stock Market Game on Long Island.

Committee on Special Education

MOTION by Mr. Raustiala, seconded by Mrs. Waldron that the recommendations of the Committee on Special Education for cases 304615, 306519, 308464, 308360, 307963, 303924, 305512, 306876, 308233, 000001, 15087, 189949, 302836, 304568, 182678, 306862, 308196, 308492, 305290, 305635, 174208, 194259, 306960, 306874, 308363, 308282, 303720, 303729, 308103, 303993, 308217, 200079, 154520, 200201, 303973, 307242, 304174, 304312, 305478, 303986, 201113, 304920, 155430 and 300776 be approved.

All aye. Motion carried (6-0).

Sub-Committee on Special Education

MOTION by Mr. Raustiala, seconded by Mrs. Waldron that the recommendations of the Sub-Committee on Special Education for cases 14722, 300476, 304514, 305519, 305851, 305643, 032760005, 16029, 63685, 04050143, 303512, 408341, 501778, 9503238, 197599, 308462, 200353, 304131, 159870, 300148, 305997, 300993, 304680, 307932, 194859, 159340, 307343, 306361 and 304358 be approved.

All aye. Motion carried (6-0).

Committee on Preschool Special Education

MOTION by Mr. Raustiala, seconded by Mrs. Waldron that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement – Program/Services for cases P308254, P308526, P308096, P308519, P308250, P308512 and P308533 be approved.

All aye. Motion carried (6-0).

MOTION by Mr. Raustiala, seconded by Mrs. Waldron that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/Amended IEP for cases P307901, P307702, P306041, P306429, P306499, P308058, P306989, P307275, P307118, P306999, P308047, P307955, P307455, P306884, P308041, P308504, P307320, P306910, P308449, P307033 and P306911 be approved.

All aye. Motion carried (6-0).

Calendar for January and February 2008 - The calendars were reviewed and amended by the Board.

Revision of Audit Committee Charter

MOTION by Mr. Raustiala, seconded by Mrs. Waldron that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the term of Audit Committee member, Thomas Novak be extended to 2010.

All aye. Motion carried (6-0).

Board Members' Attendance at Meetings of District's Audit Committee

MOTION by Mrs. Waldron, seconded by Mr. Rossi that upon recommendation of the Superintendent of Schools, be it RESOLVED, that pursuant to New York State Education Law Section 2116-c, any Member of the Board of Education, who is not a member of the School District's Audit Committee, shall be authorized and allowed to attend any Meeting and Executive Session of the District's Audit Committee.

All aye. Motion carried (6-0).

Appointment of Hearing Officer

MOTION by Mr. Saggese, seconded by Mr. Rossi that upon recommendation of the Superintendent of Schools, be it RESOLVED, that pursuant to New York State Civil Service Law Section 75(2), the Board of Education hereby appoints Robert Sapir, Esq., as the Hearing Officer in the matter of a disciplinary proceeding brought against a civil service employee of the Smithtown Central School District, pursuant to New York State Civil Service Law Section 75.

All aye. Motion carried (6-0).

Litigation - was discussed during the earlier Executive Session.

INSTRUCTIONAL REPORT - none.

SECTION C - AUDIENCE - Mr. Gianino welcomed the members of the audience and called speakers to the podium from the sign-in sheet.

1. Jennie Sheridan presented a plaque from the United States Marine Corps to the "Staff and Students of the Smithtown Central School District for your support and generosity to the Marines and Sailors of 3rd Battalion, 2nd Marine Division Camp Habbaniya, Iraq 2006-2007".

BUSINESS AFFAIRS**Finance**

MOTION by Mrs. Waldron, seconded by Mr. Raustiala approving Finance Items 1-8 on a consent motion.

Discussion – Mr. Rossi asked for an explanation on Item #6. Ms. Niles and Dr. Clark explained that this consultant has worked with the District before and will be assisting the Instructional Support Teams. Mr. Rossi requested that the Board receive a copy of the handouts from the consultant. It was agreed that the handouts would be shared with the Board.

Mr. Liguori referenced Bid #04-02 and questioned why the company had changed their corporate name. Mr. Ehmann responded that the administration will get that information for the Board.

Mr. Saggese stated that the Board had previously requested the names of all vendors. Ms. Niles clarified that the Board is receiving names on new bids, but she had previously asked if the Board wished to have the names of vendors on extensions and was told no. Mr. Saggese asked that the Board see the names of all vendors who are sent bids. Ms. Niles noted that this particular bid was from 2003-04 and a letter went to the vendor asking them if they would hold their prices. If the vendor checks off "Yes", the prices are held. Mr. Saggese stated that we are not really having a bid process if we continually rollover the same contract. We know that the assumption is that it is cheaper today than it was, but you can find a lot of people to do asphalt paving. Ms. Niles noted that the bid process allows you to have four rollovers before you actually have to go out and re-bid it again. If the purchasing agent thinks the prices are good and competitive, they are entitled to roll that over. Mr. Saggese stated that concerns him because it is up to the discretion of the person in the purchasing department.

Mr. Rossi said that he too is uncomfortable with the bid and would like to pull the bid until we come up with why the name of the company changed and the fact that there is only one vendor.

MOTION by Mr. Rossi, seconded by Mr. Gianino to **TABLE Finance Item 3, Bid #04-02.**

All aye. Motion carried (6-0).

Mr. Saggese noted that there was a very nice analysis written on Bid #07-32, Poison Ivy Control, but questioned why the lowest bidder did not receive the bid. Ms. Niles explained that the lowest bidder is new to the District and the prices are substantially lower than the other bidders. There is some question as to whether or not the work can actually be performed at that price. The decision was made to have these four buildings done to see weather or not they could be done at the price that the vendor stated. If the work is done, we have lost nothing and can go out and re-bid the rest.

Mr. Gianino asked for clarification on Item #2, Budget Transfers - \$575,000 to cover the cost of two high-cost kindergarten students; asking how much of that the District will be recouping. Ms. Niles responded that high-cost students are a little bit different than our regular Special Ed. students so we get Special Ed. aid on the basic cost plus anything over approximately \$80,000 is recouped at a higher amount; not as much as you would expect. Part of the problem is that the State requires the District to fund three times the average cost for a high-cost student.

Mr. Gianino noted that instances such as these have a large impact on caps and Foundation Aid. Ms. Niles agreed with Mr. Gianino's assertion.

MOTION by Mrs. Waldron, seconded by Mr. Raustiala approving Finance Items 1-8 with **the exception of Item 3, Bid #04-02**, on a consent motion.

All aye. Motion carried (6-0).

1. Financial Reports - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following financial reports for the month(s) indicated are accepted:

- 1 – Revenue Status Report
11/30/07
- 2 – Trial Balance Report
11/30/07
- 3– Summary of Treasurer's Report
11/30/07
- 4 – Schedule of Investments
11/30/07
- 5 – Collateralization of Bank Balances
11/30/07
- 6 – Budgetary Transfer Report
11/30/07
- 7 – Budget Status Report
11/30/07
- 8 – Cash Flow Report
11/30/07
- 9 – Report of Claims Auditor
10/31/07 and 11/30/07
- 10 – Smithtown High School East Extraclassroom Activity Account
11/30/07

- 11 – Smithtown High School West Extraclassroom Activity Account
11/30/07
- 12 – Accomsett Middle School Extraclassroom Activity Account
11/30/07
- 13 – Great Hollow Middle School Extraclassroom Activity Account
11/30/07
- 14 – Nesaquake Middle School Extraclassroom Activity Account
11/30/07
- 15 – Accomsett Elementary School Extraclassroom Activity Account
11/30/07
- 16– Branch Brook Elementary School Extraclassroom Activity Account
11/30/07
- 17– Dogwood Elementary School Extraclassroom Activity Account
11/30/07
- 18 – Mt. Pleasant Elementary School Extraclassroom Activity Account
11/30/07
- 19 – St. James Elementary School Extraclassroom Activity Account
11/30/07
- 20 – Smithtown Elementary School Extraclassroom Activity Account
11/30/07
- 21 – Science Research Club District-Wide
11/30/07

2. Budget Transfers – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following budgetary transfer of funds be approved for the 2007-08 school year:

FROM:	See Attached list	\$19,400.00
TO:	See Attached list	\$19,400.00
FROM:	See Attached list	\$1,897,814.60
TO:	See Attached list	\$1,897,814.60

3. Bid Recommendations - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following bid recommendations be approved as submitted herein:

- 04-02 Asphalt Paving and Repair Ext. (TABLED)**
- 04-04 Roofing Repairs – Labor Only Ext.
- 07-32 Poison Ivy Control
- 07-35 Electronic Message Center

4. Change Order – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education hereby approves the attached change order listed below:

Bid Recommendation #07-18 Awarded on May 29, 2007
Capital Project #58-08-01-06-1-008-012
ADA Incline Chairlift and RPZ Installation at New York Avenue

CHANGE ORDER #1– Amount: (\$9,714.82)
Valco Inc.

5. Contracts for Piano Accompanists - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following individuals, as Piano Accompanists, for the 2007-08 school, at a rate of \$150.00 for two rehearsals and one performance:

Susan Hall, 58 Dorchester Road, Smithtown, NY 11787
Donna Harlow, P.O. Box 303, Mastic Beach, NY 11951
Edward Lesco, 8 Joseph Court, East Northport, NY 11731
Heidi Margolin, 425 Munsell Road, E. Patchogue, NY 11772
Doris Ann McMullen, 5 Oakway Drive, Stony Brook, NY 11790
Joseph Rishkofski, 711 Hilltop Court, Coram, NY 11727
Jonathan Riss, 78 Juniper Avenue, Smithtown, NY 11787
Roy Sperrazza, 701 Balfour Place, Melville, NY 11747

6. Contracts for Consultant Services - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following individual, during the 2007-08 school year, to provide Educational Consultant Services at a rate of \$750.00 per day, for January 14, 15, and 16, 2008:

Barbara Frisenda
BDC Consultant, Inc.
51 Major Lockwood Road
Pound Ridge, NY 10576

7. Contracts for Adult Continuing Education Instructors - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute contracts with the following individuals/organizations for the 2007-08 school year, as part of the Adult Continuing Education Program, at the rates indicated:

Dina Elardo dba Complete Legal Forms
126 Division Avenue
Massapequa, NY 11758
Notary Public Training Course \$40.00 per student
Notary Signing Agent Course \$50.00 per student

Whole Life Living (Betty Moore)
16 Locust Drive
Kings Park, NY 11754
\$20.00 per hour

Netstuff.Com Inc.
3 Nesconset Avenue
Nesconset, NY 11767
\$20.00 per hour

Tom Perricone dba Long Island Safety
52 Ocean Avenue
Center Moriches, NY 11934
\$52.00 per student

Suffolk Safety Program (Linda Greco)
P.O. Box 12
Islip, NY 11751
\$28.00 per student

And, be it further RESOLVED, that that the President of the Board of Education is hereby authorized to execute contracts with the following individuals/organizations for the 2007-08 school year, as volunteers, as part of the Adult Continuing Education Program:

Karen Godfrey, FA, DFA and Michael McCrain, MS, DPA, DFA
4250 Veteran's Highway
Suite 3020W
Holbrook, NY 11941

Shelly Newman
c/o Edward Jones
2193 Jericho Turnpike
Commack, NY 11725

8. Contract for Workshop - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following individual to provide a 21st Century Skills Workshop on Superintendent's Conference Day, February 5, 2008, for a total fee of \$225.00:

Sue Gubing
 Careersmarts.com
 116 Brookside Drive
 Smithtown, NY 11787

Operations

MOTION by Mr. Rossi, seconded by Mrs. Waldron approving Operations Items 1-3 on a consent motion.

All aye. Motion carried (6-0).

1. Acceptance of Gifts – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

Donated By

\$4,344.00 to fund field trips for the 2007-08 school year	Accompsett Elementary PTA
Whirlpool washer, Whirlpool dryer, and Magic Chef stove	Carmela Valerio 103 Arden Lane St. James, NY 11780
\$1,000 for the Project Liaison, Program administered by Western Suffolk BOCES	Karyn Kirschbaum L.I. Regional Student Support Service Center 31 Lee Avenue Wheatley Heights, NY 11798
\$2,683.00 to fund field trips for the 2007-08 school year	Mt. Pleasant Elementary School
\$192.96 to fund field trips for the 2007-08 school year	Nesconset Elementary School
\$26 to fund field trips for the 2007-08 school year	Smithtown High School East
\$1500.00 for the performance of The Crucible by the Smithtown Center for the Performing Arts	Smithtown High Schools East and West
\$1115.00 for bus transportation from High School East to High School West for students to attend The Crucible	Smithtown High Schools East and West
\$1414.00 for high school Literacy magazines	Smithtown High Schools East and West
\$247.00 to fund field trips for the 2007-08 school year	Smithtown High School West
\$11.00 from the Verizon Corp. for the Extra Credit for Schools Program for Mt. Pleasant Elementary School	Verizon Long Distance 16355 36 th Avenue North Suite 100 Minneapolis, MN 55446

2. Declaration of Obsolete Items – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following items, due to poor condition and/or obsolescence, are no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District:

Attached list of computer equipment

Attached list of books/items

Attached list of A/V Equipment

Two Universal Weight Sets

Benches

Two Leg Machines

Treadmill

Shoulder Machine

Miscellaneous Weight Plates

Dumbbells

Bars

Dumbbell rack

Couch at High School East student lounge

3. Additions to List of Organizations Approved to Use School Facilities, 2007-08 School Year –upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following organizations, having made formal application, are hereby approved for applying to use school facilities of the Smithtown Central School District during the 2007-08 school year, subject to all school district policies, rules and regulations, Standard Uniform Practices and contract provisions.

Proudgirls, Inc.

PERSONNEL

Certified – The following Amended Certified Personnel Items were presented for the Board’s approval:

1. Appointment of Co-Curricular Activities Sponsors
2. Notice of Resignation
3. Notice of Retirement
4. Appointment of Instructional Specialists – 2007-08
5. Appointment of Adult Continuing Education Teachers
6. Appointment of Home Instruction Tutor(s)
7. Appointment of SCMEA Coordinator
8. Adjustment/Correction of Salary/Step
9. Appointment of Substitute Teachers
10. Approval of Emergency Conditional Fingerprint Clearance
11. Coaching Assignments 2007-08
12. Appointment of Probationary Teacher
13. Increase of Assignment/Change of Status
14. Approval of Special Rate of Pay for Long-Term Substitute
15. Appointment of Interim Director of Mathematics

MOTION by Mr. Rossi, seconded by Mr. Raustiala approving the Certified Personnel Items 1-15, as detailed in the attached resolutions:

All aye. Motion carried (6-0).

Ms. Ricigliano congratulated the newly hired staff.

Mr. Gianino, on behalf of the Board of Education, also congratulated the newly hired staff.

Classified - The following Classified Personnel Items were presented for the Board's approval:

1. Appointments
2. Change of Status
3. Leave of Absence
4. Resignations
5. Corrections from Board Meeting 12/11/07
6. Emergency Conditional Fingerprint Clearance

MOTION by Mrs. Waldron, seconded by Mr. Rossi approving the Classified Personnel Items 1-6, as detailed in the attached resolutions:

All aye. Motion carried (6-0).

Ms. Ricigliano congratulated the newly hired staff.

Mr. Gianino, on behalf of the Board of Education, also congratulated the newly hired staff.

Registered Nurses – The following Registered Nurses Personnel Item was presented for the Board's approval:

1. Change of Status

MOTION by Mrs. Waldron, seconded by Mr. Rossi approving the Registered Nurses Personnel Item 1 as detailed in the attached resolution:

All aye. Motion carried (6-0).

Ms. Ricigliano congratulated the newly hired staff.

Mr. Gianino, on behalf of the Board of Education, also congratulated the newly hired staff.

NEW BUSINESS – none.

MOTION by Mr. Rossi, seconded by Mr. Raustiala that the meeting be adjourned at 8:51 p.m.
Motion carried.

Respectfully submitted,

Mary Wilson
District Clerk

ATTACHMENTS

XI. PERSONNEL

A. CERTIFIED

1. Appointment of Co-Curricular Activities Sponsors

WHEREAS, the faculty and administration of the various schools have, in committee, determined what co-curricular activities should be conducted and designated sponsors for each, now therefore, on the recommendation of the Superintendent of Schools, be it

RESOLVED, that the following designated activities be authorized and established for the school year 2007-2008 and be it further

RESOLVED, that the following named individuals be appointed as sponsors of the activities indicated, to be compensated in accordance with Article XX C of the Board/STA contract:

<u>Activity</u>	<u>Sponsor</u>	<u>Compensation</u>
<u>High School West</u>		
Director/Producer	Michele Siano	\$3,772.00
Assistant Director	Elizabeth Nixon	2,500.00
Set Design/Sound	Craig Boehner	2,000.00
Lighting	Robert Miller	2,000.00
Jacqueline Gallagher	Vocal Director	2,500.00
Musical Director	Tim Cassera	2,500.00
<u>Accompsett Middle School</u>		
Environmental Club	Marcia Holst	382.73
	(Addition of Sponsor)	
	Joanne Pugliani	382.73
	(Change of Compensation)	
<u>High School East</u>		
Winter Drama Director	Mark Hegreness	382.73
	(Change of Sponsor and Compensation)	
Winter Drama Producer	Laura Perschilli	382.73
	(Change of Compensation)	

2. Notice of Resignation

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the notice of resignation of the following person(s) be accepted as indicated below:

<u>Name</u>	<u>Area</u>	<u>Assignment</u>	<u>Effective Date</u>
Lucie, Kathryn	English	HSW	1/19/08
Rothman, Sally	Tutor	HSE	12/22/07

3. Notice of Retirement

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the notice of retirement of the following person(s) be accepted as indicated below:

<u>Name</u>	<u>Area</u>	<u>Location</u>	<u>Effective Date:</u>
Beller, Leslieanne	Guidance	NMS	4/1/08

4. Appointment of Instructional Specialists – 2007-08

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following teachers be appointed as Instructional Specialists as specified below, at the annual stipend as per the agreement between Smithtown Central School District and the Smithtown Teacher Association:

<u>Name</u>	<u>Area</u>	<u>Location</u>
*Benson, Jeanne	English	High School East

*Replaces Gina Savino

5. Appointment of Adult Continuing Education Teachers

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the District shall employ the person(s) as listed below as part of the Adult Continuing Education Program at the approved rate of \$20 per hour:

	Accorsini, JoAnn	Beginning Yoga
*	Anderson, Glenn	Digital Cameras Made Easy
	Bento, Lucie	Weight Training 4 Women
	Bernard, Maria	Beginning Yoga
	Brodie, Jean	Lunchtime Light Yoga Stretch, Beginning Yoga
	Brown, Peter	Taiko Drumming
	Calamia, Maureen	Feng Shui Basics
	Campbell, Lorraine	Computer Illiterate, Introductory Course in MS Word & Excel
	Chetuck, Anthony	Ballroom Dancing
	Chetuck, Bridget	Ballroom Dancing
	Consenz, Karin	Cake & Hors D'oeuvres Decorating
	Cuevas, Christy	Ballroom Dancing
	Dennis, Laura	Intro to Computers for Beginners, Microsoft Word XP
	Endonino, Eugene	Tap Dancing – Beg & Adv Beg
	Gambeski, Lou	Basketball
	Gaughran, Lupita	Spanish
	Glickman, Brian	Effective College Planning Secrets
	Halpin, Thomas	Basketball
	Helmprecht, Marianne	Country Western Line Dance – Beg
	Hilinski, Judith	Volleyball
	Hirner, Connie	Crochet
	Iannuccilli, Grace	Microsoft Excel
+	Katz, Linda	Strategies for Volatile Markets
	Kiernan, Madelyne	Quick Quilting
	Lowd, Cathy	Fitness for Seniors, All-in-One
	McCartney, Kathleen	Decorative Arts Workshops
	Miller, Ellis (Frank)	Oil Painting
	Miller, Lisa	Weight Training & Slimnastics
	Murphy, Linda	Pilates
	Mussler, Linda	Basic Sign Language
+	Norwick, Alicia	Art of Jewelry Making
	Pergolizzi, Grace	Italian
	Ressa, Helene	Crochet/Knitting
	Riopel, Linda	Introduction to Polymer Clay, Polymer Clay II
	Savin, Jeannine	Ebay, Basic Drawing, Mixed Media, Watercolors
	Shaiman, Mark	Bridge-The Play of the Hand, Beginning Bridge
+	Shedrofsky, Naomi	Art Tours
	Smith-Mines, Lita	How to Be a Seller in a Buyer's Market, How to Be a Savvy Home Buyer
	Steadman, Dave	How to Publish (& Sell) the Non-fiction Book That's Inside You...

Steadman, Jane Tow, Emily	French for Travelers Yoga for Adv Beginners, Yoga for the Young at Heart
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[Note: * indicates a new teacher; + indicates former ACE teacher.]

6. Appointment of Home Instruction Tutor(s)

Upon recommendation of the Superintendent of Schools be it RESOLVED, that the following teachers(s) and tutor(s), be appointed as Home Instruction Tutor(s) at the approved rate of \$44.26 per hour, effective for the 2007-2008 school year:

Joseph Rodichok

Amended:

Kurt Margraf
Lorraine Kelley

7. Appointment of SCMEA Coordinator

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person be appointed as the SCMEA Coordinator as indicated below, effective for the 2007-08 school year:

Hegreness, Mark at the rate of \$3,500

8. Adjustment/Correction of Salary/Step

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that an adjustment/correction in salary/step for the following person(s) be approved as indicated below.

<u>Name</u>	<u>Area</u>	<u>Assign.</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
*Creutz, Eileen	Reading	.5 Tackan .5 Dogwood	2	\$57,530	9/1/07-8/31/10

*Correction from step 1, salary \$55,564 previously approved on BOE Agenda 8/21/07.

9. Appointment of Substitute Teachers

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the person(s) listed below be appointed as per diem substitutes at the Board approved rates:

1	Axelrod, Joshua L.	Childhood Ed. Grs.1-6	I
2	Doran, Terence	Earth Science	P
1	Friedel, Elizabeth A.	Childhood Ed. Grs. 1-6 Students w/Disabilities Grs.1-6 Early Childhood Ed B-2 Students w/ Disabilities B-Grs.2 Student w/Disabilites Grs. 5-9 Generalist In Middle Childhood Ed. Grs. 5-9 Severe or Multiple Disabilities Annotation	I I I I I I I/Extension
2	Limoli, Anthony	Earth Science	P

- A- Permanent Certification – Valid for life unless revoked by SED
- B - Provisional Certification – Issued upon employment; valid for 5 years from effective date
- B/Renewal – Provisional Renewal – Renewal of Provisional valid for 5 years from effective date
- B/Extension – Valid from 6 months to 2 years per certificate
- C - Certificate of Qualification – Initial Certificate valid for 5 years from effective date whether or not employed
- CP- Conditional Provisional Certificate – Issued for out of state certified personnel valid for 2 years
- *I - Initial Certification – Valid for 3 years
- *CI- Conditional Initial – Valid for 2 years – Issued for out of state certified personnel valid for 2 years
- *I/Extension – Valid for 1 year
- *PRO/Professional Certification – Permanently valid, validity maintained through completion of professional development requirements
- P - Pending – Letter from College or BOCES stating all SED requirements are completed

- 01 - Elementary
- 02 - Secondary
- 12 - Elementary/Secondary

10. Approval of Emergency Conditional Fingerprint Clearance

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following certified employees of the Smithtown Central School District, Smithtown, NY are approved, to work on an emergency conditional basis pending final fingerprint clearance:

Fingerprinting Status
1/8/08

Name

- Noreen Berger (chaperone/cheerleading)
- Anne, Bozza
- Carol Cashmore (chaperone/cheerleading)
- Joseph Castiglie
- Stephen Costello, Jr. (coach)
- Shawn DeLuca
- Ira Dressler
- Tara Foglia (coach)
- Christine Gordon
- Huber, Barbara
- Edward Jermusyk
- Michael Kaminicki (coach)
- Holly Meek (co-curricular)
- Jeannine Noce (chaperone)
- Terry Noke (sub)
- Annie O'Brien (coach)
- Judith Quagliano
- Michael Shelley
- Meagan Slotnick (coach)
- Christine Tansey
- Dawn Villano-Goelz
- Jean Wesnofske (co-curricular)
- Jean Wisnewski

11. Coaching Assignment(s) – 2007-08

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the person(s) listed below be appointed to coaching position(s) as specified for the 2007-08 school year, and compensated in accordance with the agreement between the STA and the Smithtown Central School District:

Lambert, Jason	Boys' Lacrosse Varsity	HSE HSSS	Step B1-2 \$6,529.24
	Rescinds previous board approval 7/31/07 for Varsity Lacrosse Asst.		
Alamia, George	Boys' Lacrosse Varsity Asst.	HSE HSSS	Step C3 \$6,355.85
	Rescinds previous board approval 7/31/07 for Boys' Lacrosse GH		
Huff, Kevin	Rescinds previous board approval 7/31/07 for Boys' Lacrosse Varsity, declined position	HSE HSSS	Step B3 \$7,420.94
Keller, David	Rescinds previous board approval 7/31/07 for Boys' Spring Track, declined position	HSW HSSS	Step C3 \$6,355.85
Rotella, Mark	Rescinds previous board approval 7/31/07 for Boys' Lacrosse Varsity Asst. declined position	HSW HSSS	Step C1 \$5,464.15
Bennett, Ronald	Rescinds previous board approval 7/31/07 for JV2 Baseball, position declined	HSW HSSS	Step C1 \$5,464.16
Emery, Heidi	Rescinds previous board approval 7/31/07 for Gymnastics JH, declined position	HSE HSSS	Step E1- \$4,625.73

12. Appointment of Probationary Teacher

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person, who is or will be properly certified, be appointed as a probationary teacher for the Smithtown Central School District as indicated below:

<u>Name</u>	<u>Area</u>	<u>Assign.</u>	<u>%age</u>	<u>Step</u>	<u>Salary</u>	<u>Probationary Period</u>
Belesi, Lauren	English	.8 HSW .2 HSE	100%	1-MA	\$51,929	1/17/08-1/16/11

If applicable, employment contingent upon fingerprinting clearance by the OSPRA.

13. Increase of Assignment / Change of Status

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following teachers who have agreed to teach additional class(es) be approved and compensated at an additional percentage of their contracted salary rate as noted below:

<u>Name</u>	<u>Area</u>	<u>Assign.</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Gessler, Steven	Science	HSE	100%	130%	1/9/08
Hart, John	Science	HSE	100%	120%	1/9/08
Henry, Michael	Science	HSE	90%	110%	1/9/08

14. Approval of Special Rate of Pay for Long Term Substitute

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following special rate of pay for a long-term substitute approved as follows:

Long-Term Substitute Anthony Limoli – Rate of Pay: \$262 per day

15. Appointment of Interim Director of Mathematics

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that Michael P. Vertovez be appointed as an Interim Director of Mathematics for a period beginning 1/9/08 and not to extend beyond 8/31/08 at the per diem rate of \$540 per day, subject to approval by the New York State Education Department of a waiver under Section 211 of the Retirement and Social Security Law.

B. CLASSIFIED

1. Appointments

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following are appointed as Civil Service employees of the Smithtown Central School District, Smithtown, NY, as specified below, providing the appointee meet the required qualifications for the job:

	<u>NAME</u>	<u>TITLE AND LOCATION</u>	<u>SALARY</u>	<u>DATE</u>
1.	Catizone-Casciano, Christina	Temp./Pk. School Monitor District	\$10.00/hr.	1/9/08
2.	Dove, James F.	Temp./Pk. Guard District	\$16.50/hr.	1/9/08
3.	Kasarci, Karen	Temp./Pk. Clerk Typist District	\$11.55/hr.	1/9/08
4.	Lanzillotta, Maria	Temp./Pk. School Monitor District	\$10.00/hr.	12/12/07
5.	Montesano, Catherine	Temp./Pk. Sign Language Interpreter District	\$24.46/hr.	1/9/08
6.	Rizzo, Joseph	Security Director Central Administration	\$70,000/yr.	1/14/08
7.	Sicarelli, Margaret	Temp./Pk. School Monitor District	\$10.00/hr.	1/9/08

2. Change of Status

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the change of status of the following Civil Service employees of the Smithtown Central School District, Smithtown, NY are approved, providing the employee meets the required qualifications:

	<u>NAME</u>	<u>TITLE AND LOCATION</u>	<u>SALARY</u>	<u>DATE</u>
1.	Attard, Joann	To: Prob. P/T Senior Clerk Typist Great Hollow Middle School From: Perm. P/T Clerk Typist Great Hollow Middle School	\$20.99/hr. 3.5 hrs. da. \$19.02/hr. 3.5 hrs. da.	1/9/08
2.	Cassiano, Diane	To: Perm. P/T Special Ed. Aide Mt. Pleasant Elementary From: Prob. P/T Special Ed. Aide Mt. Pleasant Elementary	\$15.77/hr. 3 hrs. da. \$15.77/hr 3 hrs. da.	1/19/08
3.	Donnelly, Jacqueline	To: P/T Special Ed. Aide Accompsett Elementary From: P/T Special Ed. Aide Accompsett Elementary	\$17.26/hr. 3.9 hrs. da. \$17.26/hr. 3 hrs. da.	1/9/08
4.	Hallock, James	To: Perm. CWI (ND) St. James Elementary	\$38,717/yr. 12 months	12/12/07

		From: Prob. Head Custodian (ND) Nesaquake Middle School	\$47,424/yr. 12 months	
5.	Leitgeb, Margaret	To: Perm. P/T Special Ed. Aide Dogwood Elementary From: Prob. P/T Special Ed. Aide Dogwood Elementary	\$16.46/hr. 3 hrs. da. \$16.46/hr 3 hrs. da.	1/19/08
6.	Modell, Christine	To: Perm. Senior Account Clerk Central Administration From: Prob. Senior Account Clerk Central Administration	\$41,765/yr. 12 months \$41,765/yr. 12 months	1/9/08
7.	Modugno, Joan	To: Perm. P/T Special Ed. Aide Mills Pond Elementary From: Prob. P/T Special Ed. Aide Mills Pond Elementary	\$15.77/hr. 3 hrs. da. \$15.77/hr. 3 hrs. da.	1/19/08
8.	Salatas, Irene	To: Prob. P/T School Monitor St. James Elementary From: Temp./Pk. School Monitor District	\$12.49/hr. 2 hrs. da. \$10.00/hr.	1/9/08
9.	Tartaro, Anita	To: Perm. P/T School Monitor Mills Pond Elementary From: Prob. P/T School Monitor Mills Pond Elementary	\$12.49/hr. 2 hrs. da. \$12.49/hr. 2 hrs. da.	1/31/08

3. Leave of Absence

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the request for an unpaid leave of absence by the following employees of the Smithtown Central School District, Smithtown, NY, be approved providing the employee meets the required qualifications:

	<u>NAME</u>	<u>TITLE AND LOCATION</u>	<u>SALARY</u>	<u>DATE</u>
1.	Amarosa, Debra	P/T Elementary TA Central Administration	\$16.46/hr.	1/2/08- 1/14/08
2.	Edwards, Allison	Senior Clerk Typist (11mo.) Central Administration	\$45,721.67/yr.	1/1/08- 1/31/08
3.	Lemmo, Kim	Computer Lab Assistant Nesconset Elementary	\$33,403/yr.	1/8/08- 2/29/08
4.	Pernesiglio, Gloria	P/T Elementary TA Accompsett Elementary	\$16.46/hr.	1/5/08- 6/5/08
5.	Portoghese, Sueanne	P/T School Monitor Smithtown Elementary	\$13.05/hr.	11/27/07- 5/1/08
6.	Zarb, Cecelia	P/T School Monitor Accompsett Elementary	\$13.05/hr.	12/22/07- 3/21/08

Ms. Amarosa is requesting an extension to her unpaid leave of absence (11/21/07-1/14/08) for Family Medical Leave. She is an employee of the district and leave is recommended by her supervisor.

Ms. Edwards is requesting an extension to her unpaid leave of absence (8/1/07 to 1/31/08) for personal reasons. She is an employee of the district and leave is recommended by her supervisor.

Ms. Lemmo is requesting an extension to her unpaid leave of absence (8/29/07-2/29/08) for Family Medical Leave. She is an employee of the district and leave is recommended by her supervisor.

Ms. Pernesiglio is requesting an extension to her unpaid leave of absence (6/6/07 to 6/5/08) for personal reasons. She is an employee of the district and leave is recommended by her supervisor.

Ms. Portoghese is requesting an extension to her unpaid leave of absence (5/7/07 to 5/1/08) for personal reasons. She is an employee of the district and leave is recommended by her supervisor.

Ms. Zarb is requesting an extension to her unpaid leave of absence (11/1/07 to 3/21/08) for personal reasons. She is an employee of the district and leave is recommended by her supervisor.

4. Resignations

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the resignations of the following employees of the Smithtown Central School District, Smithtown, NY, are approved as specified below, providing the employee meets the required qualifications:

	<u>NAME</u>	<u>TITLE AND LOCATION</u>	<u>SALARY</u>	<u>Effective with the Close of Business DATE</u>
1.	Fandrey, Daniel	Management Information System Specialist Central Administration	\$68,655/yr.	1/11/08
2.	Higgins, Jeanine	P/T School Monitor Accompsett Elementary	\$13.05/hr.	12/19/07
3.	Kraus, Rosemarie	P/T School Monitor St. James Elementary	\$13.05/hr.	1/4/08
4.	Sciortino, Christine	P/T School Monitor Accompsett Elementary	\$13.05/hr.	1/3/08
5.	Stanton, Joyce	P/T Clerk Typist Tackan Elementary	\$19.02/hr.	12/21/07

5. Corrections from Board Meeting 12/11/07

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following salary information be corrected:

	<u>NAME</u>	<u>TITLE AND LOCATION</u>	<u>SALARY</u>	<u>DATE</u>
1.	Grunenberg, Fawn	P/T Account Clerk Middle Schools (AMS,GHMS,NMS) 17.5 hrs./week	\$20.15/hr.	12/12/07

6. Emergency Conditional Fingerprint Clearance:

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following Civil Service employees of the Smithtown Central School District, Smithtown, NY are approved, to work on an emergency conditional basis pending final fingerprint clearance:

<i>Name</i>	<i>Date of Hire</i>	<i>As of January 9, 2008</i>
Scott, Elizabeth	11/15/06	

Marinello, Jennifer	2/14/07
Gerien, Catherine	6/13/07
Colon, Laura	9/12/07
Aprile, Diane	9/26/07
DiAgostino, Francesca	9/26/07
Hettler, Debbora	9/26/07
Kordic, Venka	9/26/07
Leto, Diane	9/26/07
Piliere, Rosemarie	9/26/07
Porciello, Collette	9/26/07
Zeller, Patricia	9/26/07
Basuino, Christine	10/10/07
Barash, Elena	10/10/07
Corace, Kimberly	10/10/07
Cozzolino, Vivian	10/10/07
Cravotta, Elizabeth	10/10/07
Dhom, Cheryl	10/10/07
DiVagno, Veronica	10/10/07
Dombkowski, Jane	10/10/07
Gruber, Elaine	10/10/07
Horner, Donna	10/10/07
Robinson, Eileen	10/10/07
Schillero, Valerie	10/10/07
Stewart, Dawn	10/10/07
Striano, Lisa	10/10/07
Winter, Janis	10/10/07
Costidis, Linda	10/24/07
Figueroa, Christine	10/24/07
Muller, Maureen	10/24/07
Murphy, Corinne	10/24/07
Smith, Barbara	10/24/07
Tenaglia, Donna	10/24/07
Geringer, Diane	11/14/07
Golder, Maria	11/14/07
Mathusek, Lisa	11/14/07
O'Hara, Patricia	11/14/07
Salatas, Irene	11/14/07
Elster, Lisa	11/28/07
Henry, Anthony	11/28/07
Lanzillotta, Maria	12/12/07
Sciortino, Debra	11/28/07
Triolo, Kathleen	11/28/07
Zirimis, Diane	11/28/07
Reis, Theresa	12/12/07
Stura, Stanley	12/12/07
Catizone-Casciano, Christina	1/9/08
Kasarci, Karen	1/9/08
Sicurelli, Margaret	1/9/08

C. REGISTERED NURSES

1. Change of Status

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the change of status of the following Civil Service employees of the Smithtown Central School District, Smithtown, NY are approved, providing the employee meets the required qualifications:

NAME	TITLE AND LOCATION	SALARY	DATE
1. Whalen, Josephine	To: Prob. P/T RN District	\$25.54/hr. 3.5 hrs. da.	1/9/08

From: Temp./Pk. RN
District

\$17.00/hr.