

**SMITHTOWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

November 10, 2009

Held in the Joseph M. Barton Bldg.

Meeting called to order at 6:30 p.m. by Robert Rossi, President of the Board of Education. On motion by Mrs. Waldron, seconded by Mr. Liguori, the Board voted unanimously to convene in Executive Session to discuss collective bargaining, employment and/or appointment of particular persons, and pending litigation.

At 8:05 p.m. Mr. Carlin moved, Mr. Liguori seconded, and the Board reconvened the Regular Meeting.

Members present:

Neil S. Carlin	Robert Rossi
Louis Liguori	Gladys M. Waldron

Members absent:

Theresa Knox	Joseph T. Saggese
Scott Martella	

Also present:

Edward Ehmann, Superintendent
Mary Cahill, Asst. Supt.
Joan Niles, Asst. Supt.
Karen Ricigliano, Asst. Supt.
Eugene Barnosky, Lindsay T. Crocker, Board Counsel
Visitors
Mary Wilson, District Clerk

OPENING CEREMONY - conducted by Mr. Rossi.

MINUTES - of the Regular Meetings held October 13 and 27, 2009 were presented for approval.

MOTION by Mrs. Waldron, seconded by Mr. Liguori that the above minutes be approved as presented.

All aye. Motion carried (4-0).

RECEIPT OF CLAIMS AUDITOR'S REPORT - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Claims Auditor's Report ending September 30, 2009 in the amount of \$7,753,197.49 be accepted.

MOTION by Mrs. Waldron, seconded by Mr. Liguori that the Claims Auditor's Report be accepted.

All aye. Motion carried (4-0).

COMMUNICATIONS

Section A - Correspondence - The following correspondence was presented for the Board's review.

1. Letter to Mr. Robert Rossi, President of Board of Education, from Smithtown Friends of Music regarding invitation.
2. Letter to Mr. Robert Rossi, President, from Mr. Peter Wunsch, Board President, Western BOCES, regarding invitation to Annual Board Dinner.

MOTION by Mrs. Waldron, seconded by Mr. Liguori that the correspondence in Section A, as listed above, be received and the recommendations of the administration (where indicated) be accepted.

All aye. Motion carried (4-0).

Section B - General Communications – There were no general communications presented for the Board’s review.

OLD BUSINESS

CAS FOIL

Mrs. Waldron requested a copy of the District’s response to the CAS FOIL request. Mr. Carlin asked that the entire BOE receive the response.

Safe Halloween

Mr. Rossi stated that he had the pleasure of visiting HS West on October 30 to visit their “Safe Halloween.” Mr. Rossi congratulated all involved on a job very well done.

Cell Phone Usage

The Superintendent reported that in response to Mr. Saggese’s previous request to reduce the cost of the District’s cell phones a survey had been conducted. As a result of the survey, fourteen cell phone numbers will be cancelled from the overall contract. Mr. Ehmann thanked the Board for that money saving suggestion.

COMMITTEE REPORTS

Facilities

Mr. Liguori announced that a Facilities Committee Meeting will be held on November 12th.

Business Affairs

Mr. Carlin announced that the next Business Affairs meeting would be held on November 18th. Mr. Carlin posed a question relative to comments in the auditors report. It had been noted that a school lunch inventory control had not been implemented last year – was that implemented this year. Ms. Niles responded yes, they are now using purchase orders as was requested by the internal auditors. Mr. Liguori had a question relative to the Independent Auditors recommendations regarding Capital Projects. He asked if there is a timeline for the District to respond to the noted items. Ms. Niles explained that within ninety days after the Board accepts the report the District must come up with a written report which is then presented to the Board and then that is sent to SED and the Comptroller’s office.

Policy

Mr. Rossi announced that the next Policy meeting will be on November 17th.

Instructional Services

Mr. Rossi announced that a meeting was held on October 29th. At that meeting administrators and teachers reported on the AIS program.

SUPERINTENDENT'S REPORT

Awards – The Superintendent and Mr. Rossi congratulated the following students on their accomplishments:

On being named a Semi-Finalist in the 2009-2010 Siemens Competition for Math, Science & Technology for the second year in a row

Reena Glaser	SHS West
Matthew Hung	SHS West

School Board Recognition Week – in honor of School Board Recognition Week Mr. Ehmann presented each Board Member a certificate honoring their service.

Updates – The Superintendent brought the Board up-to-date on the following items of interest:

- On Wednesday, November 25, the Smithtown Central School District will be conducting an emergency preparedness drill. There will be early dismissal at all schools. The students' early dismissal from school on that day will be approximately **15 minutes** earlier than the normal dismissal time.
- Twenty-seven students representing all three middle schools recently attended the Annual Middle School Anti-Bias day sponsored by Nassau BOCES and the Holocaust Memorial & Tolerance Center of Nassau County in Westbury, New York. Students met keynote speaker Carl Wilkens, who was the only American to remain in Rwanda after the onset of genocide in 1994. His choice to stay and try to help resulted in preventing the massacre of hundreds of children.
- Mini College Day was recently held at Smithtown High School East and Smithtown High School West. More than 50 college representatives attended and met with hundreds of juniors and seniors.
- Elissa Grieco, a junior at High School West, was selected for the prestigious HOBY (Hugh O'Brien Youth Award) New York Metro Leadership Seminar at St. John's University in Queens, NY. In addition to leadership skills, a candidate for HOBY is considered to have outstanding oral/written communication skills, critical and creative thinking, creative problem solving, strong decision making skills and sensitivity to the needs of others.
- Daniel Goitia, Great Hollow Middle School Principal, was honored as Administrator of the Year by the School Library System of Western Suffolk BOCES.
- St. James Elementary students, alumni and staff participated in the 70th anniversary of the laying of the building's cornerstone. Distinguished guests included Rosamond Gillespie, who was the St. James 1945 Valedictorian. The fifth grade students gave guided tours of the school pointing out its rich history and architectural features. As part of the culminating ceremony, a student from each grade level placed an item in a new time capsule to be placed back into the cornerstone for future generations.
- The fifth graders at Tackan Elementary recently participated in *The Trial of Goldilocks*. The goal of the program is to introduce fifth graders to the basic elements of the legal system, particularly Constitutional rights, the workings of the court system, and the elements of a criminal trial.
- The Smithtown High School East Leadership Club invited Smithtown Senior Connections Gold Card members to a special performance of *The Glass Menagerie* performed by the SHS East Drama Club. The seniors enjoyed snacks during intermission, as well as socializing with the students.
- The Smithtown Teachers' Association held a Dollar for Denim on November 3rd to raise money for the Hope Children's Fund to ship books to an orphanage in Meru Kenya. The organizer of this organization is Larry Hohler, a former Smithtown teacher.

Committee on Special Education

MOTION by Mrs. Waldron, seconded by Mr. Liguori that the recommendations of the Committee on Special Education for cases 310727, 306873, 306517, 300292,

151730, 192399, 182678, 310613, 310691, 307768, 162694, 310349, 306087, 310622, 310623 and 307618 be approved.

All aye. Motion carried (4-0).

Sub-Committee on Special Education

MOTION by Mrs. Waldron, seconded by Mr. Liguori that the recommendations of the Sub-Committee on Special Education for cases 302437, 307312, 177898, 201113, 302389, 305709, 301252, 304151, 305686, 200239, 305966, 304399, 303885, 190569, 200114, 300265, 305370, 300220, 300325, 301617 and 200114 be approved.

All aye. Motion carried (4-0).

Committee on Preschool Special Education

MOTION by Mr. Liguori, seconded by Mrs. Waldron that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement – Program/Services for cases P310794, P310798, P310708, P310592, P309696 and P310509 be approved.

All aye. Motion carried (4-0).

MOTION by Mr. Liguori, seconded by Mrs. Waldron that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/Amended IEP for cases P310642, P310031, P309643, P308524, P309709, P310462, P309537, P308663, P309280, P310469, P309887, P310410, P309292, P309291 and P308685 be approved.

All aye. Motion carried (4-0).

Calendar for November and December 2009 - The calendars were reviewed and amended by the Board.

Litigation – was discussed during the earlier Executive Session.

INSTRUCTIONAL REPORT - none.

SECTION C - AUDIENCE – there were no participants.

BUSINESS AFFAIRS

Finance

MOTION by Mr. Liguori, seconded by Mrs. Waldron approving Finance Items 1 – 12 on a consent motion

Discussion

Item # 9 – Mr. Carlin asked if these were new change orders. Ms. Niles responded, no, these were items that had been discussed with the Board previously.

Item # 4 – Mr. Rossi asked for clarification regarding the Internal Auditor’s Transportation letter. Ms. Niles responded that the Audit Committee had requested, as additional work, that the Internal Auditors look at the Transportation area.

Item # 12 – Mr. Carlin stated that a year or so ago when the Board had voted on a similar resolution he had requested that the District have dialogue with the Town regarding covering the Landing Avenue pool. The Superintendent agreed to check into that situation.

All aye. Motion carried (4-0).

1. Financial Report - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following report for the month indicated be accepted:

1 – Report of Claims Auditor
9/30/09

2. Budgetary Transfers - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following budgetary transfers of funds be approved for the 2009-10 school year:

FROM:	See Attached	\$206,288.80
TO:	See Attached	\$206,288.80
FROM:	See Attached	\$42,213.42
TO:	See Attached	\$42,213.42
FROM:	2110-210-51-0000 Equip. Instr.	\$14,356.25
TO:	2110-501-51-1200 Gen. Instr. Supplies	\$14,356.25

3. Bid Recommendations - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following bid recommendations be approved as submitted herein:

09-42RR	HVAC Parts
09-49	Athletic Supplies

4. Internal Auditor’s Transportation Engagement Letter - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is authorized to sign the Engagement Letter issued by the District’s Internal Auditor, Coughlin, Foundotos, Cullen & Danowski, dated October 19, 2009, for the review of policies and procedures within the Transportation Department, estimated fees for these services will range from \$15,000 to \$17,000, based upon anticipated services to be rendered at their standard billing rates.

5. Review of Smithtown Schools Employees’ Association Welfare and Benefit Fund - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the firm, R.S. Abrams & Company, be appointed to review the Smithtown Central School District’s SSEA Welfare and Benefit Fund as of June 30, 2009, at a fee of \$6,900.

6. Review of Smithtown Teachers’ Association Benefit Trust Fund - upon recommendation of the Superintendent of Schools, be it RESOLVED, that R.S. Abrams & Company be appointed to review the Smithtown Central School District’s STA Benefit Trust Fund as of June 30, 2009, at a fee of \$6,900.

7. Agreement Extension with the Research Foundation of SUNY - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute the extension of the agreement between the Smithtown Central School District and the Research Foundation of State University of New York,

for the 2009-2010 school year, as part of the grant from the New York State Education Department to carry out a project entitled Teaching American History Program.

8. Extra Classroom Activity Accounts - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education hereby approves the following list of potential donors for Extra Classroom Activity Accounts for the 2009-2010 school year:

<u>School</u>	<u>Potential Donor</u>
St. James Elementary School	Chase Citibank Great American Opportunities Newsday PTA Donations Stop & Shop Target
Smithtown Elementary School	Chase Citibank Great American Opportunities Newsday PTA Donations Stop & Shop Target
Tackan Elementary School	Chase Citibank Great American Opportunities Newsday PTA Donations Stop & Shop Target

9. Change Orders -upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education hereby approves the attached change orders listed below:

Bid Recommendation #09-18 Awarded on May 26, 2009
Capital Project #58-08-01-06-7-022-005
Commissary Warehouse

CHANGE ORDER #1 – Amount: \$13,425.00
Contractor: Valco, Inc.

CHANGE ORDER #2 – Amount: \$6,299.84
Contractor: Valco, Inc.

10. Internal Auditor’s Report on Applying Agreed-Upon Procedures - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education accepts the Report on Applying Agreed-Upon Procedures, dated August 27, 2009, issued by the District’s Internal Auditor, Coughlin, Foundotos, Cullen & Danowski, LLP.
11. Internal Auditor’s Risk Assessment Update Report - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education accepts the Risk Assessment Update Report, dated July 2, 2009, issued by the District’s Internal Auditor, Coughlin, Foundotos, Cullen & Danowski, LLP.
12. Agreement with Suffolk County Community College - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute an agreement with Suffolk County Community College for the use of its aquatic facilities for Smithtown High School Boys’ Varsity Swim Team

practices, meets, and use of their pool lifeguards, from November 18, 2009 through February 12, 2010, for a total cost of \$20,378.00.

Operations

MOTION by Mrs. Waldron, seconded by Mr. Liguori approving Operations Items 1-3 on a consent motion.

Discussion

Item # 3 – Mrs. Waldron asked for clarification on the gift of \$127.10 from Ohiopyle Prints, Inc. Ms. Niles explained that this gift is similar to money received from companies such as Target where a portion of a patron's purchase is donated to the school district of their choice.

All aye. Motion carried (4-0).

1. Declaration of Obsolete Items – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following items, due to poor condition and/or obsolescence, are no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District:

Attached list of books at Accomsett Middle School library
Attached list of equipment at High School West library
Kyocera Mita KM-1810, serial #47023749 copier at High School West

2. Additions to List of Organizations Approved to Use School Facilities, 2009-10 School Year – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following organizations, having made formal application, are hereby approved for applying to use school facilities of the Smithtown Central School District during the 2009-10 school year, subject to all school district policies, rules and regulations, Standard Uniform Practices and contract provisions.

Kings Park Dance Center

3. Acceptance of Gifts - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

	<u>Donated By</u>
\$1,000.00 to the Smithtown Elementary School library	Patricia & Arthur Faverio 67 New Mill Road Smithtown, NY 11787
Two new wheelchairs	Sherry & Harvey Freiberg 15 Heather Lane Huntington, NY 11743
\$28.00 to fund field trips for the 2009-2010 school year	Mills Pond Elementary PTA
\$1109.16 to fund field trips for the 2009-2010 school year	Mills Pond Elementary parents
\$1500.00 to fund field trips for the 2009-2010 school year	Mt. Pleasant Extra Classroom Activity Club
Attached list of books to Great	Ernest Ruiz

Hollow Middle School

16 Driftwood Lane
E. Setauket, NY 11733

\$775.00 to fund field trips for the
2009-2010 school year

Smithtown High School East & West
parents

\$127.10 to SCSD

Fred E. Wright
Ohiopyle Prints, Inc.
410 Dinnerbell Road
Ohiopyle, PA 15470-1002

PERSONNEL

Certified – The following Certified Personnel Items were presented for the Board’s approval (Attachment XI.A.1-6):

1. Tenure Recommendation - Teachers
2. Request for FMLA, Without Pay/Leave of Absence, Without Pay
3. Appointment of Music Organization Event Chaperones 2009-2010
4. Coaching Assignments
5. Appointment of Co-Curricular Activities Sponsors
6. Appointment of Substitute Teachers

MOTION by Mrs. Waldron, seconded by Mr. Liguori approving the Certified Personnel Items 1-6 as detailed in the attached resolutions.

All aye. Motion carried (4-0).

Mrs. Ricigliano congratulated the teachers on being granted tenure.

Mr. Rossi, on behalf of the Board of Education, also congratulated the teachers on receiving tenure.

Classified - The following Classified Personnel Items were presented for the Board’s approval (Attachment XIB.1-6):

1. Appointments
2. Change of Status
3. Leave of Absence Unpaid
4. Leave of Absence – Reason(s)
5. Resignation
6. Correction from prior Board Meeting

MOTION by Mrs. Waldron, seconded by Mr. Liguori approving the Classified Personnel Items 1-6, as detailed in the attached resolutions.

Discussion

Item # 2 – Mr. Rossi asked for clarification of the use of Contingent status. Mrs. Ricigliano provided the clarification.

Item # 6 – Mr. Rossi asked for an explanation of the correction from prior meeting. Mrs. Ricigliano provided the explanation. Mr. Rossi suggested that for expediency in the future the explanation be on the resolution. Mrs. Ricigliano agreed to the request.

All aye. Motion carried (4-0).

Nursing - The following Nursing Personnel Items were presented for the Board’s approval (Attachment XI.C.1-2):

1. Appointments
2. Change of Status

MOTION by Mrs. Waldron, seconded by Mr. Liguori approving the Nursing Personnel Items 1-2, as detailed in the attached resolutions.

All aye. Motion carried (4-0).

NEW BUSINESS

Error in Newspaper Report

Mr. Carlin noted that there was a typo, or mistake, in the recent article about the school district's tax levy. The Superintendent stated that Ms. Niles has written a letter to the newspaper to clarify the facts.

ADJOURNMENT

MOTION by Mrs. Waldron, seconded by Mr. Liguori that the meeting be adjourned at 8:40 p.m. Motion carried.

Respectfully submitted,

Mary Wilson
District Clerk