

**SMITHTOWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

December 15, 2009

Held in Joseph M. Barton Bldg.

Meeting called to order at 6:35 p.m. by Robert Rossi, President of the Board of Education. On motion by Mr. Liguori, seconded by Mrs. Waldron, the Board voted unanimously to convene in Executive Session to discuss collective bargaining, employment and/or appointment of particular persons, and pending litigation.

At 8:05 p.m. Mr. Liguori moved, Mrs. Waldron seconded, and the Board reconvened the Regular Meeting.

Members present:

Neil S. Carlin	Robert Rossi
Theresa Knox	Joseph T. Saggese
Louis Liguori	Gladys M. Waldron
Scott Martella	

Also present:

Edward Ehmann, Superintendent
Mary Cahill, Asst. Supt.
Joan Niles, Asst. Supt.
Karen Ricigliano, Asst. Supt.
Sharon Berlin, Board Counsel
Visitors
Mary Wilson, District Clerk

OPENING CEREMONY - conducted by Mr. Rossi. Mr. Rossi wished all in attendance a happy holiday.

MINUTES - of the Regular Meetings held November 10 and 24, 2009 were presented for approval.

MOTION by Mrs. Waldron, seconded by Mrs. Knox that the above minutes be approved as presented.

All aye. Motion carried (7-0).

RECEIPT OF CLAIMS AUDITOR'S REPORT - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Claims Auditor's Report ending October 31, 2009 in the amount of \$18,717,036.66 be accepted.

MOTION by Mrs. Waldron, seconded by Mrs. Knox that the Claims Auditor's Report be accepted.

All aye. Motion carried (7-0).

COMMUNICATIONS

Section A - Correspondence - The following correspondence was presented for the Board's review.

1. Letter to Mr. Robert Rossi, President, from Ms. Alexis Buckheit regarding Smithtown West's *The Bull's Eye*.
2. Letter to Board of Education from the family of Nicholas Dagger regarding appreciation for expression of sympathy.

MOTION by Mrs. Waldron, seconded by Mrs. Knox that the correspondence in Section A, as listed above, be received and the recommendations of the administration (where indicated) be accepted.

All aye. Motion carried (7-0).

Section B - General Communications – There were no general communications presented for the Board's review.

OLD BUSINESS

Attorney Fees

Mr. Saggese asked that the Board receive an accounting of outstanding billings from the Board's previous attorney. Mr. Saggese also asked if the Board could pass a resolution authorizing a dollar amount to cover any outstanding legal items that the former attorney might be working on. Ms. Niles responded that the District does have some money set aside in a reserve for the unbilled items. Mr. Saggese noted that there is an amount of money (approximately \$70,000) in a reserve for potential bills that may come in; he wondered if that is going to be kept open indefinitely. He stated that as of January first he would like to see a resolution authorizing that work and a dollar amount for it. Mr. Rossi summarized by stating that the District will look into what is open, and will get in touch with the attorney regarding any open bills. Mr. Rossi asked that Ms. Niles let the Board know if she has any problem getting in touch with the attorney regarding what hasn't been paid. Mr. Rossi added that if Ms. Niles has any problem reaching the attorney, the Board would send a letter to him.

Change Orders

MOTION by Mrs. Waldron, seconded by Mrs. Knox that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education hereby approves the attached change orders listed below:

**Bid Recommendation #09-15 Awarded on May 26, 2009
Capital Project #58-08-01-06-0-024-016
Dogwood Elementary School – Flooring Replacement**

CHANGE ORDER #1 – Amount: \$66,875.00
Contractor: Millburn Flooring Mills

**Bid Recommendation #09-15 Awarded on May 26, 2009
Capital Project #58-08-01-06-0-025-018
Mt. Pleasant Elementary School – Flooring Replacement**

CHANGE ORDER #1 – Amount: \$112,185.00
Contractor: Millburn Flooring Mills

Discussion

Mr. Liguori clarified that these Change Orders had been tabled at the last meeting because of the large amounts of money and the questioning whether the work had been done. In fact, the work was done last summer. During Facilities Meetings before the work was done discussion had ensued about getting better pricing through the BOCES contract. By taking advantage of the pricing we were able to get more square footage. Mr. Liguori noted that the difficulty he had was that the work was done over the summer and the Board received the Change Order several months after the fact. Another problem he had was why the work was not put in a contract format since the original project was for about \$70 thousand and there was a \$67 thousand Change Order; on the second one the original contract was a \$74 thousand and there was a \$112 thousand CO. Ms. Niles

responded that this was discussed at the Facilities Meeting and H2M now knows that if they are going to have a Change Order, it has to come to the Board first to be approved. The Facilities Committee can listen and say yes, but it is the Board that actually has to approve it. Mr. Rossi stated that is the case on anything over \$15,000. Mr. Liguori again questioned why this was not in a contract format. Mr. Ehmann noted that one of the things discussed was the sequence of the information flow. We have Facilities Meetings on a regular basis where discussions are held and decisions are made, but the full Board doesn't always see the results of those discussions in a timely fashion. One of the things that we are putting together with H2M is rather than wait for the whole project to be finished and then submit Change Orders, that are weeks behind the event, you will see it in a more timely fashion. It could be a contract format, it could just be a resolution, but you will see that in a more timely fashion so that the Board has a more immediate decision in the timeline. Mrs. Waldron stated that a timeline had been given out at the Facilities Meeting about the Change Order. Mr. Ehmann stated that the Plant Facilities people are concerned about the timelines. There may be some occasions that we will ask for a Special Meeting to get a decision so that the contractors can move forward in a timely fashion. Mr. Liguori stated that he has a procedural problem with the process. It is not appropriate for us to approve Change Orders of this size; it should be in a contract amount and it should certainly not be several months after the work is done. We are here to authorize Change Orders of work that needs to be done. After back-and-forth discussion Saverio Belfiore, H2M, explained that from now on notes will be provided to the Board outlining discussions which occurred during Facilities Meetings. Contractors will also be asked to move the paperwork forward more quickly.

All aye. Motion carried (7-0).

Landing Avenue Pool

Mr. Carlin reminded all that a request had been made that the District reach out to the Town about the possibility of sharing the cost of placing a dome over the Landing Avenue Pool. The thought was that this could save the District money in the long run after this one-time cost. Some of the specifics to the project would be installation of the dome and heating the pool. Other additional items might be a spring board and starting blocks. Mr. Carlin asked that the District follow up on this idea, even if the pool is only used by the District as a practice facility. Mr. Ehmann agreed to follow up on this idea.

COMMITTEE REPORTS

Business Affairs

Mr. Saggese reported that the Audit Committee met November 30th in Executive Session discussing the footnote to this year's Financial Statement for benefits into retirement. We met with the Board and the actuary to get an understanding of what effect that has on the financial statement and how it is going to affect us going forward in years to come. It was a fact-finding and informational meeting.

Mr. Saggese reported that a Business Affairs Meeting had been held December 14th. One of the topics discussed was the large bus transportation contract. The contract is expiring in June 2010 and we are looking to do something there for cost reduction, much in line with what we have done with the small bus contract. The cost of busing went down \$2 million this year primarily from the small bus contract. We have asked for the numbers for the reduction in cost if we were to reduce the mileage limit to twenty instead of fifteen, as prescribed by NY State. We are looking at the distance of picking up students; right now there is no limit for elementary level – we are looking at making that one-half mile and also extending the secondary mileage. The third item we looked at was in-house busing; actually taking over the large bus contract and bringing it in-house and evaluating the cost savings from that. This Business Affairs Meeting was predominately about the large bus transportation and the cost cutting or reductions. We are still in an investigation mode. The next meeting is scheduled for January 13th.

Another item discussed was that the District will be upgrading its phone system. The present vendor has advised us that parts will become unavailable and outdated. Mr. Ehmann interjected that Mr. Liguori had done some research today that had him concerned. We are in the process of clarifying the situation. After discussion it was decided that the Board would approve the transfer of funds for the phone upgrade tonight; but before committing to that, the District will make sure that this is something that we actually have to do. The promotional discount ends at

the end of the month. The primary benefit of the new system is keeping up with technology in terms of parts and stability; it is the back-end of the phone system.

Mr. Ehmann informed the audience that the budget presentation meetings will be held on Wednesday evenings starting Feb. 10 and culminate at the end of April.

Facilities

Mr. Liguori reported that a meeting had been held December 10th. Project updates were: HS West turf fields are nearing completion. HS East the big gym has new track lighting and skylights, there will be a basketball game held there on Wednesday. There were some issues with the floor and it will be redone next summer. Wednesday work will begin on the small gym. HS East science labs, window replacements and turf field are approximately a month away from State approval. Mills Pond window and ventilator replacement have been awarded. HS West student bathroom renovations are going out to bid. HS West fuel tanks, kitchen hood and chiller replacement – the architects recommended awards for the tank replacement and the electrical work. The HVAC contract for the kitchen exhaust hood is not being recommended due to large discrepancies in the bid prices and the projected timeframe for completion. Smithtown Elementary playground equipment will be stored by the District until funds are raised for the installation. Great Hollow cafeteria floor needed abatement, the square footage was greater than the District's ability to patch it. It was treated and encapsulated. The cost of replacing the floor in the cafeteria is being quoted out. It is hoped this work can be done during the February break. The next meeting will be January 14th at 7:00 p.m. At that meeting the District will provide a prioritized list of all of the work (with prices) that needs to be done in the coming years.

Mr. Rossi asked for an update regarding the dirt at Tackan Elementary. Saverio Belfiore replied that about 400 yards have been moved to Tackan and by the end of next week the remaining approximately 600 yards will be moved.

Negotiations

Mr. Carlin reported that a Negotiations Committee Meeting will take place on Friday, January 8th at 6:00 p.m.

Policy

Mrs. Knox reported that it will be necessary to hold a Policy Committee Meeting in January.

Athletic Council

Mrs. Waldron reported that an Athletic Council Meeting had been held December 14th. Last year over 4,600 students participated in the District's sports program. In the current fall program we have 1,782 participants. Every fall team was named Scholar Athlete Team by NY State; students need to have a 98 or above average for that distinction. Next year, 2010-11, East and West will be moved up to AA with thirty-two other teams. During the December 14th meeting discussion was held about how to give coaches increased authority in dealing with athletes. Part of the discussion included how to deal with infractions that occur off campus. It was requested that the coaches' requests be discussed with the Board's counsel.

SUPERINTENDENT'S REPORT

A. Updates – The Superintendent brought the Board up-to-date on the following items of interest:

- Smithtown High School East and High School West invited Smithtown Senior Connections Gold Card holders to a Holiday Concert at their individual schools. The seniors enjoyed the music as well as socializing with the students.
- Smithtown High School West's literary magazine, *Penumbra*, received the 2009 silver medal from the Empire State Scholastic Press Association.
- The winners of the Smithtown Teachers' Association 2009-10 Long Island Presidents' Council Essay Contest "**My school is cool because...**" are as follows: Guy Calla, Grade 2, Accomsett Elementary in the *K-2 category* – Katelynn Meaney, Grade 5, Smithtown Elementary in the

Grade 3, 4, 5 Category – Cole DeMarco, Grade 6, Accomsett MS in the *Grade 6, 7, 8 Category* – Alexandra McHale, Grade 10 SHS East in the *Grade 9-12 Category*.

- Ryan Mayr, a fourth grade student at Branch Brook Elementary, organized a school-wide coat drive for the homeless. Thanks to his efforts, over 170 coats were donated to PRONTO, a Long Island homeless outreach center.
- Central registration for the 2009-2010 kindergarten class will take place in January at the Joseph M. Barton Administration Building. Check the district website www.smithtown.k12.ny.us for further information.
- Smithtown Central School District, in conjunction with SCOPE, is now registering for the Smithtown Winter Explorations Program for students in grades K-5. The brochure, complete with course information and fees, is available on the website at www.smithtown.k12.ny.us. The deadline for registering is December 18, 2009.
- The Smithtown Teachers' Association held a fundraiser for *SmileTrain*, an international charity that provides cleft lip and palate surgery for children in need.

B. Committee on Special Education

MOTION by Mrs. Waldron, seconded by Mrs. Knox approving Committee on Special Education Items 1-2 on a consent motion.

All aye. Motion carried (7-0).

1. Committee on Special Education - RESOLVED that the recommendations of the Committee on Special Education for cases 161260, 306791, 173038, 304521, 310611, 310493, 310722, 194729, 307122, 306787, 310795, 310731, 200611, 310757, 305635, 309346, 306949, 305952, 310577, 308130, 305493, 309084, 310749, 152860 and 306260 be approved.
2. Sub-Committee on Special Education - RESOLVED that the recommendations of the Sub-Committee on Special Education for cases 187529, 172518, 304004, 308273, 302443, 306789, 306733, 302840, 186689, 197479, 176747, 177108, 304239, 301380, 191069, 310521, 308601, 308492, 310562, 304186, 180188, 307029, 302496, 301531, 305725, 310859, 306436, 184769, 309456, 308233, 302846, 306993, 308640, 310478, 309590, 301623, 173527, 306110, 178408, 300322, 307361, 175166, 305823, 305003 and 310562 be approved.

C. Committee on Preschool Special Education

MOTION by Mrs. Knox, seconded by Mrs. Waldron approving Preschool Special Education Items 1-2 on a consent motion.

All aye. Motion carried (7-0).

1. Initial Placement for Preschool Special Education Program/Services – RESOLVED that the recommendations of the Committee on Preschool Special Education for Initial Placement – Program/Services for cases P310823, P310836, P310837, P310725, P310827, P309474 and P310818 be approved.
2. Special Education Preschool Annual IEP Review/Amended IEP – RESOLVED that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/Amended IEP for cases P309783, P309655, P308938, P310593, P309492, P309568, P310819 P310467, P310374, P309450, P310419, P308551, P309379, P308583 P309330, P309737, P309669, P309207, P309365, P308559, P309251, P309224 and P309236 be approved.

D. Revised Policy 1050 – Annual District Election and Budget Vote – Board of Education Policies – Second Reading

The revised Policy 1050 – Annual District Election and Budget Vote – Board of Education Policies was presented for the Board's information and discussion.

The Superintendent of Schools will subsequently present the final copy to the Board of Education for its action at the January 12, 2010 Regular Meeting.

E. Revised Policy 6100 – Annual Budget – Board of Education Policies – Second Reading

The revised Policy 6100 – Annual Budget – Board of Education Policies was presented for the Board's information and discussion.

The Superintendent of Schools will subsequently present the final copy to the Board of Education for its action at the January 12, 2010 Regular Meeting.

F. Revised Policy 6710 – Purchasing Authority – Board of Education Policies – Second Reading

The revised Policy 6710 – Purchasing Authority – Board of Education Policies was presented for the Board's information and discussion.

The Superintendent of Schools will subsequently present the final copy to the Board of Education for its action at the January 12, 2010 Regular Meeting.

Discussion – Mr. Martella noted that there is a new stipulation requiring the Purchasing Agent's name be included in the policy. The Board agreed to discuss this at the next Policy Committee Meeting.

G. Proposed Policy 6800 – Payroll Procedures – Board of Education Policies – Second Reading

Proposed Policy 6800 – Payroll Procedures – Board of Education Policies was presented for the Board's information and discussion.

The Superintendent of Schools will subsequently present the final copy to the Board of Education for its action at the January 12, 2010 Regular Meeting.

H. Modifications to Professional Development Plan

MOTION by Mrs. Waldron, seconded by Mrs. Knox that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education adopt the attached modifications to the Smithtown Central School District's Professional Development Plan.

All aye. Motion carried (7-0).

I. Adoption of REVISED 2009-2010 School Year Calendar

MOTION by Mrs. Waldron, seconded by Mrs. Knox that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the attached revised 2009-2010 school district calendar be adopted.

All aye. Motion carried (7-0).

J. Medicaid Compliance Program – Designation of Compliance Officers

MOTION by Mrs. Waldron, seconded by Mrs. Knox that upon recommendation of the Superintendent of Schools, be it RESOLVED that the Board of Education hereby approves as the Compliance Officers for the District's Medicaid Compliance Program, effective January 1, 2010, as required by New York State

Primary: Annamarie Leodis, Senior Accountant
Secondary: Joan Niles, Assistant Superintendent for Finance and Operations

All aye. Motion carried (7-0).

K. Calendar for December 2009 and January 2010 - The calendars were reviewed and amended by the Board.

L. Litigation - was discussed during the earlier Executive Session.

INSTRUCTIONAL REPORT

MOTION by Mrs. Waldron, seconded by Mrs. Knox approving Instructional Items A-B on a consent motion.

All aye. Motion carried (7-0).

A. Selection Classification Recommendation - upon recommendation of the Superintendent of Schools, be it RESOLVED, that permission is granted at the request of the Athletic Director to the following Middle School athletes to play on High School teams. They have been deemed “exceptional” and have passed the Selection/Classification process.

Stephen Diehl	7 th Grade	V Boys Bowling	Combined
Matthew DeVito	7 th Grade	V Boys Swimming	Combined
Gerard Martusciello	7 th Grade	V Boys Swimming	Combined

B. Overnight Field Trip Request – Smithtown High School East Varsity Cheerleading – February 12-15, 2010 – National Cheerleading Championship – Orlando, Florida - upon recommendation of the Superintendent of Schools, be it RESOLVED, that permission is granted for 12 students from Smithtown High School East Varsity Cheerleading to compete in the UCA National High School Cheerleading Championship at Walt Disney World, Orlando, Florida. Students will depart February 12 and return February 15, 2010.

SECTION C - AUDIENCE - Mr. Rossi welcomed the members of the audience and called speakers to the podium from the sign-in sheet.

1. Susan Schlomann questioned the District’s readiness and ability to deal with the State’s decision to delay aid payments.
2. Jennifer Camilleri thanked the District for meeting with the Smithtown Elementary Playground Committee. Ms. Camilleri asked what it would cost to install the playground and whether the District would be able to help with that cost or possibly loan the Committee the funds, get a donation from the Booster Club or some other parent organization, or make them aware of any type of grant in order to get it installed sooner than later.

BUSINESS AFFAIRS

Marianne Van Duyne of R. S. Abrams & Co. reviewed the Independent Audit Report. Three separate audits were done: the Financial Statements Audit; Single Audit and the Extraclassroom Audit. All three audits received an unqualified opinion, which is the best opinion that the school district can receive. A meeting was held with the Audit Committee. Districts are now required to report a long-term liability for post employment benefits; that is a huge liability. There is proposed legislation that will allow districts to put money into a trust, but that legislation has not gone through. The financial situation on the general side is that the District has a very strong balance sheet with money in reserves of 3.82%. Ms. Van Duyne noted that the District did a good job in implementing the auditors’ recommendations from the previous year. One finding that was necessary to bring to the District’s attention was the Capital Assets and how you report construction in progress. The District has changed the methodology in capitalizing certain building projects. Mr. Liguori questioned the auditors’ comment regarding “Reserve for Insurance.” Ms. Van Duyne noted that the recommendation was to review and evaluate the

funding of the Reserve for Insurance and the adequacy of that reserve and if you need that balance. The District can have an actuarial assessment of what your future not reported claims could be and then based on that assessment you could decide how much the reserve should be. Regarding the proposed legislation empowering districts to establish a trust, Mr. Martella asked that the auditors provide the District with the Senate bill number and its sponsors. Mr. Saggese thanked Ms. Van Duyne for the comprehensive report. He noted that in the IT area there are a few items that have been on the report in previous years. Ms. Van Duyne agreed that there is the Computer Controls Policy that is being worked on, Capital Assets has been partially implemented and there is one more step to be done. Mr. Saggese noted that items should not carry forward year-to-year. Mr. Saggese questioned the Capital Reserve \$9 million – Ms. Van Duyne explained the flow of the funds. Mr. Saggese complimented the Schedule of Project Expenditures – Capital Projects Fund chart located on page 50 of the report.

Mr. Rossi, on behalf of the Board, complimented Ms. Van Duyne on the comprehensive report.

Finance

MOTION by Mrs. Waldron, seconded by Mrs. Knox approving AMENDED Finance Items 1 – 14 on a consent motion.

Discussion

Item #4 – Mr. Liguori questioned what would happen to the funds that were being transferred to upgrade the telephone system if the upgrade did not occur. Ms. Niles responded that the funds would just stay there or could be transferred someplace else.

Item #5 – Mr. Liguori questioned the size of the three music locker replacement Change Orders; stating his hope is that when these items are originally discussed the discussions include all necessary parties. Mr. Ehmann explained that when the job is unfolding people call him and based on what the circumstances are he then consults with Saverio Belfiore. If the Change Order is worthy and it is below \$15,000, I will authorize it. In these particular cases some executive decisions are made. Some things taken into consideration are whether or not to go forward while the contractor is on site and the expense to bring them back to remedy something or add to something. We are trying to maximize the dollar amount on these projects. Mr. Liguori stated that it was his belief that the \$15,000 cap on Change Orders was implemented to keep the projects moving and if there was a problem on the job it wouldn't be necessary to canvass all of the BOE members. Mr. Ehmann stated we are hitting a protocol on all levels that makes sense and that the learning curve for the next round of projects at East will go well. Mr. Liguori asked that as we go forward with these projects the interested parties are included before the projects are bid out and that they sign off on them. People should not be allowed to just show up while the project is being done and ask for additional work. Mr. Ehmann stated that contact with the architect will be limited; questions will be directed to the Superintendent.

Mr. Rossi also noted the large cost of the Change Order compared to the original bid; adding that he did not remember this being discussed during a Facilities Committee Meeting. Mr. Belfiore responded that part of the problem is the paperwork trail taking too long. Mr. Rossi again expressed chagrin with a \$41,000 Change Order on a \$13,240 contract; stating that during the Facilities Committee Meeting the BOE must be provided with much more information and then that information must be brought back to the full BOE. Mr. Liguori suggested that in the future perhaps a percentage cap be placed on Change Orders.

Item #12 – Mr. Carlin asked for clarification on the handwriting program. Mrs. Cahill supplied the clarification. Part of the reasoning was that in recent years there were increasing numbers of referrals to the Department of Special Ed. for occupational therapy evaluations on many kindergartners who were not able to do certain tasks that were normally expected of age five children. Part of this program is preventative in nature, drastically reducing the number of referrals.

Item #11 – Mr. Rossi asked for clarification on the contract with Educators for Financial Resource. Ms. Niles explained starting in 1991 the District had offered a retirement incentive. Educators for Financial Resource were not the people who originally did it; the original person did not do it correctly. This company came in and helped recover part of the original money and have been managing our programs ever since. The original charge for this service was \$26,000; last year we had it reduced to \$18,000. The company provides the District good service.

All aye. Motion carried (7-0).

1. Independent Audit Report for Year Ended June 30, 2009 - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education receive the Report on Audit for the Year Ended June 30, 2009, including the OMB Circular A-133 Supplementary Financial Report (Federal Fund) and the Extraclassroom Activity Funds - Report on Audit, prepared and submitted by the District's Independent Auditor, R.S. Abrams and Company.

2. Financial Reports – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following financial reports for the month(s) indicated are accepted:

- 1 – Revenue Status Report
06/30/09, 07/31/09, 08/31/09, 09/30/09
- 2 – Trial Balance Report
06/30/09, 07/31/09, 08/31/09, 09/30/09
- 3– Summary of Treasurer’s Report
06/30/09, 07/31/09, 08/31/09, 09/30/09
- 4 – Treasurer’s Monthly Report
06/30/09, 07/31/09, 08/31/09, 09/30/09
- 5 – Schedule of Investments
06/30/09, 07/31/09, 08/31/09, 09/30/09
- 6 – Collateralization of Bank Balances
06/30/09, 07/31/09, 08/31/09, 09/30/09
- 7 – Budgetary Transfer Report
06/30/09, 07/31/09, 08/31/09, 09/30/09
- 8 – Budget Status Report
06/30/09, 07/31/09, 08/31/09, 09/30/09
- 9 – Cash Flow Report
06/30/09, 07/31/09, 08/31/09, 09/30/09
- 10 – Report of Claims Auditor
10/31/09
- 11 – Smithtown High School East Extra Classroom Activity Account
06/30/09, 07/31/09, 08/31/09, 09/30/09
- 12 – Smithtown High School West Extra Classroom Activity Account
06/30/09, 07/31/09, 08/31/09, 09/30/09
- 13 – Accomsett Middle School Extra Classroom Activity Account
06/30/09, 07/31/09, 08/31/09, 09/30/09
- 14 – Great Hollow Middle School Extra Classroom Activity Account
06/30/09, 07/31/09, 08/31/09, 09/30/09
- 15 – Nesaquake Middle School Extra Classroom Activity Account
06/30/09, 07/31/09, 08/31/09, 09/30/09
- 16 – Accomsett Elementary School Extra Classroom Activity Account
06/23/09, 06/24/09 - 08/31/09, 09/30/09
- 17– Branch Brook Elementary School Extra Classroom Activity Account
06/23/09, 06/24/09 - 08/31/09, 09/30/09
- 18– Dogwood Elementary School Extra Classroom Activity Account
06/23/09, 06/24/09 - 08/31/09, 09/30/09
- 19 – Mills Pond Elementary School Extra Classroom Activity Account
06/23/09, 06/24/09 - 08/31/09, 09/30/09
- 20 – Mt. Pleasant Elementary School Extra Classroom Activity Account
06/23/09, 06/24/09 - 08/31/09, 09/30/09
- 21 – St. James Elementary School Extra Classroom Activity Account

- 06/23/09, 06/24/09 - 08/31/09, 09/30/09
- 22 – Smithtown Elementary School Extra Classroom Activity Account
- 06/23/09, 06/24/09 - 08/31/09, 09/30/09
- 23 – Tackan Elementary School Extra Classroom Activity Account
- 06/23/09, 06/24/09 - 08/31/09, 09/30/09

3. Bid Recommendations - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following bid recommendations be approved as submitted herein:

08-03 Ext.	Refrigeration Maintenance
08-54 Ext.	Filters and Miscellaneous Valves
09-46	Fuel Tank, Kitchen Hood and Chiller Replacement
	HS West SED# 58-08-01-06-0-038-021

4. Budgetary Transfers - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following budgetary transfers of funds be approved for the 2009-10 school year:

TO:	See Attached	\$244,116.16	
FROM:	See Attached		\$244,116.16
TO:	A1620-407-53-0000	\$168,200.00	
FROM:	A9800-730-51-0000		\$168,200.00

To fund telephone system upgrade using unspent TANS funds.

5. Change Orders - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education hereby approves the attached change order listed below:

Bid Recommendation #09-25 Awarded on June 23, 2009
Capital Project #58-08-01-06-0-023-026
High School East – Roofing Replacement

CHANGE ORDER #1 – Amount: \$7,804.00
Contractor: More Contracting & Consulting, Inc.

Bid Recommendation #U-27 Awarded on March 24, 2009
Capital Project #58-08-01-06-0-023-025
High School East – Music Locker Replacement

CHANGE ORDER #1 – Amount: \$6,110.00
Contractor: Health & Educational Equipment Corp.

Bid Recommendation #U-27 Awarded on March 24, 2009
Capital Project #58-08-01-06-0-034-025
Accompsett Middle School – Music Locker Replacement

CHANGE ORDER #1 – Amount: \$10,698.00
Contractor: Health & Educational Equipment Corp.

Bid Recommendation #U-27 Awarded on March 24, 2009
Capital Project #58-08-01-06-0-038-021
High School West – Music Locker Replacement

CHANGE ORDER #1 – Amount: \$13,240.00
Contractor: Health & Educational Equipment Corp.

6. - Contract for Piano Accompanist - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following individual, as a Piano Accompanist, for the 2009-10 school year, at a rate of \$150.00 for two rehearsals and one performance:

Cara Brown
59 Edwards Street
Apt. 2A
Roslyn Heights, NY 11577

7. Contract for Speech Evaluation Services - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following organization, for the 2009-10 school year, to provide speech evaluation services, at the rate indicated:

The Suffolk Center for Myofunctional & Speech Therapy
(aka Janine Stiene Speech Language)
213 Hallock Road
Suite 4B
Stony Brook, NY 11790

\$300.00 for each Myofunctional Speech Evaluation
(aka P.R.O.M.P.T. Speech Evaluation), flat fee
includes written report, participation in meeting.

8. Health Service Rate for 2009-10 - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the charge for health and health-related services provided for non-resident students attending private and parochial schools within the Smithtown Central School District in the 2009-10 school year, pursuant to Section 912 of the New York State Education Law, be set at \$759.53 per student.

9. Agreement with SCOPE Education Services – Winter Explorations Program - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute an agreement between the Smithtown Central School District and SCOPE Education Services for the Winter Explorations Program at Nesaquake Middle School for the period of January 9, 2010 through February 6, 2010.

10. Agreement with SCOPE Education Services – SAT Preparatory Program - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute an agreement between the Smithtown Central School District and SCOPE Education Services for the SAT Preparatory Program for the period of January 1, 2010 through June 30, 2010.

11. Contract with Educators Financial Resource - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with Educators Financial Resource, to provide consulting services for the calendar year 2010, including an appraisal report and the management of the 1991-1994 Life Insurance Plans, at a fee of \$18,000.00.

12. Contract for Handwriting Program - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following organization, to provide a handwriting program, Handwriting Without Tears, at \$55.00 per 30 minute classroom sessions:

New York Therapy Placement Services, Inc.
5225 Nesconset Highway, Suite 30
Pt. Jefferson Station, NY 11776

- 13. Agreement with Collaborative Excellence in Education (CEE) - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to enter into an agreement for the 2009-10 school year with the following organization for their services to students who, either for situational or behavioral issues, must be relocated to an alternative educational program while their permanent placement is under review, at the rates indicated:

Windwood Meadow, Inc./ Parent corporation of CEE
 3253 Route 112, Building 10
 Medford, NY 11763
 Consultant Services:
 \$45.00 per hour for each enrolled student
 Educational Instruction Services:
 \$450.00 per week for 10 hours of instruction for each enrolled student

- 14. Contract for Speech-Language Services - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following individual for the 2009-10 school year, at the rate of \$125.00 per hour, to provide speech-language consultant services:

Carol Sullivan
 50 Willow Street
 Garden City, NY 11530

Operations

MOTION by Mrs. Knox, seconded by Mrs. Waldron approving Operations Items 1-2 on a consent motion.

All aye. Motion carried (7-0).

MOTION by Mrs. Knox, seconded by Mr. Saggese approving AMENDED Operations Item 3, Items 1-3 and 5-13 on a consent motion.

All aye. Motion carried (7-0).

- 1. Declaration of Obsolete Books - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following books, due to poor condition and/or obsolescence, are no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District:

Braille books from the Special Education Department
 Physics: Principles with Applications ISBN# 0-13-611971-9
 Volumes 1-18
 Volumes 20-27
 Volumes 29-58

- 2. Additions to List of Organizations Approved to Use School Facilities, 2009-10 School Year – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following organizations, having made formal application, are hereby approved for applying to use school facilities of the Smithtown Central School District during the 2009-10 school year, subject to all school district policies, rules and regulations, Standard Uniform Practices and contract provisions.

Smithtown Rotary Club
 USA Wrestling – Smithtown Kid Wrestling

3. Acceptance of Gifts – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

	<u>Donated By</u>
Two \$500.00 scholarship donations (1 – HSE, 1 – HSW)	Suffolk ASBO Susan Casali, President Comsewogue UFSD 209 Norwood Avenue Pt. Jefferson Station, NY 11776
50” Panasonic TV and \$2,000 towards the purchase of couches to assist in creating a Junior/Senior Lounge at High School East	Judi Simmons 111 Uncas Street Nesconset, NY 11767
To accept a plaque, In Memory of Marty Simmons, for the Lounge at High School East	Judi Simmons
To accept a plaque naming the home baseball dugout at High School East, The Al Chandler Sr. Dugout	Nora J. Lynn (WITHDRAWN) 3 Cedarfield Terrace St. James, NY 11780
The Beautification Project at High School East, consisting of a fountain, benches, new trees, shrubs and a walkway outside the gym entrances	Nora J. Lynn and community donations
Used violin, serial #2161, for the Nesaquake Middle School instrument inventory	Carol G. LaCorte 39 Muncey Road Bay Shore, NY 11706
\$6,033.00 to fund field trips for the 2009-2010 school year	Dogwood Elementary parents
\$146.79 to fund field trips for the 2009-2010 school year	Mills Pond Elementary parents
\$2,328.00 to fund field trips for the 2009-2010 school year	Mt. Pleasant Elementary parents
\$74.00 to fund field trips for the 2009-2010 school year	St. James Elementary parents
\$7201.00 to fund field trips for the 2009-2010 school year	Smithtown Elementary parents
\$853.85 to fund field trips for the 2009-2010 school year	Tackan Elementary parents
\$33,501.60 donation to purchase The playground at Smithtown Elementary School	The Booster Club PO Box 166 Smithtown, NY 11787

PERSONNEL

Certified – The following AMENDED Certified Personnel Items were presented for the Board’s approval (Attachment XI. A 1-18):

1. Tenure Recommendation – Teachers
2. Increase of Assignment/Change of Status

3. Appointment of Interim Administrator
4. Request for Extension of Leave of Absence, Without Pay
5. Appointment of Regular Substitute Teachers
6. Request for FMLA, Without Pay/Leave of Absence, Without Pay
7. Appointment of Part-time Teacher
8. Correction of Probationary Period
9. Appointment of Substitute Teachers
10. Appointment of Co-Curricular Activities Sponsors
11. Appointment of Home Instruction Tutor(s)
12. Appointment of Probationary Teachers
13. Coaching Assignment
14. Appointment of Event Chaperone
15. Increase of Assignment/Additional Classes
16. Notice of Resignation
17. Notice of Retirement
18. Extension of appointment of Regular Substitute Tutor

MOTION by Mrs. Knox, seconded by Mrs. Waldron approving the AMENDED Certified Personnel Items 1-18, as detailed in the attached resolutions.

All aye. Motion carried (7-0).

Mrs. Ricigliano congratulated the teachers on receiving tenure.

Mr. Rossi, on behalf of the Board, also congratulated the teachers on receiving tenure.

Classified - The following Classified Personnel Items were presented for the Board’s approval (Attachment XI. B. 1-8):

1. Appointments
2. Change of Status
3. Leave of Absence Unpaid
4. Leave of Absence – Reasons
5. Retirements
6. Resignation
7. Termination
8. Managerial – Change of District Title

MOTION by Mrs. Knox, seconded by Mrs. Waldron approving the Classified Personnel Items 1-8, as detailed in the attached resolutions.

All aye. Motion carried (7-0).

Mrs. Ricigliano congratulated several long-time employees on their retirement.

NEW BUSINESS – none.

ADJOURNMENT

MOTION by Mrs. Knox, seconded by Mr. Liguori that the meeting be adjourned at 10:20 p.m.

All aye. Motion carried (7-0).

Respectfully submitted,

Mary Wilson
District Clerk