

**SMITHTOWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

May 8, 2012

Held in Joseph M. Barton Bldg.

Meeting called to order at 7:07 p.m. by Gladys M. Waldron, President of the Board of Education. On motion by Ms. McEnroy, seconded by Mrs. Knox, the Board voted unanimously to convene in Executive Session to discuss Matters Leading to the Medical Examination of a Particular Person, discussion of Negotiations Conducted Pursuant to the Taylor Law involving the SSEA, discussion of Matters Leading to the Retirement of Particular Personnel and to obtain Legal Advice from the Board's Attorney.

At 7:27 Mr. Saggese entered the meeting.

At 8:00p.m. Ms. McEnroy moved, Mrs. Knox seconded, and the Board voted unanimously to exit Executive session and return to the public meeting.

At 8:00 p.m. at the conclusion of the Public Hearing on the Budget the Board reconvened the Regular Meeting.

Members present:

Gladys M. Waldron	Joanne McEnroy
Theresa Knox	Grace Plourde
Joseph T. Saggese	Christopher Alcure
Louis Liguori	

Also present:

Edward Ehmann, Superintendent  
Maria Rianna, Asst. Supt.  
Karen Ricigliano, Asst. Supt.  
Joan Niles, Asst. Supt.  
Eugene Barnosky, Chumi Diamond, Board Counsel  
Visitors  
Maureen O'Connor, District Clerk

**I. OPENING CEREMONY** - conducted by Mrs. Waldron before Public Hearing.

MOTION by Ms. McEnroy, seconded by Ms. Plourde to move agenda item V. Superintendent's Report A. Updates/Awards.

All aye. Motion carried (7-0)

**VII. SUPERINTENDENT'S REPORT**

**Updates and Awards –**

**On being named a winner of a National Merit Scholarship Award**

Alexander Barnes - SHS West  
Aniksha Balamurugan - SHS East

**GOOD SAMARITAN AWARD**

**Cory Wohlenberg – Smithtown High School East** – for successfully performing the Heimlich Maneuver on a fellow student who was choking

**Shailee Maimon - Dogwood Elementary** – on being a District winner of the Smithtown Teachers’ Association 2011-12 Long Island Presidents Council Essay Contest “School Changes My World...” Grade Level K-2

**Darya Tabatabai – Smithtown Elementary** – on being both a District and Long Island winner of the Smithtown Teachers’ Association 2011-12 Long Island Presidents Council Essay Contest “School Changes My World...” Grade Level 3, 4, 5

**Matthew Logan – Accomsett Middle School** – on being a District winner of the Smithtown Teachers’ Association 2011-12 Long Island Presidents Council Essay Contest “School Changes My World...” Grade Level 6, 7, 8

**Breanna Schwarting – Smithtown High School West** – on being both a District and Long Island winner of the Smithtown Teachers’ Association 2011-12 Long Island Presidents Council Essay Contest “School Changes My World...” Grade Level 9 through 12

**II. MINUTES** - of the Regular Meetings held, April 10 and 24 and the Special Meetings April 17, 2012 were presented for approval.

MOTION by Mr. Liguori, seconded by Ms. Plourde that the above minutes be approved as presented.

VOTE on Motion: YES (6) Mrs. Waldron, Mrs. Knox, Mr. Liguori, Ms. McEnroy, Ms. Plourde, Mr. Alcure  
NO (1) Mr. Saggese

MOTION carried (6-1)

**III. RECEIPT OF CLAIMS AUDITOR’S REPORT** - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Claims Auditor’s Report ending March 31, 2012 in the amount of \$18,945,346.58 be accepted.

MOTION by Mrs. Knox, seconded by Mr. Alcure that the Claims Auditor’s Report be accepted.

All aye. Motion carried ( 7- 0).

**IV. COMMUNICATIONS**

**A. Correspondence** - The following correspondence was presented for the Board's review.

1. Letter to Mrs. Gladys Waldron from Mr. Michael J. Simonelli regarding attendance zones.
2. Letter to Mrs. Gladys Waldron from Mr. Robert S. Theofield regarding invitation to Boy Scout Eagle Court of Honor
3. Letter to Mrs. Gladys Waldron from Booster Club of Smithtown regarding invitation to 19<sup>th</sup> Annual hall of Fame Induction Ceremony.

MOTION by Mrs. Knox, seconded by Ms. McEnroy that the correspondence in Section A, as listed above, be received and the recommendations of the administration (where indicated) be accepted.

All aye. Motion carried (7- 0).

**B. General Communications** – There were no general communications presented for the Board's review.

## **V. UNFINISHED BUSINESS**

- STA Memorandum of Agreement (MOA): Ms. McEnroy requested it be stated in the minutes that the Board did receive all information regarding the MOA in a timely manner, allowing the Board opportunity to fully analyze and discuss before the voting on ratification.
- Reduction of jobs- Mr. Saggese requested a head count number of job cuts not just a Full Time Equivalent (FTE) number.
- Legal Invoices- Mr. Saggese requested a copy of all the legal invoices for the past two years be sent home.
- Policy- Mr. Saggese questioned whether the Alcohol Detection Policy, which is on it's second reading tonight, was properly vetted through the Policy committee. Mr. Saggese stated he is not in favor of this Policy.

## **VI. COMMITTEE REPORTS**

- A. Facilities-** Ms. Plourde reported on the Facilities meeting held on May 3<sup>rd</sup>. The items discussed included an update from H2M on ongoing projects, plant projects (elevator upgrades, new maintenance building, roof at Great Hollow and High School East), replacement of Nesconset portable, and equipment purchases. Also discussed was a potential phase four energy contract with Johnston Controls. Ms. Plourde requested that we schedule a presentation by Johnston Controls at a Board meeting regarding this next phase. Mr. Liguori requested an analysis of the benefits of leasing rather than purchasing any new vehicles or trucks.
- B. Instructional Services-** Ms. McEnroy requested a status update on the elementary ELA curriculum proposal at the May 21<sup>st</sup> committee meeting.
- C. Negotiations-** Mr. Saggese requested a copy of the notification to the Board that they would be adjourning to executive session following the April 17<sup>th</sup> budget adoption meeting.

### **Board Liaison to District Committees**

SEPTA- Ms. McEnroy reported that she attended the SEPTA meeting on May 7<sup>th</sup>. Mr. Ehmann gave a presentation on the budget. Mr. Ehmann explained that the FTEs in the Special Education area are driven by student's IEP's (Individual Education Plan) so the FTEs in the budget do not affect the special education FTEs. Ms. McEnroy requested a presentation at an instructional services committee meeting to review the special education program and how services are provided.

## **VII. SUPERINTENDENT'S REPORT**

- A. Updates and Awards** – The Superintendent brought the Board up-to-date on the following items of interest:

### **On being named a winner of a National Merit Scholarship Award**

Alexander Barnes - SHS West  
Aniksha Balamurugan - SHS East

**Shailee Maimon - Dogwood Elementary** – on being a District winner of the Smithtown Teachers’ Association 2011-12 Long Island Presidents Council Essay Contest “School Changes My World...” Grade Level K-2

**Darya Tabatabai – Smithtown Elementary** – on being both a District and Long Island winner of the Smithtown Teachers’ Association 2011-12 Long Island Presidents Council Essay Contest “School Changes My World...” Grade Level 3, 4, 5

**Matthew Logan – Accomsett Middle School** – on being a District winner of the Smithtown Teachers’ Association 2011-12 Long Island Presidents Council Essay Contest “School Changes My World...” Grade Level 6, 7, 8

**Breanna Schwarting – Smithtown High School West** – on being both a District and Long Island winner of the Smithtown Teachers’ Association 2011-12 Long Island Presidents Council Essay Contest “School Changes My World...” Grade Level 9 through 12

**GOOD SAMARITAN AWARD**

**Cory Wohlenberg – Smithtown High School East** – for successfully performing the Heimlich Maneuver on a fellow student who was choking

**B. Committee on Special Education**

1. Committee on Special Education

“RESOLVED, that the recommendations of the Committee on Special Education for initial Placement Program/Services, for cases listed be approved.”

311382, 309895, 310190, 306179, 305493, 310475, 313026, 313025, 306672, 310557, 310231, 312125, 306658, 302035, 311765, 310255, 301812, 304871, 311771, 310815, 308219, 311357, 306264, 311547, 310882, 312430, 313353, 310951, 311535, 307995, 306514, 306291, 303711, 304854, 304842, 305736, 311548, 312410, 308565, 152500, 309656, 308531.

2. Sub-Committee on Special Education

“RESOLVED that the recommendations of the Sub-Committee on Special Education for cases listed be approved.”

303098, 309669, 309279, 306188, 310806, 304115, 305652, 305483, 300971, 301336, 160320, 304840, 304134, 155420, 302482, 153170, 306069, 308016, 309694, 311369, 309374, 307447, 305619, 308197, 304802, 303650, 300257, 309254, 307191, 305696, 305081, 305253, 305830, 304692, 303837, 303107, 312733, 301979, 301491, 184799, 304004, 305456, 305987, 309087, 200826, 184959, 300303, 304133, 302417, 304258, 305333, 305230, 300691, 300132, 300094, 200329, 301501, 200063, 302919, 200948, 200141, 191069, 308497, 304257, 201038, 303661, 303638, 301612, 303132, 305265, 152360, 191349, 312678, 155890, 302626, 300889, 175368, 311754, 305742, 312338, 308022, 304680, 308661, 308039, 306876, 307346, 303812, 309929, 307292, 306055, 309945, 303988, 303987, 309708, 308559, 301889, 304318, 302046, 305874, 305643, 308928, 308914, 312449, 309658, 310870, 300322, 313504, 200534, 311956, 308685, 309124, 306957, 308961, 305856, 309591, 307853, 304635, 302205, 303297, 304157, 309289, 310153, 306539, 304539, 310893, 310831, 304025, 306582, 312502, 304234, 308663.

MOTION by Mrs. Knox, seconded by Mr. Alcure approving Committee on Special Education Items 1-2 on a consent motion.

All aye. Motion carried ( 7-0 ).

**C. Committee on Preschool Special Education**

1. Initial placement for Preschool Special Education Program/Services

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement Program/Services, for cases listed be approved.”

**P312945, P313379, P313418, P313373, P313393, P313361A, P313361, P313337A, P313337, P313329, P313322, P313366A, P313366**

2. Special Education Preschool Annual IEP Review/Amended IEP

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/Amended IEP for cases listed be approved.”

**P311548A, P311548, P311891, P312989A, P312989, P310952A, P310952, P310951 P311751, P312031A, P312031, P311898A, P311898, P311535, P312430, P310882, P310671, P311933, P311547, P311391, P311922, P311394, P311707, P312393, P311611, P312658A, P312658, P312329, P311948A, P311948, P311800A, P311800 P312493**

MOTION by Mrs. Knox, seconded by Ms. Plourde approving Preschool Special Education Items 1-2 on a consent motion.

All aye. Motion carried (7-0).

**D. Calendar for May and June 2012** - The calendars were reviewed and amended by the Board. There will be a reception for tenured teachers on May 22<sup>nd</sup> at 7:00p.m. before the Regular Meeting. Executive session will be at 6:30p.m. if necessary.

**E. Litigation** – was discussed during the earlier Executive Session.

**F. Proposed Policy 5290 – Alcohol Detection - Board of Education Policies - Second Reading**

The proposed Policy 5290 – Alcohol Detection - Board of Education Policies was presented for your information and discussion at the April 24, 2012 Regular Meeting of the Board of Education.

**The Superintendent of Schools will subsequently present the final copy to the Board of Education for its action at the May 22, 2012 Regular Meeting.**

Discussion: Mrs. Knox requested the Board receive the protocol that would be in place if this Policy were to be approved. Ms. Plourde asked for a tightening up of the wording as it relates to “alcohol detector”. Mr. Alcure inquired if there is any legal opinion supporting the use of alcohol detection devices. Mr. Barnosky suggested that the wording of the policy be amended to include the specific name of the device to be used. Mr. Saggese expressed his concerns about many unanswered questions regarding this policy and suggested it go back to committee for further research and discussion. Mr. Ehmann stated the high school principals had requested a policy of this nature be adopted to give them other options when confronted with students who appear to be under the influence of alcohol.

**G. Memorandum of Agreement Between Smithtown Central School District and the Smithtown Schools Employees’ Association.**

“ Upon the recommendation of the Superintendent of Schools be it RESOLVED, that the Memorandum of Agreement between the Smithtown Central School District and the Smithtown Schools Employees’ Association is hereby ratified and approved”

MOTION by Mr. Alcure, seconded by Ms. McEnroy approving Item G Memorandum of Agreement Between Smithtown Central School District and the Smithtown Schools Employees’ Association.

Discussion: Mr. Saggese stated he would abstain from the vote because in his opinion he is not adequately prepared.

ROLL CALL VOTE:

Christopher Alcure	YES	Joseph T. Saggese	ABSTAINED
Grace Plourde	YES	Theresa Knox	YES
Joanne McEnroy	YES	Gladys M. Waldron	YES
Louis Liguori	YES		

**VIII. INSTRUCTIONAL REPORT** – none.

**IX. Audience** – There were not audience members signed up to speak..

**X. BUSINESS AFFAIRS**

**A. Finance**

1 - Financial Reports

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following financial reports for the month(s) indicated are accepted:

- 1 – Revenue Status Report  
03/31/12
- 2 – Trial Balance Report  
03/31/12
- 3– Summary of Treasurer’s Report  
03/31/12
- 4 – Treasurer’s Monthly Report  
03/31/12
- 5 – Schedule of Investments  
03/31/12
- 6 – Collateralization of Bank Balances  
03/31/12
- 7– Budgetary Transfer Report  
03/31/12
- 8 – Budget Status Report  
03/31/12

9 – Cash Flow Report  
03/31/12

10 – Report of Claims Auditor  
03/31/12

11 – Smithtown High School East Extra Classroom Activity Account  
03/31/12

12 – Smithtown High School West Extra Classroom Activity Account  
03/31/12

13 – Accomsett Middle School Extra Classroom Activity Account  
03/31/12

14 – Great Hollow Middle School Extra Classroom Activity Account  
03/31/12

15 – Nesaquake Middle School Extra Classroom Activity Account  
03/31/12

16 – Branch Brook Elementary School Extra Classroom Activity Account  
03/31/12

17 – Dogwood Elementary School Extra Classroom Activity Account  
03/31/12

18 – Mills Pond Elementary School Extra Classroom Activity Account  
06/30/11

19 – Mt. Pleasant Elementary School Extra Classroom Activity Account  
03/31/12

20 – Nesconset Elementary School Extra Classroom Activity Account  
03/31/12

21 – St. James Elementary School Extra Classroom Activity Account  
03/31/12

22 – Smithtown Elementary School Extra Classroom Activity Account  
03/31/12

23 – Tackan Elementary School Extra Classroom Activity Account  
03/31/12”

2 – Bid Recommendations

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following bid recommendations be approved as submitted herein:

11-44	HVAC Items
12/13-03	General Supplies”

3 – Budgetary Transfers

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following budgetary transfers of funds be approved for the 2011-12 school year:

FROM:	2855-187-51-0000	Security	\$5,000.00
	2855-501-51-0501	Gen Instr Supplies	\$4,000.00
	2855-449-51-0000	Prof/Tech	\$5,000.00
TO:	2855-501-51-0000	Gen Instr Supplies	\$14,000.00
FROM:	2110-465-81-6600	Equipment Repair	\$8,700.00
	2110-433-81-6600	Rent N-Instr Equip	\$10,470.00
TO:	2021-501-81-0000	Gen Instr Supplies	\$5,700.00
	2110-510-81-6600	Furniture	\$13,470.00
FROM:	See Attached		\$672,197.98
TO:	See Attached		\$672,197.98
FROM:	2025-407-51-0000	Telephone	\$2,000.00
	2025-443-51-0000	Contractual	\$4,000.00
	2025-465-51-0000	Equip Repair	\$16,000.00
	2025-503-51-0000	Gen Office Supplies	\$8,000.00
	2025-560-51-0000	Uniforms	\$6,000.00
TO:	2025-469-51-0000	Plant Project	\$36,000.00
FROM:	9800-730-51-0000	Interest – TANS	\$41,805.22
TO:	2110-501-51-9500	Gen Instr Supplies	\$41,805.22”

4 – Response to Report on Applying Agreed-Upon Procedures

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education acknowledge receipt of the response to Cullen & Danowski’s Independent Accountants’ Report on Applying Agreed-Upon Procedures, dated March 8, 2012, related to the administration of the self-funded dental plans during the period July 1, 2010 through June 30, 2011.”

5 – Appointment of Board of Registration Officials

"Upon recommendation of the Superintendent of Schools,  
be it

"RESOLVED, that the attached list of Board of Registration Officials, as selected by the District Clerk of the Board of Education, are appointed at the rate of one hundred fifty dollars (\$150.00) per sixteen-hour day."

6 – Authorization to Amend Contract of Sale



"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that pursuant to New York State Education Law Section 1804(6)(c), the attached Amendment to Contract of Sale between the Board of Education of the Smithtown Central School District and the Roman Catholic Church of Saint Patrick is hereby approved, and the President of the Board of Education is authorized to execute same,

And be it further

RESOLVED, that the President of the Board of Education is hereby authorized and directed to execute such documents and to take such further action as may be necessary and appropriate to consummate the transaction contemplated by the foregoing resolution."

7 – Transfer of Funds for Scholarship Accounts

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Board of Education is hereby authorized to approve the transfer of half the funds from the Tree of Knowledge Trust and Agency Account (\$10,153.10) to create two scholarship accounts as per the criteria in the attached memo from Edward Ehmann dated April 27, 2012."

8 - Agreement with Bridging The Gap Through Communications, Inc.

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute an agreement with Bridging The Gap Through Communications, Inc. to provide telecommunications consulting services at a fee of \$5,000.00 plus expenses (mileage, tolls and overnight delivery charges), not to exceed \$1,000.00, for a six (6) month period."

9 – Contract for National Board Certification Workshop

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following individual, to present an all day workshop on National Board Certification for National Board candidates and all member of the social studies department, May 25, 2012, at a cost of \$900.00:

Annette Romano, NBCT  
51 Rolling Brook Drive  
Clifton Park, NY 12065"

MOTION by Mrs. Knox, seconded by Ms. McEnroy approving Amended Finance Items 1 – 9 on a consent motion.

Discussion- Mr. Liguori requested clarification on Item #6 and Item #8

All aye. Motion carried ( 7-0 ).

**B. Operations**

1 - Acceptance of Gifts

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

Donated By

\$417.50 to fund field trips for the 2011-2012 school year      Accomsett Elementary School parents

\$530.40 to fund field trips for the 2011-2012 school year      Dogwood Elementary School parents

\$1,666.00 to fund the HS East field trip for the 2011-2012 school year      High School East parents

\$600.00 to fund the Criminal Justice field trip for the 2011-2012 school year      High School West parents

\$6,442.00 to fund the 5<sup>th</sup> grade field trip for the 2011-2012 school year      Mt. Pleasant Elementary Activity Club

\$85.00 to fund field trips for the 2011-2012 school year      Mt. Pleasant Elementary School parents

\$91.74 to fund field trips for the 2011-2012 school year      Nesconset Elementary School parents

\$595.00 for the participation in 2012 NYSSMA Solo/Ensemble Festivals      SCSD parents

\$41.00 to fund field trips for the 2011-2012 school year      Smithtown Elementary School parents"

2 - Additions to List of Organizations Approved to Use School Facilities, 2012-2013 School Year

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following organizations, having made formal application, are hereby approved to use school facilities at the Smithtown Central School District during the 2012-2013 school year, subject to all School District policies, rules and regulations, Standard Uniform Practices, and contract provisions:

**2012-2013 SCHOOL YEAR**

Accompsett Elementary PTA  
 District Attorney's Office (Suffolk County Police)  
 Dogwood Elementary PTA  
 Dynamics Twirling Org.  
 I-9 Sports, Inc.  
 Long Island Rebels  
 Long Island Volleyball Club (LIVBC)  
 Smithtown Schools Employees' Association"

3 - Declaration of Obsolete Items

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following items, due to poor condition and/or obsolescence, are no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District:

Vista wheelchair 90075728 RevA, Invacare Rolls wheelchair, and  
 Medline Gemini wheelchair at High School East Health Office"

4 - Designation of Canvassing Committee

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that MAUREEN O'CONNOR and CATHERINE QUINN be and hereby are designated to serve as a Canvassing Committee to cast and canvass the affidavit ballots offered by voters, pursuant to Education Law Section 2019-a, at the Annual Election to be held on the 15<sup>th</sup> day of May 2012, and be it further,

RESOLVED, that said Canvassing Committee shall meet on the 16<sup>th</sup> day of May 2012, at 2:00 p.m., at the Offices of the District Clerk, 26 New York Avenue, Smithtown, New York, for the purposes of the casting, canvassing, and tallying of said ballots."

MOTION by Mrs. Knox, seconded by Mr. Alcure approving Operations Items 1-4 on a consent motion.

All aye. Motion carried ( 7 - 0 ).

**XI. PERSONNEL**

**A. Certified** – The following Certified Personnel Items were presented for the Board's approval:

1. Appointment of Substitute Teacher(s)
2. Decrease of Assignment/Change of Status
3. Comments
4. Notice of Retirement(s)
5. Change of Approved Leave of Absence End Dates
6. Request for FMLA Without Pay/Leave of Absence Without Pay
7. Increase of Assignment/Additional Class(es)
8. Comments
9. Notice of Resignation(s)
10. Request for a Leave of Absence, Without Pay
11. Comments

12. Particular Personnel – Executive Session

MOTION by Mrs. Knox, seconded by Ms. McEnroy approving the Certified Personnel Items 1-12, as detailed in the attached resolutions.

All aye. Motion carried ( 7- 0).

**B. Classified** - The following Classified Personnel Items were presented for the Board's approval:

1. Change of Status
2. Change of Status – Reasons
3. Leave of Absence
4. Leave of Absence – Reason(s)
5. Election Worker(s)

MOTION by Mrs. Knox, seconded by Ms. McEnroy approving the Classified Personnel Items 1-5, as detailed in the attached resolutions.

All aye. Motion carried (7 -0 ).

**XII. NEW BUSINESS** –

Executive Session: Mr. Saggese asked for clarification of acceptable topics for the Board to discuss in executive session.

**XIII. ADJOURNMENT**

MOTION by Mrs. Knox, seconded by Mr. Alcure that the meeting be adjourned at 9:50a.m. Motion carried.

Respectfully submitted,

Maureen O'Connor  
District Clerk