

**SMITHTOWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
ORGANIZATIONAL MEETING**

July 10, 2012

Held in Joseph M. Barton Bldg.

Meeting called to order at 7:00 p.m. by Mrs. Waldron, President of the Board of Education. On a motion by Mrs. Knox seconded by Ms. Plourde the Board voted unanimously to convene in Executive Session to discuss Matters Regarding Negotiations with the STA (APPR) and to obtain Legal Advice from the Board's Attorney.

At 8:00p.m. Mrs. Knox moved and Mr. Alcure seconded and the Board voted unanimously to exit Executive Session and return to the Organizational meeting .

**I. OPENING CEREMONY** – conducted by Ms. O'Connor.

**II. A. ROLL CALL ATTENDANCE** – conducted by Ms. O'Connor indicating the following:

Members present:

Matthew Morton  
Christopher Alcure  
Grace Plourde  
Joanne McEnroy  
Theresa Knox  
Gladys M. Waldron

Members absent:

Louis Liguori

Also present:

Anthony J. Annunziato Ed.D., Superintendent  
Maria Rianna, Asst. Supt.  
Joan Niles, Asst. Supt.  
Karen Ricigliano, Asst. Supt.  
Robert Cohen, Chumi Diamond, Board Counsel  
Visitors  
Maureen O'Connor, District Clerk

**B. ADMINISTRATION OF OATH TO NEWLY ELECTED BOARD MEMBERS**

Ms. O'Connor administered the Oath of Office to Mr. Morton.

**C. ADMINISTRATION OF OATH TO THE SUPERINTENDENT OF SCHOOLS**

Ms. O'Connor administered the Oath of Office to Dr. Annunziato.

**III. APPOINTMENT OF TEMPORARY CHAIRPERSON** – Ms. O'Connor appointed Mrs.

Waldron Temporary Chairperson of the meeting and Mrs. Waldron took over the duties of the Chair.

**IV. ELECTION OF PRESIDENT AND VICE PRESIDENT**

**A. President-** Mrs. Waldron declared that nominations for President of the Board of Education were open.

Mr. Alcure nominated Gladys Waldron for the office of President of the Board of Education. Mrs. Knox seconded the nomination.

ROLL CALL VOTE ON MOTION:

Matthew Morton	YES
Christopher Alcure	YES
Grace Plourde	YES
Joanne McEnroy	YES
Theresa Knox	YES
Gladys Waldron	YES

Motion carried (6-0).

Ms. O’Connor then declared that Gladys M. Waldron was the duly elected President of the Board of Education for the 2012-2013 school year.

**B. Vice President** – Mrs. Waldron declared that nominations were open for the office of Vice President of the Board of Education.

Ms. McEnroy nominated Theresa Knox for the office of Vice President of the Board of Education. Ms. Plourde seconded the nomination.

ROLL CALL VOTE ON MOTION:

Matthew Morton	YES
Christopher Alcure	YES
Grace Plourde	YES
Joanne McEnroy	YES
Theresa Knox	YES
Gladys Waldron	YES

Motion carried (6-0).

Ms. O’Connor then declared that Theresa Knox was the duly elected Vice President of the Board of Education for the 2012-2013 school year.

**C. OATH OF OFFICE** – Ms. O’Connor administered the Oath of Office to Mrs. Waldron and Mrs. Knox. Mrs. Waldron then took over her duties as President of the Board of Education.

**V. APPOINTMENT OF OFFICERS**

MOTION by Mrs. Knox, seconded by Ms. McEnroy approving Section V., Appointment of Officers A-E on a consent motion.

All aye. Motion carried (6-0).

**A. District Clerk** – **RESOLVED**, that the Smithtown Central School District hereby re-appoints and employs Maureen O’Connor as the District Clerk for the term July 1, 2012- June 30, 2013 at an annual salary of \$56,983.00 and a \$1,500.00 stipend as per Schedule 1 - Employment Benefits - Confidential Clericals.

**B. Part-time District Treasurer** – **RESOLVED** that the Smithtown Central School District hereby appoints and employs Michael Kearns as Part-time District Treasurer for the term July 1, 2012 to June 30, 2013; pursuant to the terms of the attached Agreement and that the President of the Board of Education is authorized to execute the Agreement.

FURTHER RESOLVED, that the Smithtown Central School District establishes the following as standard work days for Part-time District Treasurer and will report the following days worked to the New York State and Local Employees’ Retirement System:

1 day per week and 7 hours per day.

FURTHER RESOLVED, that the Part-time District Treasurer will report and submit to the Principal Accountant, his time worked and work activities log, at the end of each month.”

- C. **Deputy Treasurer** – RESOLVED that Claire DiBenedetto be appointed as the Deputy Treasurer for the 2012-2013 school year at no additional cost to the District.
  
- D. **Claims Auditor** – RESOLVED, that Arthur R. Venezia be reappointed as Claims Auditor for the 2012-2013 School Year at a rate of \$625.00, per diem for the period July 1, 2012 through June 30, 2013.”
  
- E. **OATH OF OFFICE** – Mr. Cohen then administered the Oath of Office to Ms. O’Connor, District Clerk. Ms. O’Connor administered the Oath of Office to Mr. Venezia, Claims Auditor.

**VI. OTHER APPOINTMENTS**

MOTION by Mrs. Knox, seconded by Mr. Morton approving Section VI., Other Appointments A-V on a consent motion.

All aye. Motion carried (6-0).

A. **School Physician(s)** “RESOLVED, that the following doctors be appointed as School Physicians, as required

by law, for interscholastic sports, concussion evaluation and treatment and working papers at a fee of \$25.00 and a fee of \$50.00 for each staff physical; Dr. Alfred

Belding, Dr. James Dragone, Dr. John Folan, Dr. Richard Gold, Dr. Brian Margolis,

Dr. Emrick Milligan, Dr. Kristen O’Brien, Dr. Mohan Sharma, Dr. Sharmilee Shetty,

Dr. Anthony Spadaro, Dr. Margorie Seretoff, Dr. Michael Sileo, L.I. Family Medical

Group, Dr. Philip L. Schrank, Dr. Hayley Queller, Dr. Christina Hull, Dr. Greg Jarit,

Dr. Nestor Blyznak, Dr. Christopher Collins, Dr. Korlipara Anjua, Dr. Jennifer Gray,

Dr. Jennifer Semmel, and be it further

RESOLVED, that Dr. Richard Gold be reappointed to work with the Committee on

Special Education at a fee of \$50.00 per hour and Dr. Scott R. Capustin for asbestos

exams of facilities staff, at a fee of \$185 for initial exam and \$60 for each yearly exam thereafter.”

RESOLVED, that Dr. Richard Gold be appointed as Medical Director, as required by law, at a fee of \$50.00 per hour.

B. **Chief Legal Officer and School Attorney** – RESOLVED that the firm of Lamb & Barnosky be reappointed as Chief Legal Officer and School Attorney to the Smithtown Board of Education for the 2012-13 school year at a retainer of \$35,000.00, with the understanding that said retainer covers all legal services as

outlined in the attached document, **Schedule A** (General Counsel). For matters excluded from the retainer, a charge of \$235.00, per hour would be made.

- C. Negotiator/Labor Relations Counsel** – RESOLVED that the firm of Lamb & Barnosky be reappointed as Negotiator/Labor Relations Counsel to represent the Smithtown Central School District for the 2012-13 school year at a retainer of \$35,000.00 with the understanding that said retainer shall cover all services as outlined in the attached document, **Schedule A** (Labor Counsel). For matters excluded from the retainer, a charge of \$235.00 per hour would be made.
- D. Census Enumerator** – RESOLVED that John Nolan, Director of Information and Technology, be designated as the person responsible for the school census during the 2012-13 school year at no additional cost to the District.
- E. “Right to Know Law” Information Coordinator** – RESOLVED that Robert Woolsey be named to serve as “Right to Know Law” Information Coordinator for the 2012-13 school year, as required by the New York State Toxic Substance Information Act, subject to the provisions of Sections 3028 and 3811 of the Education Law of the State of New York, at no additional cost to the District.
- F. Asbestos Compliance Officer** – RESOLVED that Robert Woolsey be named District Asbestos Compliance Officer for the 2012-2013 school year, pursuant to the Asbestos Hazard Emergency Response Act of 1987, and that such appointment be subject to the provisions of Sections 3028 and 3811 of the Education Law of the State of New York, at no additional cost to the District.
- G. Title IX Compliance Officer** – RESOLVED, that Karen Ricigliano, Assistant Superintendent of Personnel, Vincent Fantauzzi, Administrator for Grants and Human Resources and Andrew Tobin, Financial Data and Operations Coordinator be appointed as the District Title IX Compliance Officers for the 2012-2013 school year as required by Title IX of the Education Amendments of 1972 at no additional cost to the District.
- H. Section 504 Compliance Officer** – RESOLVED that Dr. Brenda Clark, Administrator for Special Education and Special Services, be reappointed the District’s 504 Compliance Officer for the 2012-13 school year as required by Section 504 of the 1973 Rehabilitation Act at no additional cost to the district.
- I. Attendance Assistant** – RESOLVED that Susan Goldstein be reappointed the District’s School Attendance Assistant for the 2012-13 School Year.

## **J. SCHOOL BOARD ASSOCIATIONS**

- 1. New York State School Boards Association (NYSSBA)** – RESOLVED that the Smithtown Central School District Board of Education join the New York State School Boards Association and payment of dues for the 2012-13 school year be authorized in the amount of \$ 11,850.
- 2. Nassau-Suffolk School Boards Association (N-SSBA)** – RESOLVED that the Smithtown Central School District Board of Education join the Nassau-Suffolk School Boards Association and payment of dues for the 2012-13 school year be authorized in the amount of \$3,850.
- 3. Delegates** – RESOLVED that Grace Plourde be appointed to serve as delegate to the New York State School Boards Association, with Christopher Alcure serving as alternate delegate for the 2012-13 school year and be it further resolved that Louis Liguori be appointed to serve as delegate to the Nassau-Suffolk School Boards Association with Theresa Knox serving as alternate delegate for the 2012-13 school year.
- 4. SCOPE** – RESOLVED that the Smithtown Central School District join Suffolk County Organization for the Promotion of Education (SCOPE) and payment of dues for the 2012-13 School Year be authorized in the amount of \$3,840.

- K. District Emergency Coordinator** – RESOLVED that the Board of Education establishes the position of District Emergency Coordinator to provide the focus of responsibility for general coordination, overview, and decision making in implementing the District’s Emergency Management Plan, and to this position appoints the Superintendent of Schools with alternates being designated by the Superintendent in the event of the absence of the Emergency Coordinator.
  
- L. Financial Consulting Services** – RESOLVED that the firm of New York Municipal Advisors Corporation be reappointed as the fiscal advisors to the Smithtown School District for the 2012-13 school year in matters pertaining to the sale of Tax Anticipation Notes, Bond Anticipation Notes, and Bonds. The fee for these services shall be \$5,300 for TANS (Tax Anticipation Notes), \$850 for continuing disclosure.
  
- M. Bond Counsel** – RESOLVED that the firm of Hawkins, Delafield & Wood be reappointed as bond counsel to the Smithtown Central School District for the 2012-13 school year in matters pertaining to the sale of Tax Anticipation Notes and/or any related bonds. The fee for these services shall be contingent upon borrowing amounts.
  
- N. Appointment of Committee on Special Education** – RESOLVED that the Board of Education hereby authorizes the appointment of the persons listed on the attached resolution, to serve on the Committee on Special Education for the Smithtown Central School District for the 2012-13 school year in compliance with the New York State Regulations.

Dr. Brenda Clark	Administrator/Chairperson (alternate)
Michelle McAndrew	Administrator/Chairperson (alternate)
Joanne McHugh	Administrator/Chairperson (alternate)
Dr. Joanne Corrado	Psychologist (alternate)
Dr. Eric Fields	Psychologist (alternate)
Christian Forie	Psychologist (alternate)
Edward Vinas	Psychologist (alternate)
Darcie Cortese	Psychologist (alternate)
Craig O’Brien	Psychologist (alternate)
Colleen Amari	Psychologist (alternate)
Robin Warren	Psychologist (alternate)
Sheryl Meltzer	Psychologist (alternate)
Melissa Marturano	Psychologist (alternate)
Andrea Ronas	Psychologist (alternate)
Dr. Jennifer Rogers Nicastro	Psychologist (alternate)
Cynthia Ahern	Psychologist (alternate)
Robin Weisberg	Psychologist (alternate)
Macle Rodriguez	Psychologist (alternate)
Laura Sponaugle	Chairperson
Christine O’Neill	Chairperson
Sue Coburn	Parent (alternate)
Julie Cornelius	Parent (alternate)
Nancy D’Erasmus	Parent (alternate)
Kathryn Diorio	Parent (alternate)
Andrea Elsky	Parent (alternate)
Pamela Farino	Parent (alternate)
Laura Hanjoglu Goerke	Parent (alternate)
Anita Goldman	Parent (alternate)
Cindy Heimerle	Parent (alternate)
Mary Lu Heinz	Parent (alternate)
Elaine Herrick	Parent (alternate)
Mary Herrle	Parent (alternate)
Maureen Hunstein	Parent (alternate)
Elyse Jarvis	Parent (alternate)
Charles LaCour	Parent (alternate)
Patricia Machate	Parent (alternate)
Dawn Madigan	Parent (alternate)
Josephine Matula	Parent (alternate)
Michele McGuigan	Parent (alternate)
Sharon McKean	Parent (alternate)
Denise McMahan	Parent (alternate)
Kelly Morton	Parent (alternate)
AnnMarie Mundingger	Parent (alternate)
Michelle Musso	Parent (alternate)
Diane Narr	Parent (alternate)

Deborah Orefice	Parent (alternate)
MerriRose Raferty	Parent (alternate)
Kathy Redmond	Parent (alternate)
Gloria Stavrakopoulos	Parent (alternate)
Susan Strcich	Parent (alternate)
Alyson Svatek	Parent (alternate)
Liz Tibett	Parent (alternate)
Kathleen Zamperion	Parent (alternate)
Richard Gold, MD	Physician (alternate)
Child's classroom teacher."	

**O. Appointment of Committee on Preschool Special Education** – RESOLVED the Board of Education hereby authorizes the appointment of the persons listed on the attached resolution to serve on the Committee on Preschool Special Education for the Smithtown Central School District for the 2012-13 school year in compliance with New York State Regulations.

Dr. Brenda Clark	Chairperson
Joanne McHugh	Chairperson
Michelle McAndrew-Mitchell	Chairperson
Dr. Joanne Corrado	Chairperson
Christine O'Neill	Chairperson (alternate)
Linda Howatt	Chairperson (alternate)

Professional who participated in the evaluation of child for whom services are sought.  
 Representative from the Suffolk County Handicapped Children's Program  
 Children's Program  
 Service Coordinator for Early Intervention  
 Child's classroom teacher  
 District Representative."

**P. Appointment of Hearing Officers** – RESOLVED that the Board of Education hereby authorizes the appointment of the following persons listed on the attached resolution to serve as Hearing Officers for the Smithtown Central School District for the 2012-13 school year in compliance with New York State Regulations.

Lynn Almeleh	James Monk
Susan Barbour	Christine Moore
Susan Bauchner	Leah Murphy
Deborah Berger	John Naun
Beryl Blaustone	Robert Nisely
Wendy Brandenburg	Mary Noe
Regina Brandow	David Nydick
Jeanmarie Brescia	Veronica Odom
Robert Briglio	Janice Orland
Paul Bumbalo	Gary Peters
Diane Cohen	Kenneth Peters
Ellen Cutler-Igoe	Joseph Quinn
Theodore Debowy	Heidi Reichel
Debra Siedman Dewan	Susan Mills Richmond
Barbara Ebenstein	Kenneth S. Ritzenberg
John Farago	George Hunter Roberts
Rona Feinberg	Paul Rosen, Esq.
Lorraine Ferrigno	Jean Irene Rosenzweig
Sharyn Finkelstein	Roslyn Roth
Lana S. Flame	Jerome Schad
Lorraine Gross	Martin Schiff
Steve Haken	Jeffrey Schiro
Jonathan Heidelberger	Judith Schneider
Amy Lynne Itzla	Marjorie Silver
Howard Jacob	Craig Tessler
Theresa R. Joyner	Aaron Turetsky
George Kandilakis	Arthur James Venezia
Jeanne Keefe	William J. Wall
Martin Kehoe III	James Walsh

Harry Kershen  
 Elise Kestenbaum  
 Dora Lassinger  
 Michael Lazan  
 Nancy Lederman  
 Susan Lushing  
 Robert Mackreth  
 James McKeever

Carl L. Wanderman  
 Denise Washington  
 Tina Wasser  
 Marc Weiner  
 Mindy G. Wolman  
 Joseph Wooley  
 Joel Ziev”

**Q. Appointment of Surrogate Parent** – RESOLVED that the Board of Education hereby authorizes the appointment of the following to serve as Surrogate Parent for the Smithtown Central School District for the 2012-13 school year in compliance with New York State Regulations: Ms. Suzanne Lerner.

**R. Appointment of Designate to Initiate Referral to Committee on Special Education** – RESOLVED that the Board of Education designates Principals or Assistant Principals as the District representative(s) with authority to initiate referrals to the Committee on Special Education pursuant to NYS Education Law 4401-a(1). All other professional staff shall be authorized to request a referral to the Principals or Assistant Principals which shall be made on the form approved by the Administrator of Special Education for the 2012-2013 school year.

**S. Appointment of Records Access Officer** – RESOLVED that the Board of Education hereby authorizes the appointment of Maureen O’Connor to serve as Records Access Officer for the Smithtown Central School District for the 2012-2013 school year.

**T. Appointment of Records Management Officers** – RESOLVED that the Board of Education hereby authorizes the appointment of Joan Niles and Andrew Tobin as Records Management Officers for the Smithtown Central School District for the 2012-2013 school year.

**U. Appointment of Audit Committee Member** – RESOLVED that the Board of Education hereby authorizes the appointment of Joseph Ferreira as member of the Audit Committee for a three year term.

**V. Purchasing Agent** – RESOLVED that Beth Woods be appointed the District’s Purchasing Agent for the 2012-2013 school year.

**VII. DESIGNATIONS**

MOTION by Mr. Alcure, seconded by Ms. McEnroy approving Section VII., Designations A-C on a consent motion.

All aye. Motion carried (6-0).

**A. Bank Depositories** – RESOLVED that for the 2012-13 school year, the following banks be named as official depositories and/or collateral agents for school district funds:

- BNY Mellon
- Capital One Bank
- Citibank
- Deutsche Bank
- J.P. Morgan/Chase Bank
- NY CLASS PNW BOCES - MBIA Asset Management
- New York Commercial Bank
- Suntrust Bank
- TD Bank
- Valley National Bank”

**B. Regular Bimonthly Meetings** – RESOLVED that the two Regular Meetings each month will be held on the second and fourth Tuesdays of the month at the New York Avenue Building for the 2012-2013 school year.

- C. **Official School District Newspapers** – RESOLVED that the Smithtown Messenger, Smithtown News, Newsday, Smithtown Times and St. James Times be designated as the official newspapers of the School District for the 2012-13 school year.

**VIII. AUTHORIZATIONS**

MOTION by Mrs. Knox, seconded by Mr. Alcure approving Section VIII., Authorizations A-P on a consent motion.

All aye. Motion carried (6-0).

- A. **Certification of Payroll** – RESOLVED that the Superintendent of Schools, or his designee, other than a business office official, is hereby authorized to certify the district’s payrolls for the 2012-13 school year, according to the recommendation of the State Education Department.

- B. **Establishment of Petty Cash Funds** – RESOLVED that the following petty cash funds are hereby authorized in the amounts indicated:

District Clerk	Maureen O’Connor	\$100.00
Superintendent of Schools	Anthony Annunziato	100.00
Facilities	Robert Woolsey	100.00
Transportation	Mary Augugliaro	100.00
Director for Adult Continuing Ed.	Patricia Russo	50.00
Director Adult Basic Education	Patricia Russo	50.00
Accompsett Elementary Principal	Jeanne Kull-Minarik	100.00
Branch Brook Elementary Principal	Ireen Westrack	100.00
Dogwood Elementary Principal	Renee Carpenter	100.00
Mills Pond Elementary Principal	Arlene Wild	100.00
Mt. Pleasant Elementary Principal	Joseph Ierano	100.00
St. James Elementary Principal	Mary Grace Lynch	100.00
Smithtown Elementary Principal	Janine Lavery	100.00
Tackan Elementary Principal	Allyn Leeds	100.00
Special Services Director	Brenda Clark	100.00
Great Hollow M.S. Principal	John Scomillio	100.00
Nesaquake M.S. Principal	Kevin Simmons	100.00
Accompsett M. S. Principal	John Nocero	100.00
Smithtown H.S. West Principal	John Coady	100.00
Smithtown H.S. West Librarian	Jill Wagner	25.00
Smithtown H.S. East Principal	Ed Thompson	100.00
Smithtown H.S. East Librarian	Jean Marie Kliphuis	25.00”

- C. **Designation of Authorized Signature on Checks** – RESOLVED that district checks shall be signed with the single signature of the Part-time District Treasurer or, the Deputy Treasurer, on a signature plate, for the 2012-13 school year.

- D. **Approval of Budget Appropriation Transfers** – RESOLVED that the Superintendent of Schools or the Assistant Superintendent for Finance and Operations are hereby delegated the authority to approve budget appropriation transfers in the amounts of \$5,000 or less, with the understanding that the Superintendent will submit reports of these transfers to the Board of Education showing the transfers since the last report and the accumulated transfers made since the beginning of the fiscal year.

- E. **Designation of Authorized Signature for Federal Aid** – RESOLVED that the Superintendent of Schools, or his designee, is hereby designated as the authorized representative for Federal Grant Applications and, as such, his is the recognized signature for all applications and claims relating to this funding for the Smithtown Central School District for the 2012-13 school year.

- F. **Designation of Authorized Signature to Transact Business with Financial Institutions** – RESOLVED that the Assistant Superintendent for Finance and Operations, the Part-time District Treasurer, and the Deputy Treasurer are hereby



authorized for and on behalf of the Smithtown Central School District to open bank accounts, execute third party custodial agreements, wire transfer district funds, make investments of district funds, to request, designate holders, change or release third party collateral with any financial institutions, and to execute any acknowledgment, agreement, or other documents which may be necessary in connection with the purchase, sale, assignment or transfer of any such obligations.

**G. Designation of Authorized Signature for Purchase Requisitions** – RESOLVED that the Purchasing Agent is authorized to sign all Purchase Requisitions.

**H. Authorization of Superintendent of Schools or the Assistant Superintendent for Instruction and Administration to Act as Board of Education Representative in Certain Circumstances** – RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools or the Assistant Superintendent for Instruction and Administration to act as the Board of Education representative empowered to sign the State Education Department’s System to Track and account for children (STAC-1) forms for the Committee on Preschool Special Education placements and services.

**I. Revenue Anticipation Notes** – RESOLVED that subject to the provisions of Local Finance Law, the power to authorize the issuance and to sell revenue anticipation notes of the Smithtown Central School District at Smithtown, Suffolk County, New York, including renewals thereof, in anticipation of the collection of revenues for the fiscal year commencing July 1, 2012, is hereby delegated to the President of the Board of Education and the Superintendent of Schools. Such notes shall be of such terms, form and contents, and shall be sold in such manner as may be prescribed by said President, consistent with the provisions of Local Finance Law. This resolution shall take effect immediately.

**J. Authorization for School Board Members to Attend Conferences, Workshops, and/or Conventions** – RESOLVED that members of the Board of Education of the Smithtown Central School District be authorized to attend Conferences, Workshops, and Conventions, with expenses related to School District matters.

**K. Central Treasurer** – RESOLVED that the following individuals are authorized to oversee the Extraclassroom Activity Accounts of each school for the 2010-2011 school year:

Tracey Pennisi	Accompsett Elementary School
Tracey Pennisi	Branch Brook Elementary School
Tracey Pennisi	Dogwood Elementary School
Tracey Pennisi	Mills Pond Elementary School
Tracey Pennisi	Mt. Pleasant Elementary School
Tracey Pennisi	Smithtown Elementary School
Tracey Pennisi	St. James Elementary School
Tracey Pennisi	Tackan Elementary School
Fawn Grunenberg	Accompsett Middle School
Fawn Grunenberg	Great hollow Middle School
Fawn Grunenberg	Nesaquake Middle School
Maria Mahoney	Smithtown High School East
Dorothea McLaughlin	Smithtown High School West

**L. Issuance of Tax Anticipation Notes in Anticipation of Receipt of Taxes to be Levied for the Fiscal Year commencing July 1, 2013** – RESOLVED that pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, Constituting Chapter 33-a of the Consolidated Laws of the State of New York, the power to authorize the issuance and to sell tax anticipation notes of the Smithtown Central School District of Smithtown, Suffolk County, New York, including renewals thereof, in anticipation of the collection of real estate taxes levied or to be levied for school district purposes for the fiscal year commencing July 1, 2013, is hereby delegated to the President of the Board of Education and the Superintendent of Schools. Such notes shall be of such terms, form and contents, and shall be sold in such manner as may be prescribed by said President, consistent with the provisions

of Local Finance Law, and said notes shall mature within the period of one year from the date of their issuance. This resolution shall take effect immediately.

**M. Authorization of Superintendent of Schools to Approve Attendance of Staff to Conferences** – RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools, or his designee(s) to approve the attendance of School District Staff to Conferences or Workshops related to School District matters.

**N. Establishment of Reimbursement Rate for Mileage** – RESOLVED that the mileage reimbursement rate for the 2012-13 school year be established at the approved IRS Rate, unless employee contracts state otherwise.

**O. Establishment of Per Diem Meal Allowance** – RESOLVED that the Smithtown Central School is hereby authorized (in the absence of receipts) to use a per diem meal allowance of \$40.00 per day for individuals traveling on business for the District, in cases only where it is not possible to obtain a receipt, as follow:

Dinner	\$25.00
Lunch	9.00
Breakfast	<u>6.00</u>
	\$40.00

**P. Authorization to Appoint an Impartial Hearing Officer** –RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools, or in his absence the Assistant Superintendent for Instruction and Administration, to act on its behalf to appoint an Impartial Hearing Officer upon receipt of a notice of a due process complaint, in those instances when, due to the schedule of Board Meetings, the Board cannot act within the timelines set by State Regulations.

**IX. BONDING OF SCHOOL OFFICERS**

MOTION by Mrs. Knox, seconded by Ms. Plourde approving Section IX., Bonding of School Officers.

All aye. Motion carried (6-0).

RESOLVED that the bonding of the following school officers is authorized in the amounts indicated below:

Part-time District Treasurer	\$1,000,000.00
Deputy Treasurer	1,000,000.00
Claims Auditor	1,000,000.00
All other Employees	100,000.00

**X. ADOPTION OF BOARD POLICY**

MOTION by Mrs. Knox, seconded by Ms. Plourde approving Section X., Adoption of Board Policy.

All aye. Motion carried (6-0).

RESOLVED that the Board of Education adopt for the 2012-13 school year those policies currently included in the By-Laws and Rules - Policies with any additions and modifications approved by the Board of Education during the 2012-13 school year. Motion carried.

**XI. COMMITTEE CHAIRS** – Mrs. Waldron announced the assignment of the Committee Chairs for the 2012-13 school year would be as follows:

**BOARD COMMITTEE**

**CO-CHAIRS**

Business Affairs Committee	Christopher Alcure	Joanne McEnroy
Facilities Committee	Grace Plourde	Louis Liguori
Housing Committee	Matthew Morton	Christopher Alcure
Instructional Services Committee	Joanne McEnroy	Theresa Knox
Negotiations Committee	Louis Liguori	Grace Plourde
Policy Committee	Theresa Knox	Matthew Morton

**BOARD LIAISON TO DISTRICT COMMITTEES**

Athletic Council	Gladys Waldron
Smithtown College Scholarship Fund	Matthew Morton
Cooperative Education/Business Education	Theresa Knox
PTA Council	Louis Liguori
Special Education Committee	Joanne McEnroy
Health & Safety Committee	Grace Plourde
Legislative Committee	Christopher Alcure

Mrs. Knox made a motion seconded by Ms. McEnroy and the Board voted unanimously that the Organizational Meeting be adjourned at 8:15 p.m.

**REGULAR MEETING**

July 10, 2012

Held in Joseph M. Barton Bldg.

**I.** Meeting called to order at 8:15 p.m. by Mrs. Waldron, President of the Board of Education immediately following the conclusion of the Organizational Meeting.

Members present:

Gladys M. Waldron	Grace Plourde
Theresa Knox	Christopher Alcure
Joanne McEnroy	Matthew Morton

Members absent:

Louis Liguori

Also present:

Anthony Annunziato Ed.D., Superintendent  
 Maria Rianna, Asst. Supt.  
 Karen Ricigliano , Asst. Supt.  
 Joan Niles, Asst. Supt.  
 Robert Cohen, Chumi Diamond , Board Counsel  
 Visitors  
 Maureen O’Connor, District Clerk

**II. MINUTES** – of the Regular Meetings held June 12 and 26 and the Special Meetings June 13 and 27, 2012, were presented for approval.

**MOTION** by Ms.Plourde, seconded by Mr. Morton that the above minutes be approved as presented.

All aye. Motion carried (6-0).

**III. RECEIPT OF CLAIMS AUDITOR’S REPORT** – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Claims Auditor’s Report ending May 31, 2012 in the amount of \$14,536,722.13 be accepted.

MOTION by Mr. Alcure, seconded by Ms. McEnroy that the Claims Auditor’s Report be accepted.

All aye. Motion carried (6-0).

**IV. COMMUNICATIONS**

**A. Section A - Correspondence** – There was no correspondence was presented for the Board's review.

**B. Section B - General Communications** – There were no general communications presented for the Board's review.

**V. UNFINISHED BUSINESS** - None

**VI. COMMITTEE REPORTS**

**Business Affairs-** no report

**Facilities-** no report

**Housing-** no report

**Instructional Services-** no report

**Negotiations-** no report

**Policy-** no report

**VII. SUPERINTENDENT'S REPORT**

**A. Updates** – no updates at this time.

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**B. Committee on Special Education**

MOTION by Mrs. Knox, seconded by Mr. Morton approving Committee on Special Education Items 1-2 on a consent motion.

All aye. Motion carried (6-0).

1. Committee on Special Education

“RESOLVED, that the recommendations of the Committee on Special Education for Initial Placement Program/Services, for cases listed be approved.”

309989, 309066, 310815, 311771, 310237, 306030, 310272, 306886, 311950, 313398, 312355, 305462, 312945, 312852, 313298, 307029, 311571, 312761, 310035.

2. Sub-Committee on Special Education

“RESOLVED that the recommendations of the Sub-Committee on Special Education for cases listed be approved.”

310593, 311568, 312638, 307443, 307534, 309498, 311486, 309347, 311863, 172927, 305528, 309290, 303978, 304837, 304020, 306817, 309740, 303879, 309826, 304954, 312765, 305122, 312130, 304293, 307456, 302078, 301621, 307949, 310313, 303419, 302458, 306118, 305519, 304318, 309735, 304317, 306636, 301503, 310865, 305573, 310545, 312045, 308184, 305500, 308928, 302689, 309302, 308914, 302770, 311754, 189849, 303872.

**C. Committee on Preschool Special Education**

MOTION by Mrs. Knox, seconded by Ms. Plourde approving Committee on Preschool Special Education Items 1-2 on a consent motion.

All aye. Motion carried (6-0).

1. Initial placement for Preschool Special Education Program/Services

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement Program/Services, for cases listed be approved.”  
**P313527, P313536**

2. Special Education Preschool Annual IEP Review/Amended IEP

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/ Amended IEP for cases listed be approved.”  
**P312601, P312522, P311914, P312807, P312675, P311645, P312945  
P313298, P312852**

**D. New Attendance Zones for St. James Elementary and Dogwood Elementary**

Upon recommendation of the Superintendent of Schools, be it

“RESOLVED, that as of July 1, 2013, the attendance zones for St. James Elementary School and Dogwood Elementary School shall be established as per the attached descriptions. These new attendance zones shall apply to any family registering its first child in the District. The children of any family which has previously registered a child in the District shall register in the same attendance zone.”

MOTION by Mrs. Knox seconded by Ms. McEnroy approving Item D New Attendance Zones for St. James Elementary and Dogwood Elementary.

All aye. Motion Carried (6-0)

**E. Tentative Calendar for August 2012-** The calendar was reviewed. There will be a Special Meeting of the Board of Education on July 30, August 14 and August 28, at 8:00p.m. at New York Ave.

**F. Litigation (Executive Session)**

**VIII. INSTRUCTIONAL REPORT** No report at this time.

**IX. Audience** Mrs. Waldron welcomed member of the audience to the podium from the sign in sheet.

1. Ryan DiPietrontano expressed his concerns over the music program.
2. Despina Bubaris expressed her concerns over the music program.
3. Zoe Zollo expressed concerns over the music program.
4. Nicholas Talbot expressed concerns over the music program.
5. Maria Zollo expressed concerns over the music program.
6. Michelle Zarco expressed concerns over the music program.
7. Adam Hammer expressed concerns over the music program.
8. Victoria Frenna expressed concerns over the music program.
9. Demetrius Colaites expressed concerns over the music program.
10. Sam Friedman expressed concerns over the music program.
11. Maggie Engellenner expressed concerns over the music program.

**X. BUSINESS AFFAIRS**

**A. Finance**

MOTION by Mrs. Knox, seconded by Mr. Alcure approving Operations Items 1-11 on a consent motion.

All aye. Motion carried (6-0).

1 - Financial Reports

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following financial reports for the month(s) indicated are accepted:

- 1 – Revenue Status Report  
05/31/12
- 2 – Trial Balance Report  
05/31/12
- 3– Summary of Treasurer’s Report  
05/31/12
- 4 – Treasurer’s Monthly Report  
05/31/12
- 5 – Schedule of Investments  
05/31/12
- 6 – Collateralization of Bank Balances  
05/31/12
- 7– Budgetary Transfer Report  
05/31/12
- 8 – Budget Status Report  
05/31/12

9 – Cash Flow Report  
05/31/12

10 – Report of Claims Auditor  
05/31/12

11 – Smithtown High School East Extra Classroom Activity Account  
05/31/12

12 – Smithtown High School West Extra Classroom Activity Account  
05/31/12

13 – Accomsett Middle School Extra Classroom Activity Account  
05/31/12

14 – Great Hollow Middle School Extra Classroom Activity Account  
05/31/12

15 – Nesaquake Middle School Extra Classroom Activity Account  
05/31/12

16 – Branch Brook Elementary School Extra Classroom Activity Account  
05/31/12

17 – Dogwood Elementary School Extra Classroom Activity Account  
05/31/12

18 – Mills Pond Elementary School Extra Classroom Activity Account  
06/30/11

19 – Mt. Pleasant Elementary School Extra Classroom Activity Account  
05/31/12

20 – Nesconset Elementary School Extra Classroom Activity Account  
05/31/12

21 – St. James Elementary School Extra Classroom Activity Account  
05/31/12

22 – Smithtown Elementary School Extra Classroom Activity Account  
05/31/12

23 – Tackan Elementary School Extra Classroom Activity Account  
05/31/12”

2 – Bid Recommendations

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following bid recommendations be approved as submitted herein:

<b>RESCIND</b>	<b>07-02R Ext.</b>	<b>HVAC &amp; Mechanical Work District Wide</b>
	11-28 Ext.	Hardware & Paint Supplies
	11-34 Ext.	Security Alarm Service, Maintenance and Monitoring
	12/13-09	Plastic Liners
	12/13-10	Fire Extinguishers
	12/13-11	Kitchen Hood Fire Suppression System/Maintenance Inspection/Repair
	12/13-12	Chiller Water Treatment and Service
	12/13-13	Athletic Cheerleading/Kick line Uniforms

12/13-14 Fall Athletic Supplies  
 12/13-15 Athletic Ball Supply”

3– Budgetary Transfers

"Upon recommendation of the Superintendent of Schools,  
 be it

RESOLVED, that the following budgetary transfers of funds be approved for the  
 following school years:

**2011-2012**

FROM: See Attached \$764,775.82  
 TO: See Attached \$764,775.82

**2012-2013**

FROM: See Attached \$45,932.00  
 TO: See Attached \$45,932.00”

4 – Internal Auditor’s Representation Letter – District Wide

"Upon recommendation of the Superintendent of Schools,  
 be it

RESOLVED, that the President of the Board of Education is hereby authorized to sign the  
 Representation Letter issued by the District’s Internal Auditor, Cullen & Danowski, dated  
 July 3, 2012, in connection with the Risk Assessment Report related to various functions  
 within the Smithtown Central School District.”

5 – Report on Cell Phones, 2012-13

Per Policy 8332, list of job titles requiring district-owned cell phones attached.”

6 – Report on Credit Card Usage, 1/1/12 – 6/30/12

**REPORT OF CREDIT CARD USAGE**

**1/1/12 – 6/30/12**

<b><u>DESCRIPTION</u></b>	<b><u>DATE</u></b>	<b><u>COMPANY</u></b>	<b><u>COST</u></b>
Groceries for HS West, HS East and Nesaquake Middle Schools Consumer Science	2/9, 15, 20, 2012	Peapod Groceries	\$437.18
Groceries for HS West, HS East and Nesaquake Middle Schools	3/7, 12, 19, 2012	Peapod Groceries	\$474.08



Consumer Science

Groceries for HS West, HS East and Nesaquake Middle Schools Consumer Science	6/4/2012	Peapod Groceries	\$325.28
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<b>TOTAL</b>	<b>\$ 1,236.54”</b>
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7 – Self-Insured Dental Plan

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Smithtown Central School District is hereby authorized to enter into an Administrative Services Agreement with Fitzharris Benefits Administrators to act as its agent and third-party administrator with regard to the Self-Insured Dental Plan for the 2012-13 school year, at a cost of \$2.24 per participant.

Note: This is year 2 of a 2 year RFP

8 - Contract for Special Education Private School Placement

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into a contract for the 2012-13 school year with the private school listed below for the placement of students with handicapping conditions, as approved by the Committee on Special Education:

Summit School”

9 - Contracts for ABA, Resource Room, SEIT Services and Educational Consultations

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute contracts with the following organizations, for the 2012-2013 school year, to provide Applied Behavior Analysis (ABA), Resource Room, SEIT Services and Educational Consultations, at the rates listed:

Ascent  
819 Grand Blvd.  
Suite 2  
Deer Park, NY 11729  
\$100.00/hr. Home ABA Consulting Services  
\$140.00/hr. Parent Training and/or Supervision Services

Empowering Minds  
38 Buckingham Drive  
Holbrook, NY 11741

\$80.00/hr. ABA, CSE Special Education Services  
\$170.00/hr. BCBA Consultation Services  
\$43.00/30 min. Family Training Services  
\$225.00 Special Education Evaluations”

10 – Contract for Occupational & Physical Therapy Services

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following organization, for the 2012-13 school year, to provide the following services at the rates indicated:

Empowering Minds  
38 Buckingham Drive  
Holbrook, NY 11741  
\$90.00/hr. OT/PT Services  
\$67.50/45 min. OT/PT Services  
\$45.00/30 min. OT/PT Services  
\$225.00 Occupational/Physical Therapy Evaluations”

11 – Contract for Speech Services

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following organization to provide speech services, for the 2012-13 school year, at the rates listed:

Empowering Minds  
38 Buckingham Drive  
Holbrook, NY 11741  
\$90.00/hr. Speech Services  
\$67.50/45 min. Speech Services  
\$45.00/30 min. Speech Services  
\$225.00 Speech Evaluation”

**B. Operations**

MOTION by Mrs. Knox, seconded by Ms. Plourde approving Operations Items 1-3 on a consent motion.

All aye. Motion carried (6-0).

1 - Acceptance of Gift

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Board of Education authorizes the acceptance of the following gift:

Donated By

\$347.50 for the participation in the  
2012 NYSSMA Majors Festival

New York State School Music Association  
718 The Plain Road  
Westbury, NY 11590”

2-Additions to List of Organizations Approved to Use School Facilities,  
2012-2013 School Year

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following organizations, having made formal application, are hereby approved to use school facilities at the Smithtown Central School District during the 2012-2013 school year, subject to all School District policies, rules and regulations, Standard Uniform Practices, and contract provisions:

**2012-2013 SCHOOL YEAR**

- Families of Spinal Muscular Atrophy
- Long Island Volleyball Academy
- Nesaquake Middle School PTA”

3 - Declaration of Obsolete Items

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following items, due to poor condition and/or obsolescence, are no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District:

Attached list of computer equipment for the District”

**XI. PERSONNEL**

**A. Certified** – The following Certified Personnel Items were presented for the Board’s approval:

1. Appointment of Substitute Teacher(s)
2. Appointment of Regular Substitute Teacher(s)
3. Certifications
4. Appointment of Probationary Teachers
5. Certifications
6. Appointment of event Chaperones
7. Notice of Resignation(s)
8. Approval of Compensation for Summer Work
9. Correction of Agreement

MOTION by Mrs. Knox, seconded by Mr. Alcure approving the Classified Personnel Items 1- 9

All aye. Motion carried (6-0).

**Classified** - The following Classified Personnel Items were presented for the Board's approval:

1. Change of Status
2. Leave of Absence
3. Leave of Absence – Reason(s)
4. Resignation
5. Temp/Peak Appointments

MOTION by Mrs. Knox, seconded by Ms. McEnroy approving the Classified Personnel Items 1- 5

All aye. Motion carried (6-0).

**NEW BUSINESS** – None

**ADJOURNMENT**

MOTION by Mrs. Knox, seconded by Mr. Alcure that the meeting be adjourned at 9:10p.m.

Motion carried (6-0).

Respectfully submitted,

Maureen O'Connor  
District Clerk