

**SMITHTOWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

April 23, 2013

Held in the Joseph M. Barton Bldg.

Meeting called to order at 7:00 p.m. by Gladys Waldron, President of the Board of Education. On a motion by Mr. Alcure, seconded by Ms. Plourde, the Board voted unanimously to convene in Executive Session to discuss; Matters Involving Particular Personnel and to seek legal advice from the Board's attorney.

Ms. McEnroy entered the meeting at 7:10p.m.

At 8:00 p.m. Mr. Alcure moved, Ms. Plourde seconded, and the Board voted unanimously to exit Executive session and return to the public meeting.

Members present:

Gladys M. Waldron	Grace Plourde
Theresa Knox	Christopher Alcure
Louis Liguori	Matthew Morton
Joanne McEnroy	

Also present:

Anthony J. Annunziato, Ed.D., Superintendent  
Maria Rianna, Asst. Supt..  
Karen Ricigliano, Asst. Supt.  
Joan Niles, Asst. Supt.  
Eugene Barnosky, Board Attorney  
Visitors  
Maureen O'Connor, District Clerk

**I. OPENING CEREMONY** - Salute to flag and moment of silence conducted by Mrs. Waldron.

**II. COMMUNICATIONS**

**A. Correspondence** - The following correspondence was presented for the Board's review.

1. Letter to Board of Education from Pat Smith regarding dedication ceremony for Coach Dave Miller.

2. Letter to Mrs. Gladys Waldron from Ms. Tina M. Mangano regarding response from Dr. Elie Wiesel.

MOTION by Mrs. Knox, seconded by Ms. Plourde that the correspondence in Section A, as listed above, be received and that the recommendations of the administration (where indicated) be accepted.

All aye. Motion carried (7- 0).

**B. General Communications** – There were no general communications presented for the Board's review.

**III. UNFINISHED BUSINESS** – None

**IV. COMMITTEE REPORTS-**

Facilities- Ms. Plourde reported that a meeting was held on April 16. Among the items discussed included an update on security cameras and central monitoring, safes and vaults required for storage of state tests, and updates on various projects including science labs at High School East and roof repair.

Business Affairs- Mr. Alcure reported that a meeting was held on April 16. There was a debriefing on this year's budget process.

Teacher Center- Ms. McEnroy attended a meeting of the Teacher Center, a committee that approves and offers professional development programs for teachers. The Teacher Center would like to acknowledge Senator Flanagan's office for securing grant of \$30,000 to fund programs provided by the teacher center this year.

**V. SUPERINTENDENT'S REPORT** –

**A. Updates -**

- Donna DeLuca (HSE), Jessica Emigholz (MPE), Dave Savage (NMS), Sandra Mendelsohn (BBE), Tim Hellmuth (TE), Christine O'Neill (NYA), Greg Sill (HSW) and Ron Concessi (SEL) are the recipients of the 2013 Torch Award. The Torch Award is awarded to a Smithtown teacher who has significantly and demonstrably contributed to the growth and professional development of one or more Smithtown teachers.

- The kindergarteners at Mt. Pleasant Elementary School participated in the teddy bear clinic. A nurse from Stony Brook Hospital came and discussed the importance of keeping your body safe and healthy. The students had the opportunity to “diagnose” their teddy bear with an illness or injury and come up with a treatment.
- Dogwood Elementary School’s Leadership club recently became “blanketeers.” They helped support an organization called Project Night Night which helps homeless children. The club members created over 60 Night Night packages which were then donated to local shelters.
- The St. James Elementary School Leadership Club recently visited Ronald McDonald House. The students made brownies, cake pops and cookies to leave for the 40 families that were in the facility. Through the club’s fundraising, they were able to donate many requested items and \$300 in gift cards.
- The SHS East Leadership Class played basketball against the New York Chariots to raise awareness for local adaptive sports programs for disabled athletes. With the help of Cablevision Charity Champions Program, HS East Leadership and some eager students raised a total of \$1500 for the Chariots of Fire Indoor Wheelchair Soccer Program.
- On April 9, 2013, the Board of Education adopted a budget for 2013-2014. This year the Budget Vote will be held on Tuesday, May 21<sup>st</sup> from 6:00 a.m. - 9:00 p.m. at Smithtown, St. James, Nesconset and Accomsett Elementary school buildings. **PLEASE NOTE THAT ALTHOUGH NESCONSET IS NOT CURRENTLY BEING USED AS A SCHOOL, THE NESCONSET SCHOOL BUILDING WILL STILL BE USED AS A POLLING PLACE.**

**B. Committee on Special Education**

1. Committee on Special Education

“RESOLVED, that the recommendations of the Committee on Special Education for Initial Placement Program/Services, for cases listed be approved.”

302559,304131, 312512, 313088, 312457, 311898, 312989, 312685, 313225, 312388, 311881, 313425, 311580, 312654, 193169, 314466, 312770, 303548, 306953, 306886, 312184, 314259, 306201, 313636, 313839, 313840, 307966, 311218, 310165, 189849, 308685, 310364, 311027, 305122, 306383, 308663, 312355, 305747.

2. Sub-Committee on Special Education

307667, 307474, 305966, 304004, 303924, 308961, 310875, 306910, 306381, 301169, 308773, 309290, 309374, 308047, 311863, 308016, 307499, 306698, 307535, 313225, 306069, 305008, 305268, 304258, 304805, 200941, 301534, 309401, 200288, 302407, 304951, 310635, 305950, 304233, 300258, 200132, 311718, 311814, 309047, 306771, 309205, 301265, 300340, 306140, 303872, 307141, 306145, 310806, 311414, 309648, 310956, 307586, 307328, 200079, 200152, 300314, 309352, 309624, 307438, 312809, 312786, 200162, 311758, 312802, 305608, 180718, 313969, 310865, 306158, 306878, 309455, 150980, 200072, 302840, 306940, 306582, 306137, 306079, 305580, 304735, 310173, 302794, 308655, 309927, 307292, 313821, 311798, 311665, 313307, 312052, 312532, 303416, 306087, 311895, 301601, 200329, 200679, 200061, 178168, 301423, 201114, 304852, 307443, 307383, 309694, 312707, 308671, 307192, 304041, 305263, 306564, 311531, 303482, 305396, 306847, 300909, 200400, 300331, 306789, 309983,

310581, 307952, 307516, 309276, 309365, 311002, 311004, 311089, 306600, 308531, 311274, 308556, 310820, 309581, 304630, 303841, 200063, 301110, 302080, 200168, 157150, 311839, 306070, 306321, 307192, 311094, 309427, 302482, 301999, 152360, 156180, 302682, 300282, 160400, 307534, 301781, 200582, 301754, 301883, 305478, 311569, 309087, 308550, 310465, 309212, 311956, 307312, 305033, 307276, 310035, 309748, 309749, 306744, 309591, 312045, 307830, 308821, 312450, 311516, 310488, 312890, 309177, 309453, 307767, 305299, 309905, 309162, 200318, 300420, 302626, 162150, 200534, 200286, 308200, 304000, 305400, 312339, 310782, 307702, 312430, 309747, 304234, 310424, 312449, 313635, 311556, 302434, 300984, 150790, 200287, 200611, 302779, 302355, 152100, 310757, 308425, 307818, 308809, 304635, 302757, 305643, 303996, 307983, 306813, 307601, 307942, 304244, 300794, 310606, 300783, 310237, 307373, 309222, 311771, 309656, 306111, 310143, 305727, 301781, 307995, 311596, 307760, 313071, 306561, 305263, 200524.

“RESOLVED that the recommendations of the Sub-Committee on Special Education for cases listed be approved.”

MOTION by Mr. Alcure, seconded by Mr. Liguori approving Committee on Special Education Items 1-2 on a consent motion.

All aye. Motion carried (7-0).

**C. Committee on Preschool Special Education**

1. Initial placement for Preschool Special Education Program/Services

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement Program/Services, for cases listed be approved.”

**P314461A, P314461, P314384, P314402, P314265, P314470A, P314470, P313916A, P313916**

2. Special Education Preschool Annual IEP Review/Amended IEP

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/ Amended IEP for cases listed be approved.”

**P312847, P312800, P313591A, P313591, P311478, P312879A, P312879, P312877A, P312877, P313847A, P313847, P313511A, P313511, P313605, P313682, P313681, P313906, P312817, P312901, P312816, P312843, P313630A, P313630, P313654A, P313654, P312895, P313527, P312489A, P312489, P313763, P312337, P312529A, P312529, P312899, P313384A, P313384, P314138, P313840A, P313840, P313839A, P313839, P31363**

MOTION by Ms. Plourde, seconded by Ms. McEnroy approving Committee on Preschool Special Education Items 1-2 on a consent motion.

All aye. Motion carried (7-0).

**D. BOCES Budget Vote and Election of Board Members**

**BOCES Budget**

“Upon the recommendation of the Superintendent of Schools, be it  
RESOLVED, that the Board of Education of the Smithtown Central School District  
approve the 2013-2014 Administrative Budget for the Board of Cooperative Educational  
Services, Second Supervisory District of Suffolk (Western Suffolk BOCES), N.Y.”

**BOCES Board Members**

“Upon the recommendation of the Superintendent of Schools, be it  
RESOLVED, that the Board of Education of the Smithtown Central School District  
cast its vote in the annual election of Members of the Board of Cooperative Educational  
Services, Second Supervisory District of Suffolk (Western Suffolk BOCES), N.Y. for:

**VOTE FOR THREE**

- 1. Mrs. Mildred Browne \_\_\_\_\_ X \_\_\_\_\_  
409 Wyandanch Avenue, #30  
West Babylon, NY 11704  
Wyandanch UFSD
- 2. Ms. Ilene Herz, Esq. \_\_\_\_\_ X \_\_\_\_\_  
63 Hunting Hill Drive  
Dix Hills, NY 11746  
Half Hollow Hills, CSD
- 3. Mrs. Maryann Zumpano \_\_\_\_\_ X \_\_\_\_\_  
10 Hill Road  
St. James, NY 11780  
Smithtown CSD

MOTION by Ms. McEnroy seconded by Ms. Plourde approving Item D. BOCES Budget Vote and Election of Board Members.

All aye. Motion carried. (7-0)

E. **Tentative Calendar for May 2013** - The calendars were reviewed and amended by the Board.

A Negotiations Committee meeting was scheduled for May 7<sup>th</sup> at 7:00p.m. The Policy Committee meeting scheduled for May 15<sup>th</sup> has been changed to May 21<sup>st</sup> at 7:30p.m.

F. **Litigation** - was discussed during the earlier Executive Session.

G. **Adoption of Revised Policy 2450 – Policy Dissemination - Board of Education Policies**

“Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the revised Policy 2450 – Policy Dissemination – Board of Education Policies – be adopted.”

**2450**

**POLICY DISSEMINATION**

The Board of Education recognizes the need for widespread familiarity with district policies and regulations, and therefore directs the Superintendent of Schools to implement the following:

1. maintain an updated policy manual that includes appropriate administrative regulations and takes precedence over all previous manuals, and be responsible for its presence at all Board meetings;
2. issue to each Board member, for the duration of his/her term, a complete and updated policy manual **via school district website**;
3. ensure that personnel are familiar with Board policies and administrative regulations which affect them, directly or indirectly. The Board requires that all employees sign a statement that they have read and understood the policy manual, or appropriate sections thereof;
4. disseminate Board policies and manuals to all concerned, as he/she deems appropriate and/or necessary; and
5. **updated and maintained in an electronic format on the school district website.**

MOTION by Mrs. Knox seconded by Mr. Morton approving Adoption of Revised Policy 2450 Policy Dissemination.

All aye. Motion carried (7-0).

**H. Adoption of Revised Policy 2460 – Policy Review and Evaluation - Board of Education Policies**

“Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the revised Policy 2460 – Policy Review and Evaluation – Board of Education Policies – be adopted.”

**2460**

**POLICY REVIEW AND EVALUATION**

The Board of Education will evaluate the effect of its policies and the manner in which they have been implemented by the administration. In such evaluation, the Board may call upon staff, students and community participation.

The Board Policy Committee, as a standing committee of the Board, shall be responsible for the review and evaluation of policies. The Board shall review the entire manual at least once every three years to ensure that the manual is up-to-date. The Board shall note those policies which must be reviewed even more frequently (e.g., code of conduct, investments and purchasing, which must be reviewed annually).

The Board directs the Superintendent of Schools to bring to its attention any policy areas in need of revision or new development.

Each Board member shall submit his/her copy of the Board policy manual to the Superintendent for updating and revisions annually. At the Annual Reorganizational Meeting, each Board member shall be provided **access to an updated manual via the school district’s website.**

Board policy may be revised as outlined in Policy 2410, Formulation, Adoption and Amendment of Policy.

Cross-ref: 2410, Formulation, Adoption and Amendment of Policies

Ref: General Municipal Law, §§39; 104-b  
8 NYCRR §100.2(1)(2)

MOTION by Ms. Plourde seconded by Ms. McEnroy approving Adoption of Revised Policy 2460 Policy Review and Evaluation.

All aye. Motion carried (7-0)

**I. Adoption of Proposed Policy 6420 – Online Banking Services - Board of Education Policies**

“Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the proposed Policy 6420 – Online Banking Services – Board of Education Policies – be adopted.”

**6420**

**ONLINE BANKING SERVICES**

The Board of Education requires clear, complete, and detailed accounting of all financial transactions for which the Board is held accountable. The transferring of funds via online banking services between various accounts and the transfer of funds from District accounts to non-district accounts, and vice versa, for various purposes, are financial transactions to be properly monitored and controlled.

The following are online banking activities the District engages in:

1. viewing bank account information
2. interfund transfers
3. the remittance of employee payroll tax withholdings and other deductions
4. the paying of the District’s debt obligations
5. the remittance of employee payroll direct deposits
6. transfer of District funds into investments
7. receipt of revenues from various sources.
8. the remittance of benefits payments including, but not limited to, Workers’ Compensation, dental, ERS, and TRS.

The School District Treasurer, with a separate established user name, password and security token, will have authority to process online banking transactions.

Each bank transfer will be recorded in monthly receipts and disbursements, showing the amount of monies and the purpose of the transferring of funds. The School District Treasurer will verify the accuracy and legitimacy of online transfers and ensure that a copy of the verified transfer summary is kept on file. The School District Treasurer will verify proper accounting of the transactions.

MOTION by Mr. Alcure seconded by Mr. Morton approving Adoption of Proposed Policy 6420 Online Banking Services.

All aye. Motion carried (7-0)



**J. Adoption of Proposed Policy 6610 – Capital Fund Procedures - Board of Education Policies**

“Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the proposed Policy 6610 – Capital Fund Procedures - Board of Education Policies – be adopted.”

**6610**

**CAPITAL FUND PROCEDURES**

The Superintendent of Schools or the Assistant Superintendent for Finance and Operations, in accordance with the Commissioner of Education, is delegated the authority to approve transfers in the amount of \$5000 or less within the Capital Fund. The administrator who manages capital projects will submit, each month, to the Board of Education a budget transfer report of all transfers within the Capital Fund. The report will include the original budget for each capital project, the accumulated transfers or adjustments to the original budget and the new revised current budget. Any changes to the current budget for the month should be itemized and a brief description of the reason for the transfer.

The administrator who manages capital projects will be granted authority to transfer within the capital fund amounts equal to or less than \$5000 with the approval of the Superintendent or Assistant Superintendent . Transfers greater than \$5000 may only be made by the Superintendent of Schools or the Assistant Superintendent for Finance and Operations upon the approval of the Board of Education.

Each month the administrator who manages capital projects should submit a monthly report to the Board of Education on all capital transactions within the Capital Fund. The monthly report will be the WINCAP “Budget Status Report” and it will include the initial budget, adjustments, current budget, year to date expenditures, encumbrance outstanding and unencumbered balance. The report should include all open and active capital projects.

Cross –ref:                    6150 Budget Transfers  
   6600 Fiscal Accounting and Reporting

MOTION            by Mr. Alcure seconded by Ms. Plourde approving Adoption of Proposed Policy 6610 Capital Fund Procedures.

All aye. Motion carried (7-0)

**K. Adoption of Revised Policy 6641 – Capital Assets Accounting - Board of Education Policies**

“Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the revised Policy 6641 – Capital Assets Accounting Board of Education Policies – be adopted.”

**6641**

**CAPITAL ASSETS ACCOUNTING**

*Accounting of Fixed Assets*

The School Business Administrator shall be responsible for accounting for general fixed assets according to the procedures outlined by the Uniform System of Accounts for School Districts. These accounts will serve to:

- a. Maintain a physical inventory of assets;
- b. Establish accountability;
- c. Provide appropriate insurance coverage.

All fixed assets carrying a minimum value of **\$1,000** and physical characteristics which are not appreciably affected by use or consumption shall be inventoried and recorded on an annual basis. Fixed assets shall include land, building, equipment and materials.

Assets shall be recorded at initial cost, or, if not available, at estimated initial cost. Gifts of fixed assets shall be recorded at estimated fair value at the time of the gift. A property record will be maintained for each asset and will contain, where possible, the following information:

- a. Date of acquisition;
- b. Description;
- c. Cost or value;
- d. Location;
- e. Estimated useful life;
- f. Date and method of disposition.

The School Business Administrator shall arrange for the inventory of school district property, equipment and material. Any discrepancies between an inventory and the district’s property records on file should be traced and explained.

MOTION by Ms. McEnroy seconded by Mr. Morton approving Adoption of Proposed Policy 6641 Capital Assets Accounting.

All aye. Motion carried (7-0)

**L. Adoption of Proposed 8115 – Pesticides and Pest Management - Board of Education Policies**

“Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the revised Policy 8115 – Pesticides and Pest Management – Board of Education Policies – be adopted.”

**8115**

**PESTICIDES AND PEST MANAGEMENT**

The Board of Education is committed to maintaining the integrity of school buildings and grounds while protecting the health and safety of students and staff and maintaining a productive learning environment.

The Board recognizes that pests can pose a significant risk to health and property and there may be significant risks inherent in using chemical pesticides in the school environment. Generally, pesticides will not be used on district playgrounds, turf, athletic or playing fields, unless there is an emergency. Emergencies will be handled in accordance with applicable law and regulation.

Provisions will be made for a least toxic approach to integrated pest management (IPM) for all school buildings and grounds in accordance with the Commissioner’s regulations. Integrated pest management is a systematic approach to managing pests focusing on long term prevention or suppression with minimal impact on human health, the environment and nontargeted organisms.

*Notification of Pesticide Application*

All district staff and parents/guardians will be notified of pesticide applications performed at any school facility. A notice will be sent at the beginning of the school year which will include:

1. Notification of periodic pesticide applications throughout school year.
2. The availability of 48-hour prior written notification of pesticide applications to parents and staff who request such notice.
3. Instructions on how to register with the school to receive this prior written notification.
4. The name and number of the school representative who can provide further information.

A separate notice will be sent to staff and parents within two days of the end of winter and spring recess and within 10 days of the end of the school year which includes the date, location and product used for each pesticide application which required prior notification and each emergency application.

The Superintendent of Schools shall ensure the dissemination of this policy and conduct any training necessary to ensure that all staff are fully informed about pesticides and pest management.

Cross-ref: 8110, School Building Safety  
8220, Building and Grounds Maintenance and Inspection

Ref: Environmental Conservation Law, Art.33 (Pesticides)  
Education Law § 409-h (Requirements for Notification of Pesticide Applications); §409-k (Pesticide Alternatives)  
6 NYCRR Part 325 (Application of Pesticides)  
8 NYCRR 155.4 (Uniform Code of Public School Building Inspections, Safety Rating and Monitoring)  
*Desmond Americana v. Jorling*, 153 AD2d 4 (3rd Dept. 1989)  
*IPM Workbook for New York State Schools*, Cornell Cooperative Extension Community IPM Program with support from New York State Dept. of Environmental Conservation, August 1998

MOTION by Mr. Alcure seconded by Mr. Morton approving Adoption of Proposed Policy 8115 Pesticides and Pest Management.

All aye. Motion carried (7-0)

**M. Establishment of New Position**

“Upon recommendation of the Superintendent of Schools, **BE IT RESOLVED**, that the Board of Education of the Smithtown Central School District hereby establishes the position of Assistant Superintendent for Pupil Personnel Services; and be it further

**RESOLVED** the Board of Education hereby appoints Ms. Deborah Vertovez as Interim Assistant for Pupil Personnel Services, at the rate of \$700 per diem, effective May 6, 2013.”

MOTION by Mr. Alcure seconded by Mr. Liguori approving Supt. Report Item M Establishment of New Position.

All aye. Motion carried (7-0)

**N. Revision of Terms and Conditions of Employment- Schedule 2**

BE IT RESOLVED, the following schedule stating the employment benefits for Schedule 2 Managerial Confidential Central Office Administrators, employed by the Smithtown Central School District be approved as revised.

MOTION by Mrs. Knox, seconded by Mr. Alcure approving Item N. Revision of Terms and Conditions of Employment- Schedule 2

Aye: Mrs. Waldron, Mrs. Knox, Ms. McEnroy, Ms. Plourde, Mr. Alcure, Mr. Morton  
No: Mr. Liguori

Motion carries (6-1).

**VI. INSTRUCTIONAL REPORT**

A. Upon recommendation of the Superintendent of Schools, be it

RESOLVED, that permission is granted for an Overnight Field Trip Request – Fifty (50) members of the Smithtown H.S. West Boys & Girls Track Team to compete in the Middletown Invitational Track Meet, Middletown, NY, May 10-11, 2013.

Chaperones: Peter Schieck, Frank Grieco, David Stein, Anastasia Bayne,  
Haidee Ganz-Bonhurst

Students: TBD

B. Upon recommendation of the Superintendent of Schools, be it

RESOLVED, that permission is granted for an Overnight Field Trip Request – Two (2) members of the Smithtown H.S. West Boys Track Team to compete in a track meet at the University of Pennsylvania, Philadelphia, PA, April 26-27, 2013

Chaperone: Frank Grieco

Students: Ben Bonhurst, Mike McCann

MOTION by Mrs. Knox seconded by Mr. Alcure approving Instructional Item A-B on a consent motion.

All aye. Motion carried. (7-0)

**VII. AUDIENCE** –Mrs. Waldron welcomed the members of the audience and called speakers to the podium from the sign-in sheet.

1. Denise McMahan expressed her concerns over Dr. Brenda Clark’s leave of absence.
2. Pam Farino had several questions regarding the damaged turf field at High School East, the MSG varsity grant and the final budget book.

**VIII. BUSINESS AFFAIRS**

**A. Finance**

1 – Budgetary Transfers

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following budgetary transfers of funds be approved for the 2012-13 school year:

FROM:	See Attached		\$185,356.67
TO:	See Attached		\$185,356.67
FROM:	1620-409-53-0000	Fuel Oil	\$20,000.00
TO:	1621-571-53-0000	Gasoline	\$20,000.00

FROM:	1430-439-51-0000	Labor Counsel	\$20,000.00
	1420-441-51-0000	Attorneys	\$11,000.00
TO:	2024-478-51-0000	Hearing Exp	\$31,000.00”

2 – Bid Recommendations

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following bid recommendations be approved as submitted herein:

09-14	Ext.	Paper & Dispensers
09-20	Ext.	Coach Buses
12/13-32		Roof Reconstruction
		SED No.: HSE 58-08-01-06-0-023-027
		GHMS 58-08-01-06-0-027-018”

3 – Approval of New York State Property Tax Report Card for 2013-2014

“Upon the recommendation of the Superintendent of School,  
be it

RESOLVED, that the Board of Education of the Smithtown Central School District hereby approves the New York State Property Tax Report Card for 2013-2014.”

4 – Agreement for Special Counsel

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that effective April 23, 2013, Ingerman Smith, LLP is herewith appointed as Special Counsel to the Smithtown Central School District at the hourly rate of \$235.00 per hour, and

BE IT FURTHER RESOLVED, that the President of the Board of Education is herewith authorized to execute a Retainer Agreement between the aforesaid Firm and the Smithtown Central School District, and

BE IT FURTHER RESOLVED, that the President of the Board of Education is hereby authorized to sign the Letter of Engagement with Ingerman Smith, LLP, dated April 23, 2013 in connection with their Legal Services (Special Counsel).”

5 – Contract for Consultant Services

"Upon the recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following individual receive a stipend of \$3,000 as a Consultant to the Smithtown Teacher Center for services rendered from February through June 2013:

Theresa Arzillo  
33 Roosevelt Avenue  
Nesconset, NY 11767”

6 - Contracts for Teacher Center Workshops

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute contracts with the following individuals to present a series of five (5) Teacher Center Workshops (You: The Effective Teacher), May 1, 9, 16, 20 & 24, 2013, for a total cost of \$1,500.00 each instructor:

Crin Gilrein  
420 Shore Road  
Apt. 5A  
Long Beach, NY 11561

Jennifer Wolfe  
4 Harmon Street  
Long Beach, NY 11561”



MOTION by Ms. McEnroy, seconded by Mr. Alcure approving Finance Items 1- 6 on a consent motion.

All aye. Motion carried (7-0).

**B. Operations**

1 - Acceptance of Gifts

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

Donated By

<u>Test tubes:</u>	High School West	Arthur Bauman
<u>Quantity</u>	<u>Description</u>	9 Hill Lane
5000	10 x 75mm	Smithtown, NY 11787
250	13 x 100mm	
250	16 x 100mm	
<u>Pipets:</u>		
150	5ml	
25	10ml	
500	9"	

Bushes to line the path from the flag pole to the front entrance of HS West, solar lights to go along the path, cement for the form of the benches and mulch for inside of the area by the rock, for his Boy Scout Eagle Project with Troop 349	Kevin Britch 9 Cross Street Smithtown, NY 11787
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\$1,000.00 donation to the Beth Grob Scholarship Fund	Patricia & Arthur Faverio 67 New Mill Road Smithtown, NY 11787
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\$6,081.66 for the construction and maintenance of an Ecology Site at Mt. Pleasant Elementary School	Mt. Pleasant Elementary PTA
--	-----------------------------

Four (4) benches for the new Ecology Site at Mt. Pleasant Elementary School for his Eagle Scout Project with Troop 343

Ryan O’Dea  
7 Allison Court  
Hauppauge, NY 11788

Six (6) planter boxes and framework for a small pond at the new Ecology Site at Mt. Pleasant Elementary School for his Eagle Scout Project with Troop 349

Eric Silverman  
7 Guinevere Lane  
Nesconset, NY 11767

\$5,329.38 donation for the final payment to Atlantis Marine World for the 5<sup>th</sup> grade field trip

Tackan Elementary 2013 Class Activity Club”

2 – Additions to List of Organizations Approved to Use School Facilities, 2013-2014 School Year

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following organizations, having made formal application, are hereby approved to use school facilities at the Smithtown Central School District during the 2013-2014 school year, subject to all School District policies, rules and regulations, Standard Uniform Practices, and contract provisions:

**2013-2014 SCHOOL YEAR**

- American Cancer Society
- The Greater Smithtown Chamber of Commerce
- Mills Pond Nursing and Rehabilitation Center
- St. James/Smithtown Little League
- Smithtown Schools Employees’ Association
- Smithtown Youth Bureau”

3 – Declaration of Obsolete Items

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following items, due to poor condition and/or obsolescence, are no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District:

Attached list of Computer Equipment

Jugs Jr. ¼ h.p. Pitching machine, Model #SR3616-681-6, Serial #JR19276 at  
Great Hollow Middle School

Standard SD350 copier, Serial #2640150145, SCSD tag# 3712708,  
Equipment I.D.#07261 at the Print Shop”

MOTION by Mrs. Knox, seconded by Mr. Liguori approving Operations Items 1-3 on a consent motion

All aye. Motion carried (7-0).

**IX. PERSONNEL**

A. **Certified** – The following Certified Personnel Items 1- 13 were presented for the Board’s approval:

1. Approval of Compensation for Extra Summer Work SSAA Administrators
2. Appointment of Administrator ESL Summer Enrichment Program
3. Comments
4. Appointment of Substitute Teachers
5. Appointment of Volunteers

6. Notice of Retirement
7. Request for FMLA Without Pay/Leave of Absence Without Pay
8. Comments
9. Increase of Assignment/Change of Status
10. Comments
11. Increase of Assignment/Additional Classes
12. Request for Leave of Absence Without Pay
13. Approval of Stipend

MOTION by Mrs. Knox, seconded by Ms. McEnroy approving the Certified Personnel Items 1-13, as amended and detailed in the attached resolutions.

All aye. Motion carried (7 -0 ).

**B. Classified** - The following Classified Personnel Items 1-6 were presented for the Board's approval:

1. Change of Status
2. Change of Status – Reasons
3. Leave of Absence
4. Leave of Absence – Reasons
5. Resignation
6. Temp/Peak Appointments

MOTION by Mrs. Knox, seconded by Ms. McEnroy approving the Certified Personnel Items 1-6, as amended and detailed in the attached resolutions.

All aye. Motion carried (7-0 ).

**C. Registered Nurses** - The following Registered Nurses

1. Appointment of Registered Nurse
2. Leave of Absence
3. Leave of Absence – Reasons
4. Resignation

MOTION by Ms. McEnroy, seconded by Mrs. Knox approving the Registered Nurses Items 1-4, as detailed in the attached resolutions.

All aye. Motion carried (7 -0).

**X. NEW BUSINESS** - None

**XI. ADJOURNMENT**

At 8:45p.m. Ms. McEnroy motioned, Mrs. Knox seconded and the Board voted unanimously to adjourn to Executive Session to discuss matters regarding particular personnel.

All aye. Motion carried (7 -0).

At 9:50p.m. Ms. McEnroy moved, Mrs. Knox seconded, and the Board voted unanimously to exit Executive Session and return to the public meeting.

MOTION by Mrs. Knox seconded by Mr. Alcure that the meeting be adjourned.

All aye. Motion carried (7-0)

Respectfully submitted,

Maureen O'Connor  
District Clerk

Personnel

A. Certified

(1) Approval of Compensation for Extra Summer Work SSAA Administrators

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that SSAA Administrators who do not follow a 12 month calendar be approved for summer work, beyond their normal calendar, between 7/1/2013 and 8/16/2013 inclusive, at their per diem rate of pay, to work on the SLO and local measure scoring for the 2012-2013 Annual Professional Performance Review Plan. Days to be approved by the Superintendent as needed.

Note: RTTT grant funds will be exhausted prior to any budgeted general fund money being used.

Personnel

A. Certified

(2) Appointment of Administrator ESL Summer Enrichment Program

Upon the recommendation of the Superintendent of Schools, be it RESOLVED, that the person(s) specified below be appointed as the supervisor of the \*2013-2014 ESL Summer Enrichment Program. Compensation will be a stipend of \$500.

Name

Mastrangelo, Michael J.

(3) Comments

\* The ESL Summer Program is grant funded and will be held at Nesaquake Middle School beginning on July 9, 2013 and ending on August 1, 2013. It will be held Tuesdays through Thursdays from 9 a.m. until 12 p.m.

Personnel

A. Certified

(4) Appointment of Substitute Teacher(s)

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the persons listed be appointed as per diem substitutes at the Board approved rates.

<u>Name</u>	<u>Certification</u>	<u>Certificate</u>
Aiello, Alyssa M.	Initial	Childhood Education Grades 1-6
Begg, Lisa M.	Permanent	Reading Teacher
Begg, Lisa M.	Permanent	Nursery, Kindergarten and Grades 1-6
Begg, Lisa M.	Permanent	Special Education



Personnel

A. Certified

(5) Appointment of Volunteer(s)

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the persons listed below be appointed as Volunteers.

Name

Ciccarelli, Deborah

Lambert, Kyle

Personnel

A. Certified

(6) Notice of Retirement(s)

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the notice of retirement of the following person(s) be accepted as specified below:

<u>Name</u>	<u>Area</u>	<u>Location</u>	<u>Effective</u>
Gilbert, Kim	Special Education	NMS	07/01/2013
Lynn, Eileen K.	Tutor	AE	04/05/2013
Niles, Joan A.	Asst Supt For Finance/Operations	CO	09/01/2013

PersonnelA. Certified(7) Request for FMLA Without Pay/Leave of Absence Without Pay

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following persons be granted FMLA, without pay and Leave of Absence without pay effective as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>Effective</u>	<u>End Date</u>	<u>Leave</u>
Ang, Kaori K.	Math, 7-12	NMS	03/11/2013	05/03/2013	Family Medical Sick
Ang, Kaori K.	Math, 7-12	NMS	05/04/2013	06/08/2013	Family Medical Leave, without pay
Ang, Kaori K.	Math, 7-12	NMS	06/09/2013	08/31/2013	Leave of Absence, without pay
Begina, Danielle L.	Elementary Teacher	BB	04/15/2013	05/02/2013	Family Medical Leave, without pay
Cameron, Erin K.	Elementary Teacher	MTP	03/04/2013	04/25/2013	Family Medical Sick
Cameron, Erin K.	Elementary Teacher	MTP	04/26/2013	06/02/2013	Family Medical Leave, without pay
Cameron, Erin K.	Elementary Teacher	MTP	06/03/2013	08/31/2013	Leave of Absence, without pay
Christian, Kimberly B.	Science, 7-12	SHSE	04/05/2013	05/17/2013	Family Medical Sick
Christian, Kimberly B.	Science, 7-12	SHSE	05/18/2013	06/21/2013	Family Medical Leave, without pay
Gillen, Kathleen M.	Science, 7-12	SHSW	03/19/2013	05/13/2013	Family Medical Sick
Gillen, Kathleen M.	Science, 7-12	SHSW	05/14/2013	06/17/2013	Family Medical Leave, without pay
Keller, Jennifer B.	Social Studies, 7-12	SHSW	03/18/2013	04/24/2013	Family Medical Sick
Keller, Jennifer B.	Social Studies, 7-12	SHSW	04/25/2013	05/13/2013	Family Medical Sick Bank Waiting, w/opay
Keller, Jennifer B.	Social Studies, 7-12	SHSW	05/13/2013	05/17/2013	Family Medical Sick Bank
Keller, Jennifer B.	Social Studies, 7-12	SHSW	05/18/2013	06/16/2013	Family Medical Leave, without pay
Keller, Jennifer B.	Social Studies, 7-12	SHSW	06/17/2013	08/31/2013	Leave of Absence, without pay
Napolitano, Michele K.	Special Education	GH	03/05/2013	04/28/2013	Family Medical Sick
Persichilli, Laura M.	English, 7-12	SHSE	04/09/2013	04/15/2013	Family Medical Personal
Persichilli, Laura M.	English, 7-12	SHSE	04/16/2013	05/13/2013	Family Medical Leave, without pay

(8) Comments

Begina, Danielle L.- change of FMLA end date previously approved on 4/9/2013 BOE.

Napolitano, Michele K. - change of FMLA end date previously approved on 4/9/2013 BOE.

Personnel

A. Certified

(9) Increase of Assignment/Change of Status

WHEREAS, the following named teacher(s) previously accepted a part-time position, and WHEREAS, there is now an additional vacancy in the tenure area, upon recommendation of the Superintendent of Schools, be it RESOLVED, that the status be changed/increased as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>FTE</u>	<u>StepGr</u>	<u>Salary</u>	<u>Effective</u>	<u>End</u>
Patterson, Josephine A.	Health	SHSW	0.55	1.5-BA+60/MA	\$57,587.00	04/24/2013	06/30/2013

(10) Comments

Patterson, Josephine A. increase of assignment from .25 due to additional adaptive physical education students.

Personnel

A. Certified

(11) Increase of Assignment/Additional Class(es)

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following teacher(s) who has/have agreed to teach additional class (es) be approved and compensated at an additional percentage of his/her contracted salary rate as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>FTE</u>	<u>StepGr</u>	<u>Salary</u>	<u>Effective</u>	<u>End Date</u>
Dobias, John P.	Special Education	SHSW	1.20	9.5-BA+60/ MA	\$83,424.00	04/08/2013	06/30/2013

Personnel

A. Certified

(12) Request for a Leave of Absence, Without Pay

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person(s) be granted a Leave of Absence, without pay effective as specified below:

<u>Name</u>	<u>Area</u>	<u>Effective</u>	<u>End</u>	<u>Leave</u>
Fazio, Jennifer A.	Tutor	04/08/2013	06/30/2013	Leave of Absence, without pay
Hemmerich, Tammy M.	Elementary Teacher	04/23/2013	04/28/2013	Leave of Absence, without pay

Personnel

A. Certified

(13) Approval of Stipend

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that person(s) listed below be approved for a stipend of \$1,000 for serving as the liaison to the MSG Varsity program. The stipend is funded by a grant from the program.

Name

Donnelly, Mary A. SHSW

Needles, Timothy SHSE

Personnel

A. Certified

(14) Appointment of District Chairperson(s) for the Committee on Pre-School Special Education

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person(s) be appointed to serve as District Chairperson(s) for the Committee on Pre-School Special Education for the Smithtown Central School District for 2012-2013 school year in compliance with the New York State Regulations:

Name

McCarthy, Brian M.

Rianna, Maria L.

Vertovez, Deborah B.



Personnel

A. Certified

(15) Appointment of District Chairperson(s) for the Committee on Special Education

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person(s) be appointed to serve as District Chairperson(s) for the Committee on Special Education for the Smithtown Central School District for the 2012-2013 school year in compliance with the New York State Regulations:

Name

McCarthy, Brian M.

Rianna, Maria L.

Vertovez, Deborah B.

PersonnelB. Classified(1) Change of Status

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the change of status of the following Civil Service employees of the Smithtown Central School District, Smithtown, NY are approved, providing the employees meet the required qualifications:

<u>Name</u>	<u>Status</u>	<u>Title</u>	<u>Loc</u>	<u>Salary</u>	<u>Hours</u>	<u>Effective</u>	<u>End Date</u>
Cohen, Jodilyn	TPPK	School Monitor	NYA	\$10.00	7.00	04/15/2013	/ /
Cohen, Jodilyn	PROB	School Monitor	SJE	\$13.65	2.00	12/12/2012	04/14/2013
DeSantis, Lucille	PERM	Food Service Worker	GH	\$14.32	4.00	05/16/2013	/ /
DeSantis, Lucille	PROB	Food Service Worker	GH	\$14.32	4.00	10/24/2012	05/15/2013
DiGiovanna, Rosa	PERM	Food Service Worker	GH	\$14.32	4.00	05/16/2013	/ /
DiGiovanna, Rosa	PROB	Food Service Worker	GH	\$14.32	4.00	10/24/2012	05/15/2013
Harmon, Patricia A.	PROB	Account Clerk Typist	NYA	\$39,808.00	7.00	05/01/2013	/ /
Harmon, Patricia A.	PERM	Mail Clerk	NYA	\$21.11	3.50	09/13/2007	04/30/2013
Stefanelli, Joanne	PROB	School Monitor	DE	\$13.65	3.50	04/24/2013	/ /
Stefanelli, Joanne	TPPK	Clerk Typist	NYA	\$11.55	7.00	02/27/2008	04/23/2013
Warshaw, Joseph W.	PROB	Custodial Worker 1	FAC	\$39,411.00	8.00	04/24/2013	/ /
Warshaw, Joseph W.	TPPK	Custodial Worker 1	FAC	\$11.00	8.00	03/14/2012	04/23/2013

(2) Change of Status - Reasons

Mr. Warshaw is being hired from Posting # 15600 to replace Pete Morreale who had change of status to CW 2.

Ms. Harmon is being hired from Posting # 15589, replacing Virginia D'Alfonzo who retired.

Ms. Steffanelli is being hired from Posting # 15601 to replace Maria Forman who resigned.

Personnel

B. Classified

(3) Leave of Absence

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the request for an unpaid leave of absence by the following employees of the Smithtown Central School District, Smithtown, NY, be approved providing the employee meets the required qualifications:

<u>Name</u>	<u>Title</u>	<u>Loc</u>	<u>Salary</u>	<u>Start Date</u>	<u>End Date</u>
Krupinski, Robert	Guard	SHSE	\$18.04	04/15/2013	05/05/2013
McKiernan, Sherrey A.	FSW 24 HRS/LESS>7/1/02(Hourly)	SJE	\$14.95	04/16/2013	05/13/2013
Nilson, Sharon A.	Special Education Aide (Hourly)	NMS	\$18.86	05/13/2013	08/13/2013
Perks, Helen G.	FSW 24 HRS/LESS>7/1/02(Hourly)	MTP	\$14.95	04/05/2013	04/29/2013

(4) Leave of Absence - Reasons

Ms. Nilson is requesting an unpaid leave of absence 5/13/2013 until 8/13/2013 for medical reasons. She is an employee of the district and leave is recommended by her supervisor.

Ms. Mc Kiernan is requesting an extension to her unpaid leave of absence 2/12/13 until 5/13/2013 for personal reasons. She is an employee of the district and leave is recommended by her supervisor.

Mr. Krupinski is requesting an unpaid leave leave of absence 4/15/2013 until 5/5/2013 for personal reasons. He is an employee of the district and leave is recommended by his supervisor.

Ms. Perks is requesting an unpaid leave of absence 4/5/2013 until 4/29/2013 for medical reasons. She is an employee of the district and leave is recommended by her supervisor.

Personnel

B. Classified

(5) Resignation

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the resignations of the following employees of the Smithtown Central School District, Smithtown, NY, are approved as specified below.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>End Date</u>
Sommer, Doris A.	Elementary School Monitor (Hourly)	MTP	\$14.25	04/13/2013

Personnel

B. Classified

(6) Temp/Peak Appointments

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following are appointed as Civil Service employees of the Smithtown Central School District, Smithtown, NY, as specified below, providing the appointee meets the required qualifications for the job.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>Date</u>
Scafide, Joseph F.	Guard TPPK	NYA	\$18.04	04/24/2013
<del>Simone, John</del>	<del>Guard TPPK</del>	<del>NYA</del>	<del>\$18.04</del>	<del>04/24/2013</del>

Personnel

C. Registered Nurse

(1) Appointments of Registered Nurse(s)

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following are appointed as Civil Service employees of the Smithtown Central School District, Smithtown, NY, as specified below, providing the appointee meets the required qualifications for the job:

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>Date</u>	<u>FTE</u>
Gagliardi, Gina R.	Registered Nurse TPPK	NYA	\$17.00	04/24/2013	1.0000

Personnel

C. Registered Nurse

(2) Nurses - Leave of Absence

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the request for an unpaid leave of absence by the following employees of the Smithtown Central School District, Smithtown, NY, be approved providing the employee meets the required qualifications:

<u>Name</u>	<u>Title</u>	<u>Loc</u>	<u>Salary</u>	<u>Start Date</u>	<u>End Date</u>
Fallon, Heather	Registered Nurse	GH	\$52,869.00	06/02/2013	06/07/2013

(3) Nurse - Leave of Absence - Reason(s)

Ms. Fallon is requesting an unpaid leave of absence 6/3/2013 until 6/7/2013 for personal reasons. She is an employee of the district and leave is recommended by her supervisor.

Personnel

C. Registered Nurse

(4) Resignations-Nurse

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the resignations of the following employees of the Smithtown Central School District, Smithtown, NY, are approved as specified below.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>End Date</u>
Florence, Michele M.	Registered Nurse (TPPK)	NYA	\$17.00	04/24/2013