

**SMITHTOWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

August 13, 2013

Held in Joseph M. Barton Bldg.

Meeting called to order at 6:30 p.m. by Gladys M. Waldron, President of the Board of Education. On motion by Mrs. Knox, seconded by Ms. Plourde, the Board voted unanimously to convene in Executive Session to discuss matters leading to the appointment of a particular person, to discuss matters leading to the discipline of a particular person and to obtain legal advice from the Board's attorney.

At 8:05 p.m. Mrs. Knox moved, Ms. McEnroy seconded, and the Board voted unanimously to reconvene the regular meeting.

Members present:

Gladys M. Waldron	Grace Plourde
Theresa Knox	Christopher Alcure
Louis Liguori	
Joanne McEnroy	

Members absent:

Matthew Morton

Also present:

Anthony Annunziato Ed.D., Superintendent
Jennifer Bradshaw, Asst. Supt.
Karen Ricigliano, Asst. Supt.
Joan Niles, Asst. Supt.
Eugene Barnosky, Jeffrey Mongelli, Board Counsel
Visitors
Maureen O'Connor, District Clerk

- I. **OPENING CEREMONY** - conducted by Mrs. Waldron.

- II. **MINUTES**- of the Regular/Organizational Meeting held July 2, 2013 and the Regular Meeting held July 23, 2013.

MOTION by Ms. Plourde seconded by Mr. Alcure that the above minutes be approved as presented.

All aye. Motion carried (6-0)

III. **RECEIPT OF CLAIMS AUDITOR'S REPORT**- no report at this time

IV. **COMMUNICATIONS** - no communications at this time.

V. **UNFINISHED BUSINESS**- none at this time.

VI. **COMMITTEE REPORTS**-

Audit committee - Mrs. Knox reported there was an Audit committee meeting yesterday. The committee reviewed the Independent Accountants Draft Report on Applying Agreed-Upon Procedures 3/22/13 and the Draft Risk Assessment Update Report 6/12/13.

Facilities- there is a meeting scheduled for September 4th.

Policy and Instructional Services Committee need to have meeting set.

VII. **SUPERINTENDENT'S REPORT**

A. **Updates/Fire Inspection Presentation** – Mr. Woolsey, Plant Facilities Administrator, reported that the fire inspections were completed 12/28/12 with no violations noted. This report was originally presented at a Facilities meeting in February 2013.

B. **Committee on Special Education**

1. **Committee on Special Education**

“RESOLVED, that the recommendations of the Committee on Special Education for Initial Placement Program/Services, for cases listed be approved.”

Committee on Special Education/Preschool Special Education:

As per attached CSE meetings held between 7/01/2013 and 8/13/2013.

Motion to acknowledge that the Board of Education has no objections to the recommendations of the Committee on Special Education/Preschool Special Education and approves the authorization of funds to implement the special education programs and services consistent with such recommendations dated:

2. **Sub-Committee on Special Education**

As per attached CSE meetings held between 7/01/2013 and 8/13/2013.

“RESOLVED that the recommendations of the Sub-Committee on Special Education for cases listed be approved.”

The recommendations of the Committee on Special Education and Sub-Committee on Special Education were reviewed and approved.

MOTION by Ms. Plourde, seconded by Mrs. Knox approving Preschool Special Education Items 1-2 on a consent motion.

All aye. Motion carried (6-0).

C. **Committee on Preschool Special Education**

1. **Initial placement for Preschool Special Education Program/Services**

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement Program/Services, for cases listed be approved.”

See Attached –CPSE meetings from 7/18/13 to 8/2/13

2. **Special Education Preschool Annual IEP Review/Amended IEP**

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/ Amended IEP for cases listed be approved.”

See Attached –CPSE meetings from 7/18/13 to 8/2/13

MOTION by Mrs. Knox, seconded by Mr. Alcure approving Preschool Special Education Items 1-2 on a consent motion.

All aye. Motion carried (6-0).

D. Tentative Calendar for September 2013- The calendars were reviewed by the board.

E. Litigation (Executive Session)

F. Adoption of REVISED 2013-2014 School Year Calendar

“Upon recommendation of the Superintendent of Schools be it **RESOLVED**, that the attached **REVISED** 2013-2014 school district calendar be adopted.”

Motion by Mr. Alcure seconded by Ms. McEnroy approving Item F Adoption of REVISED 2013-2014 School Year Calendar

All aye. Motion carried (6-0).

G. Revised Policy 1000 – Community Relations Goals - Board of Education Policies First Reading

The revised Policy 1000 – Community Relations Goals - Board of Education Policies is presented for your information and discussion at the August 13, 2013 Regular Meeting of the Board of Education.

A second reading, with any revisions deemed appropriate, will occur at the August 29, 2013 Regular Meeting of the Board of Education

The Superintendent of Schools will subsequently present the final copy to the Board of Education for its action at the September 10, 2013 Regular Meeting.

COMMUNITY RELATIONS GOALS

The Board of Education strives to conduct district affairs by way of a continuing, open dialogue between the community and the schools. Given district residents' high level of interest in the education of children, the Board wishes to maintain its high level of sensitivity to the needs and desires of the community and to act expeditiously to meet changing needs and conditions.

To this end, the Board establishes the following goals for community involvement:

1. to provide every possible means whereby all residents of the school district may have the opportunity to contribute their best thinking to the orderly planning of education for children in the district;
2. to keep the community accurately informed about its schools;
3. to understand community attitudes and aspirations for the schools;
4. to encourage contributions from the parent-teacher associations of the district so that school personnel and parents cooperate to advance the educational welfare of the children;
5. to handle all complaints from the public by the administrative officer in charge of the unit of the school district organization closest to the complainant. However, such complaints may be carried to the Superintendent of Schools and/or the Board if the problem is not resolved at that level;
6. to promote a spirit of cooperation among the Board, the schools, and the community;
7. to develop and maintain the confidence of the community in the Board and the school district staff;
8. to expand the public understanding of every aspect of the school system, and stimulate public interest in the school;
9. to facilitate dissemination of information to the community concerning issues and activities in the school **using not only traditional modes of communication, such as a district newsletter, but also current modes of communication such as the District's website and social networking sites;**
10. to ascertain the community's opinions and desires with respect to the operations of the school system, and to incorporate that knowledge into its actions;
11. to develop arrangements among civic and community organizations for sharing of resources, especially in the creation of programs designed to benefit students; and
12. to develop and maintain the most effective means of communication possible with the people of the district.

Notwithstanding the above, the final decisions in these areas will rest with the Board.

The district shall make available to the public all minutes of open meetings, curricular material, and other materials and records required to be made public pursuant to Article 7 of the New York Public Officers Law, known as the Freedom of Information Law.

The Board shall take action on all official business in open meetings which the press, public and school employees are welcome to attend and at which both oral and written communications shall be received and considered. Members of the public shall be given the opportunity to address the Board at every regular meeting.

H. Revised Policy 1130 – News Media Relations - Board of Education Policies - First Reading

The revised Policy 1130 – News Media Relations - Board of Education Policies is presented for your information and discussion at the August 13, 2013 Regular Meeting of the Board of Education.

A second reading, with any revisions deemed appropriate, will occur at the August 29, 2013 Regular Meeting of the Board of Education

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1130

NEWS MEDIA RELATIONS

The Board of Education invites and welcomes the active participation of all forms of mass media in promoting the cause of good education within the district and elsewhere. The Board encourages suggestions and advice from representatives of the media as to how best to facilitate the flow of information to them from the Board and others within the school system.

The Board designates the Superintendent of Schools to establish working relationships with all pertinent news media that will enhance the district’s public information program.

The Board encourages the release of district information via the following channels:

1. information regarding the Board will be issued by the President of the Board or the Superintendent;
2. information about the district shall be released by the **Superintendent**;
3. information about individual school activities, student performances, athletic events, instructional or social programs conducted at individual schools may be released through the office of the Building Principal **and/or Administrator in charge of that program** or through the office of the Superintendent. When appropriate, a parent or guardian of any student who is quoted directly or who is identified by photograph, name or identifying description, will be asked to sign a statement of permission authorizing such release.

Ref: Arts and Cultural Affairs Law §61.09

I. Revised Regulation 1130-R – News Media Relations - First Reading

The revised Regulation 1130-R – News Media Relations is presented for your information and discussion at the August 13, 2013 Regular Meeting of the Board of Education.

A second reading, with any revisions deemed appropriate, will occur at the August 29, 2013 Regular Meeting of the Board of Education

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1130-R

NEWS MEDIA RELATIONS

1. The Public Information Officer for the District is the **Superintendent and his/her designee.**
2. It is the responsibility of building administrators and directors to send news to the **Superintendent** for inclusion in **his/her** bi-monthly updates for the Board of Education, and for material for press releases and district website news.
3. The District photographer may be engaged through the **Superintendent**, but it is preferable for photos to be taken by a building person.
4. Requests for media interviews of students must be approved by the **Superintendent.** Prior to the event, parents of the students involved must be notified for their approval by the principal or his/her designee.
5. Request by the media to speak to staff members must be made through the **Superintendent.**
6. It is the responsibility of the building principal or his/her designee to maintain and update a list of students whose parents have requested in writing that they not be photographed. Group photographs including these students should not be used for publicity purposes by the school and should not be forwarded to the **Superintendent** or posted on school and district websites.

J. Proposed Policy 5151 – Homeless Children - Board of Education Policies - First Reading

The proposed Policy 5151 – Homeless Children - Board of Education Policies is presented for your information and discussion at the August 13, 2013 Regular Meeting of the Board of Education.

A second reading, with any revisions deemed appropriate, will occur at the August 29, 2013 Regular Meeting of the Board of Education

The Superintendent of Schools will subsequently present the final copy to the Board of Education for its action at the September 10, 2013 Regular Meeting.

5151

HOMELESS CHILDREN

The Board of Education recognizes its responsibility to identify homeless children within the district, encourage their enrollment and eliminate existing barriers to their education which may exist in district practices. The Board will provide homeless children attending the district's schools with access to the same free and appropriate public education, including preschool education, as other children.

A homeless child is a child who lacks a fixed, regular, and adequate nighttime residence or who has a primary nighttime location in a public or private shelter designed to provide temporary living accommodations, or a place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings. This definition also includes a child who shares the housing of others due to loss of housing, economic hardship, or similar reason; lives in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; lives in a car, park, public space or abandoned building, substandard housing, bus or train station or similar setting; has been abandoned in a hospital or is awaiting foster care placement; or is a migratory child who qualifies as homeless. An unaccompanied youth is a homeless child for whom no parent or person in parental relation is available.

A homeless child has the right to attend school in either the district of origin (i.e., where he/she resided before becoming homeless), the district of current location, or a district participating in a regional placement plan. The homeless child is entitled to attend the designated school district on a tuition-free basis for the duration of his or her homelessness. If the child becomes permanently housed, the child is entitled to continue to attendance in the same school building until the end of the school year and for one additional year if that year constitutes the child's terminal year in such building.

The Superintendent of Schools shall develop procedures necessary to expedite the homeless child's access to the designated school. Such procedures shall include:

1. Admission: Upon designation, the district shall immediately admit the homeless child to school, even if the child is unable to produce records normally required for enrollment, such as previous academic records, medical records, proof of residency or other documentation and even if there is a dispute with the child's parents regarding school selection or enrollment.

Homeless children will have the same opportunity as other children to enroll in and succeed in the district's schools. They will not be placed in separate schools or programs based on their status as homeless.

2. Transportation: The district shall provide transportation for homeless students currently residing within the district as required by applicable law.
3. School Records: For homeless students attending school out of the district, the district shall, within five days of receipt of a request for records, forward a complete copy of the homeless child's records including proof of age, academic records, evaluation, immunization records and guardianship paper, if applicable.

The Superintendent shall also designate a liaison for homeless children and ensure that this person is aware of his or her responsibilities under the law. The liaison's responsibilities shall include, but not be limited to, ensuring that:

1. parents or guardians of homeless children are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;
2. parents and guardians and unaccompanied youth are fully informed of all transportation services available to them, and are assisted in accessing them;
3. enrollment disputes involving homeless children are promptly mediated and resolved;
4. school personnel in coordination with shelters and social service agencies and other appropriate entities identify homeless children, including homeless preschoolers;
5. homeless children receive educational services, including Head Start and preschool services to which they are eligible, as well as referrals to health care and other appropriate services;

In accordance with law and regulation, the district will offer a prompt dispute resolution process (described in more detail in the accompanying administrative regulation).

In accordance with Commissioner's regulations, the district shall collect and transmit to the Commissioner information necessary to assess the educational needs of homeless children within the State.

Ref: 42 USC §§11431, et seq.
 School Enrollment Guidelines on the McKinney-Vento Act, 67 Fed. Reg. 10,697-10,701
 (March 8, 2002)
 Education Law §§207; 305; 3202; 3205; 3209
 Executive Law §§532-b; 532-e
 Social Services Law §§17; 62; 397
 8 NYCRR §§100.2; 175.6

K. Proposed Regulation 5151-R – Homeless Children Regulation - First Reading

The proposed Regulation 5151-R – Homeless Children Regulation is presented for your information and discussion at the August 13, 2013 Regular Meeting of the Board of Education.

A second reading, with any revisions deemed appropriate, will occur at the August 29, 2013 Regular Meeting of the Board of Education

The Superintendent of Schools will subsequently present the final copy to the Board of Education for its action at the September 10, 2013 Regular Meeting.

5151-R**HOMELESS CHILDREN REGULATION**

Each school in the district shall maintain forms provided by the Commissioner of Education for designating a homeless child's district of attendance. These forms must be provided to any homeless child or parent or guardian who seeks to enroll a child in school. The district's liaison for homeless students shall assist the homeless child and/or parent or guardian in understanding their rights under the law and provide them with information regarding the educational and related opportunities available to them.

School placement decisions for homeless children will be based on the "best interest of the child." Unless doing so is contrary to the wishes of the child's parent or guardian, to the extent possible, a homeless child will continue to attend the school of origin (the school the child attended when he or she became homeless).

If the district wishes to send a homeless child to a school other than the school of origin or a school requested by the parent or guardian, the Superintendent or designee shall provide the parent or guardian with a written explanation of its decision, together with a statement regarding the right to appeal the placement process. The Superintendent or designee shall refer any such dispute to the district's liaison for the homeless for resolution. The homeless child must be enrolled in the school sought by the parent or guardian pending resolution of the dispute.

Admission Procedures

Upon designation, the Superintendent of Schools or designee shall immediately:

1. review the designation form to ensure that it is complete;
2. admit the homeless child even if the child or his/her parent or guardian is unable to produce records normally required for enrollment or there is an unresolved dispute regarding school selection or enrollment;
3. where applicable, make a written request to the school district where a copy of the child's records are located for a copy of the homeless child's school records;
4. notify the liaison for homeless children of the child's admission. The liaison shall:
 - a. notify the child and/or the parent or guardian of the educational and related opportunities available to homeless children including transportation;
 - b. ensure that the child receives the educational services for which they are eligible, including Head Start and Even Start and preschool programs administered by the district;
 - c. make necessary referrals to health care services, dental services, mental health services, and other appropriate services; and
 - d. ensure that any enrollment disputes are mediated promptly and in accordance with law.

The Superintendent or designee shall forward a copy of the designation form to the Commissioner of Education and the school district of origin where applicable.

Transportation

Unless the homeless child is entitled to transportation provided by the Department of Social Services or Office of Children and Family Services, the district shall provide transportation services to the child in accordance with applicable law. A designated school district that must provide transportation to a homeless child may not provide transportation in excess of 50 miles one way, unless the Commissioner of Education determines that it is in the best interest of the child.

Dispute Resolution Process

If, after the Superintendent reviews the designation form (STAC-202), he/she finds that the student is either not homeless, not entitled to attend the district's school, or not entitled to transportation (if requested) the Superintendent or designee will do the following:

1. Contact the district's homeless liaison to assist in dispute resolution process.
2. Contact the student and parent (if available) and inform them of their opportunity to provide more information prior to the district making a final determination.

If, after consideration of any additional information and input from the homeless liaison, the Superintendent makes a final determination that a student is not homeless, or not entitled to enrollment or transportation, he/she must provide the student's parent or guardian, or the student, if the student is an unaccompanied youth, with written notice that the student is not entitled to their request. This written notice must also:

- 1) state the rationale/basis for the district's determination;
- 2) state the date as of which the student will be excluded from the district's schools (or transportation);
- 3) advise that the district's final determination may be appealed to the Commissioner of Education (Commissioner);
- 4) provide the name and contact information for the district's homeless liaison;
- 5) inform the student's parent or guardian or the student, if the student is an unaccompanied youth, that the district's homeless liaison is required to assist him/her in filing such an appeal; and
- 6) include, as an attachment, the form petition needed to file an appeal to the Commissioner.

The Superintendent must ensure that the district's final decision is delivered to the parent, guardian, or unaccompanied youth in a timely manner. The student must remain enrolled and provided with transportation (if requested) until the district makes a final determination and for a minimum of **30** days after the determination to give the student's parent or guardian or unaccompanied youth the opportunity to appeal to the Commissioner.

If the parent/guardian or student commences an appeal to the Commissioner with a stay application within 30 days of the final determination, the homeless child or youth will be permitted to continue to attend the school s/he is enrolled in at the time of the appeal and/or receive transportation to that school until the Commissioner renders a decision on the stay application.

L. Appointment of Hearing Officer

BE IT RESOLVED, that the Board of Education hereby appoints Steven Kasarda as the Hearing Officer in the disciplinary charges brought against a District employee; and

FURTHER, BE IT RESOLVED, that the employee is hereby suspended without pay, following the service of the charges upon him, for not more than thirty days pending the determination of the charges; and

RESOLVED, that the District Clerk be directed to forward a copy of this resolution to Sharon N. Berlin, Esq.

MOTION by Mrs. Knox seconded by Ms. Plourde approving Item L Appointment of Hearing Officer.

All aye. Motion carries (6-0).

M. Settlement Agreement

BE IT RESOLVED the Board of Education hereby ratifies a settlement agreement with tenured District Employee No. 02070.

MOTION by Mr. Alcure seconded by Mrs. Knox approving Item M Settlement Agreement

All aye. Motion carries (6-0).

VIII. INSTRUCTIONAL REPORT – No report at this time.

IX. AUDIENCE –

1. Valerie Fetherston expressed her concern regarding the District’s lack of policies on diabetes.
2. Pam Farino expressed her concerns over the appointment of the Asst. Supt. of Pupil Personnel Services.

X. BUSINESS AFFAIRS

A. Finance

1 – Budgetary Transfers

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following budgetary transfers of funds be approved for the
following school years:

2012-2013

FROM:	See Attached	\$2,529,661.59
TO:	See Attached	\$2,529,661.59

2013-2014

FROM:	2110-481-51-1300	Textbooks	\$100,000.00
TO:	2110-120-51-0000	Prof Sal 1 -3	\$100,000.00”

2 - Increase in 2012-2013 Budget and Revenues

"Upon recommendation of the Superintendent of Schools,
Be it

RESOLVED, that the Board of Education hereby approves an increase in the 2012-2013 budget for Senator Flanagan’s Legislative Grant in Aid as follows:

Appropriation A-2110-501-51-0000	\$ 32,400.00
Appropriation A-2015-449-51-TEAC	\$ 18,300.00
Appropriation A-2015-150-51-TEAC	\$ 9,300.00
Total	\$ 60,000.00”

Note: This is an amendment from the May 14, 2013 Agenda

3 – Bid Recommendations

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following bid recommendations be approved as submitted herein:

11-24	Ext.	Photocopier Rental – Ext.
12/13-20	Ext.	Floor & Ceiling Tiles
13/14-13		Fire Extinguisher Inspection
13/14-07	RFP	Tutorial & Special Education Services for Students of the SCSD
13/14-14		Dishwasher Detergent”

4 – Third Party Administrator for Workers’ Compensation Self-Insured Program

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the Board of Education authorizes the President to sign the attached letter appointing Wright Risk Management Company, LLC (“WRM) as the Third Party Administrator for the District’s Workers’ Compensation Self-Insured Program (the “WC TPA), effective September 1, 2013, at which time the responsibility with respect to the WC TPA Services are deemed to be transferred to WRM through June 30, 2014.”

5 – Adjustment of 2012-13 Revenues

"Upon recommendation of the Superintendent of Schools,
Be it

RESOLVED, that the Board of Education hereby approves the following adjustment to the revenue budget for 2012-2013

FROM:

A 3101.001 Basic Formula Aid-General Aid \$2,000,000

TO:

A 3101.002 Excess Cost Aid \$2,000,000”

6 - Agreement with Hauppauge Union Free School District

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute the license agreement between the Smithtown Central School District and the Hauppauge Union Free School District regarding use of its aquatic facilities for Smithtown High School Swim Teams practices and meets, for the 2013-2014 school year, for a total of \$10,000.00 (at the same rate as last year).”

7 – Energy Performance Contract Refinancing

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education is hereby authorized to appoint Hawkins Delafield & Wood, LLP to provide services in connection with refinancing the Equipment Lease Purchase Agreement with Smithtown Central School District and Sun Trust Equipment Financing & Leasing Corp. for the Energy Performance Contract with Johnson Controls Inc. for a fee of \$14,500.00 and out of pocket expenses estimated not to exceed \$250.00.”

8 – Contract for Tutoring Services

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following organization, for the 2013-14 school year, to provide tutoring services, at a fee of \$48.77 per hour:

Hope for Youth
201 Dixon Avenue
Amityville, NY 11701”

Not to exceed \$5,000.00

9 - Agreement for Videotaping Services

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute an agreement with the following organization to videotape up to eleven (11) football games for High School East and West, during the 2013-14 school year, at a rate of \$150.00 per game:

T & D Video Productions
138 S. 1st Street
Suite 102
Lindenhurst, NY 11757”

Note: Required by Section XI

10 - Increase in 2012-2013 Budget and Revenues – Insurance Recoveries

"Upon recommendation of the Superintendent of Schools,
Be it

RESOLVED, that the Board of Education hereby approves an increase in the 2012-2013 budget for the cost of the replacement items for those lost in hurricane Sandy in the amount of \$312,159.27

A 1620-165-53-0001 Overtime Emergency	\$ 66,202.43
A 1624-469-53-0000 Plant Project	\$245,235.83
A 1624-504-53-0000 Non Inst Supplies	\$ 721.01

And be it further

RESOLVED, that the revenues be adjusted and increased as follows:

A 2680 Insurance Recoveries	\$312,159.27”
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11 - Increase in 2012-2013 Budget and Revenues – Rental Insurance Recoveries

"Upon recommendation of the Superintendent of Schools,
Be it

RESOLVED, that the Board of Education hereby approves an increase in the 2012-2013 budget for the cost of renting a generator during hurricane Sandy in the amount of \$8,020.00

A 1624-469-53-0000 Building Repairs	\$ 8,020.00
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And be it further

RESOLVED, that the revenues be adjusted and increased as follows:

A 2680 Insurance Recoveries	\$ 8,020.00”
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12 - Increase in 2012-2013 Budget and Revenues – ERS Reserve

"Upon recommendation of the Superintendent of Schools,
Be it

RESOLVED, that the Board of Education hereby approves an increase in the 2012-2013 budget for the cost of Employee Retirement Fund expenses from the District’s ERS Reserve in the amount of \$207,718.85 as per Board of Education Policy 6200.

And be it further

RESOLVED, that the revenues be adjusted and increased as follows:

A5997 Appropriated Reserves	\$207,718.85
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to be appropriated from the ERS Reserve.”

13 - Increase in 2012-2013 Budget and Revenues – Sandy Insurance Recoveries

"Upon recommendation of the Superintendent of Schools,
Be it

RESOLVED, that the Board of Education hereby approves an increase in the 2012-2013 budget for the cost of salaries and benefits incurred during hurricane Sandy in the amount of \$99,885.24

A 1620-160-53-0000 Salary N/C Reg	\$ 1,361.23
A 1621-160-53-0000 Salary N/C Reg	\$21,103.81
A 9000-830-51-0000 Social Security/Medicare	\$ 5,851.27
A 9000-810-51-0000 Employee Retirement	\$13,288.90
A 1620-165-53-0000 Overtime	\$58,280.03

And be it further

RESOLVED, that the revenues be adjusted and increased as follows:

A 4289.000 Other Federal Aid	\$99,885.24”
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And be it further

RESOLVED, that the revenues be adjusted and increased as follows:

A 4289.000 Other Federal Aid	\$97,884.21”
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MOTION by Mrs. Knox, seconded by Ms. McEnroy approving Finance Items 1-15 on a consent motion.

All aye. Motion carried (6-0).

B. Operations

1 – Declaration of Obsolete Items

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following items, due to poor condition and/or obsolescence, are no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District:

Portable Score Board and four (4) Ping Pong Tables at H.S. East”

2 – Additions to List of Organizations Approved to Use School Facilities,
2013-2014 School Year

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following organizations, having made formal application, are hereby approved to use school facilities at the Smithtown Central School District during the 2013-2014 school year, subject to all School District policies, rules and regulations, Standard Uniform Practices, and contract provisions:

Branch Brook Children’s Foundation (dba Smithtown Children’s Foundation)
Branch Brook Elementary PTA
Cub Scout Pack 373
Smithtown Council of PTA’s”

3 - Acceptance of Gifts

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

Donated By

17 EpiPen 2-pak units and 17
EpiPen Jr. 2-pak units

Bioridge Pharma
100 Campus Drive
Suite 300
Florham Park, NJ 07932”

MOTION by Ms. Plourde, seconded by Mr. Alcure approving Operations Items 1-3 on a consent motion.

All aye. Motion carried (6-0).

IX. PERSONNEL

A. Certified – The following Amended Certified Personnel Items were presented for the Board’s approval:

1. Appointment of Regular Substitute Teacher
2. Comments
3. Certifications

- 4. Appointment of Music Organization Event Chaperones
- 5. Appointment of Volunteer
- 6. Appointment of Interim Administrator
- 7. Appointment of Probationary Teacher
- 8. Certifications
- 9. Appointment of Instructional Specialist
- 10. Appointment of Non-District Event Chaperone
- 11. Appointment of Additional Home Instruction Tutor
- 12. Coaching Assignments
- 13. Comments
- 14. Appointment of Probationary Administrator
- 15. Increase of Assignment/Change of Status
- 16. Comments
- 17. Notice of Resignation
- 18. Appointment of Substitute Teacher 2013-2014

MOTION by Mrs. Knox, seconded by Mr. Alcure approving the Certified Personnel Items 1-18, as detailed in the attached resolutions.

Discussion: Mr. Liguori asked for the board to make a motion to separate out Item 14- Classified- Appointment of Probationary Administrator.

MOTION by Ms. McEnroy ,seconded by Mrs. Knox , that the motion on the floor be amended to “Approve Items 1-18 excluding Item 14- Appointment of Probationary Administrators.”

All aye. Motion carried (6-0).

MOTION by Ms. McEnroy seconded by Mrs. Knox approving Items 1-18 excluding item 14- Appointment of Probationary Administrators.

All aye. Motion carried (6-0).

MOTION by Mr. Liguori seconded by Ms. McEnroy approving Item 14- Appointment of Assistant Superintendent for Pupil Personnel Services.

Discussion: Mr. Liguori asked for a Role Call Vote on the motion.

VOTE ON MOTION:

Mr. Alcure	YES
Ms. Plourde	YES
Ms. McEnroy	NO
Mr. Liguori	NO
Mrs. Knox	YES

Mrs. Waldron YES

Motion carried (4-2).

MOTION by Mr. Liguori, seconded by Mr. Alcure approving Item 14- Appointment of Secondary Assistant Principal.

All aye. Motion carried (6-0).

B. Classified - The following Classified Personnel Items were presented for the Board's approval:

1. Change of Status
2. Change of Status – Reasons
3. Leave of Absence
4. Leave of Absence – Reasons
5. Retirements
6. Resignation
7. Terminations

MOTION by Mrs. Knox, seconded by Mr. Alcure approving the Classified Personnel Items 1-7, as detailed in the attached resolutions.

All aye. Motion carried (6-0).

C. Registered Nurses

1. Change of Status
2. Change of Status – Reasons
3. Terminations
4. Resignations

MOTION by Mrs. Knox, seconded by Ms. Plourde approving the Registered Nurses Items 1-4, as detailed in the attached resolutions.

All aye. Motion carried (6-0).

X. NEW BUSINESS – Dr. Annunziato read a statement regarding his intention to render his resignation to the Board at the August 29th meeting. Dr. Annunziato has accepted

a position as a full time professor in the doctorate program at St. John's University.

XI. ADJOURNMENT

At 8:40p.m. Mr. Alcure motioned, Ms. Plourde seconded and the Board voted unanimously to adjourn to Executive Session to discuss particular personnel and to obtain legal advice from the Board's Attorney.

At 9:50p.m. Mrs. Knox motioned, Ms. McEnroy seconded and the Board voted unanimously to return to the public meeting.

ON MOTION by Mrs. Knox, seconded by Mr. Liguori the Board voted unanimously to adjourn the Regular Meeting at 9:50 p.m.

Respectfully submitted,

Maureen O'Connor
District Clerk

Personnel

A. Certified

(1) Appointment Regular Substitute Teacher

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person, who is or will be properly certified, be appointed as a Regular Substitute Teachers as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>FTE</u>	<u>StepGr</u>	<u>Salary</u>	<u>Effective</u>	<u>End Date</u>
Doty, Jennifer L. (Cheffo, Beverly on Leave of Absence, without pay)	Special Education	GH	1.00	8-MA+30	\$83,795.00	09/01/2013	06/30/2014
LaGreca, Kristen N. (.3 of Schiraldi, Lynne M. on Leave of Absence, without pay)	Science, 7-12	SHSE	0.30	1-BA	\$52,391.00	10/15/2013	06/30/2014
*McGuire, Christy A. (.2 of Schiraldi, Lynne M. on Leave of Absence, without pay)	Science, 7-12	TBD	0.20	5-BA+60/MA	\$70,069.00	10/15/2013	06/30/2014

(2) Comments

*McGuire, Christy A.- in addition to current .6 part-time position.

(3) Certifications

<u>Name</u>	<u>Certificate Area</u>	<u>Certificate Type</u>
Doty, Jennifer L.	Pre K-6	PERM
Doty, Jennifer L.	Students Disabilities Grades 1-6	PROF
LaGreca, Kristen N.	Biology 7-12	INIT
McGuire, Christy A.	Earth Science 7-12	PROF
McGuire, Christy A.	General Science 7-12 Ext.	PROF

Personnel

A. Certified

(4) Appointment of Music Organization Event Chaperones

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following persons listed below be appointed as Music Organization Event Chaperones, at the rate of pay of \$75.00 per Music Organization Event as approved by the Assistant Superintendent for Instruction and Administration:

All Music Department Faculty

All Music Per Diem Substitutes

Personnel

A. Certified

(5) Appointment of Volunteer

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the person listed below be appointed as a Volunteer.

Name

Sheridan, Patrick T.

Murphy, Laura

Torres, Matthew

Gentile, Michael

Leidner, Christopher M.

Diffendale, Jessica

Personnel

A. Certified

(6) Appointment of Interim Administrator

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person who is properly certified, be appointed as an interim administrator as specified below:

<u>Name</u>	<u>Assign</u>	<u>Salary</u>	<u>Effective</u>	<u>End Date</u>
McHugh, JoAnne	NYA	\$550.00	08/05/2013	/ /

Personnel

A. Certified

(7) Appointment of Probationary Teacher

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person who is or will be properly certified, be appointed as a probationary teacher for the Smithtown Central School District as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>FTE</u>	<u>StepGr</u>	<u>Salary</u>	<u>Probationary</u>	<u>Period</u>
Velez, Jenelle M.	Special Education	DE	1.00	7.5-BA+60/ MA	\$78,048.00	09/01/2013	08/31/2015

(8) Certifications

<u>Name</u>	<u>Certificate Area</u>	<u>Certificate Type</u>
Velez, Jenelle M.	Special Education	PERM
Velez, Jenelle M.	Pre K-6	PERM

Personnel

A. Certified

(9) Appointment of Instructional Specialist

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following teacher be appointed as an Instructional Specialist, as specified below at the annual stipend as per agreement between the Smithtown Central School District and the Smithtown Teachers' Association:

<u>Name</u>	<u>Area</u>	<u>Assign</u>
Collins, Karen Ann	Music	AMS
Winters, Gillian E.	Science	SHSE
Stewart, Nancy L.	Social Studies	SHSW

Personnel

A. Certified

(10) Appointment of Non-District Event Chaperone

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the person specified below be appointed as an Event Chaperone:

Name

Cerabone, Robert

Personnel

A. Certified

(11) Appointment of Additional Home Instruction Tutor

Upon recommendation of the Superintendent of Schools be it RESOLVED, that the following person, be appointed as Home Instruction Tutor at the approved rate of \$48.77 per hour, effective for the 2013-2014 school year:

Name

Delach, Alyssa N.

Deveney, Elaine

Kelley, Lorraine

Kelske, Janice

Simeti, Christopher L.

Trifiletti, Carmelina

PersonnelA. Certified(12) Coaching Assignment(s)

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the persons listed be appointed to coaching positions as specified, and compensated in accordance with the agreement between the STA and the Smithtown Central School District:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>FTE</u>	<u>Grade</u>	<u>Step</u>	<u>Season</u>
Welsh, Veronica M.	Cross Country Varsity Girls	SHSW	\$7,685.43	1.00	B	2	HSFS
Eagan, Kathleen W.	Gymnastics Varsity Head	MULT	\$8,176.68	1.00	B	3	HSFS
DuBois, Jacqueline N.	Cheerleading - Junior Varsity Fall	SHSE	\$5,240.06	1.00	D	1-3	HSFS
Sherrard, Adam J.	Football Asst. Varsity	SHSE	\$8,176.68	1.00	B	3	HSFS
Gannon, Christopher M.	Soccer Varsity Asst. Boys	SHSE	\$7,003.13	1.00	C	3	HSFS
Cerullo, Peter	Football Varsity Head	SHSW	\$9,279.28	1.00	A	3	HSFS
Heller, Ryan K.	Football Asst. Varsity	SHSW	\$7,685.43	1.00	B	2	HSFS
Kopiske, Christopher M.	Football Head Junior Varsity	SHSW	\$7,194.17	1.00	B	1-2	HSFS
Iannone, Stephen C.	Soccer Varsity Asst. Girls	SHSW	\$6,511.87	1.00	C	2	HSFS
Romano, Jennifer A.	Kickline Middle School	AMS	\$4,612.35	1.00	F	2	MSFW
Nilson, Sharon A.	Field Hockey Varsity Asst.	SHSE	\$7,003.13	1.00	C	3	HSFS
Shaw, Anthony	Football Asst. Varsity	SHSW	\$7,685.43	1.00	B	2	HSFS
Basile, Brian J.	Tennis Middle School Girls	AMS	\$5,403.82	1.00	E	2-2	MSFS
Chandler III, Alfred	Golf Varsity Head Boys	SHSW	\$6,222.58	1.00	D	3	HSFS
Cook, Sarahbeth O.	Kickline Varsity Head Fall	SHSE	\$5,240.06	1.00	D	1-3	HSFS
Marciante, Michele N.	Kickline Junior Varsity Fall	SHSE	\$4,912.56	1.00	E	1-2	HSFS
Legge, Michael	Volleyball Varsity	SHSW	\$9,279.28	1.00	A	3	HSFS
Stapleton, Joseph	Football Middle School Head	AMS	\$6,222.58	1.00	D	3	MSFS
Fast, Kenneth C.	Gymnastics Varsity Asst.	MULT	\$7,003.13	1.00	C	3	HSFS
Davy, Mark A.	Soccer Junior Varsity Girls	SHSE	\$6,020.62	1.00	C	1	HSFS
Lips, Thomas	Soccer Varsity Head Boys	SHSW	\$8,176.68	1.00	B	3	HSFS

(13) Comments

Marcou, Nicole D.- rescinding Soccer Junior Varsity Girls previously approved 7/23/2013 BOE.

Personnel

A. Certified

(14) Appointment of Probationary Administrator

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person who is properly certified, be appointed as a probationary administrator for the Smithtown Central School District as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>StepGr</u>	<u>Salary</u>	<u>Probationary</u>	<u>Period</u>
Bushman, William J.	Asst Supt For Pupil Personnel Services	CO		\$175,000.00	08/19/2013	08/18/2016
Furey, Matthew J. (resignation of Paul McNeil)	Secondary Assistant Principal	NMS	E-G	\$105,568.00	08/14/2013	08/13/2016

Personnel

A. Certified

(15) Increase of Assignment/Change of Status

WHEREAS, the following named teacher(s) previously accepted a part-time position, and WHEREAS, there is now an additional vacancy in the tenure area, upon recommendation of the Superintendent of Schools, be it RESOLVED, that the status be changed/increased as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>FTE</u>	<u>StepGr</u>	<u>Salary</u>	<u>Effective</u>	<u>End</u>
Keane, Michelle D.	Reading	TBD	0.60	3-BA+60/MA	\$63,722.00	09/01/2013	06/30/2014

(16) Comments

Keane, Michelle D. - increase in FTE from .50 previously approved 6/11/2013 BOE.

Personnel

A. Certified

(17) Notice of Resignation

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the resignation of the following person is approved as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>Effective</u>
Budzynski, Elizabeth	Teaching Assistant	SHSE	08/31/2013

PersonnelA. Certified(18) Appointment of Substitute Teacher 13/14

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the person listed be appointed as a per diem substitute at the Board approved rates.

<u>Name</u>	<u>Certification</u>	<u>Certificate</u>
Campbell, Jennifer E.	Initial	Childhood Education Grades 1-6
Chisari, Randi L.	Permanent	School Counselor
Denby, Carol M.	Permanent	School Media Specialist (Library)
Dignon, Amanda M.	Initial	Early Childhood Education Birth-Grade 2
Dignon, Amanda M.	Initial	Childhood Education Grades 1-6
Gallo, Alexandra L.	Initial	Childhood Education Grades 1-6
Gallo, Alexandra L.	Initial	Students With Disabilities Grades 1-6
Guercio, Kristen M.	Initial	Mathematics 7-12
Kozlowsky, Christopher J.	Permanent	School Counselor
Lacci, Karlie A.	Initial	English Language Arts 7-12
Lazio, Jaelyn	Initial	Early Childhood Education Birth-Grade 2
Lazio, Jaelyn	Initial	Students With Disabilities Birth-Grade 2
Lazio, Jaelyn	Initial	Childhood Education Grades 1-6
Lazio, Jaelyn	Initial	Students With Disabilities Grades 1-6
McGuire, Christy A.	Initial Extension	Childhood Education Grades 1-6
McGuire, Christy A.	Professional	Earth Science 7-12
McGuire, Christy A.	Professional	General Science 7-12 Extension
Mueller, Stephanie A.	Provisional	School Counselor
O'Connor, Erin E.	Initial	Early Childhood Education Birth-Grade 2
O'Connor, Erin E.	Initial	Childhood Education Grades 1-6
O'Connor, Erin E.	Initial	Students With Disabilities Birth-Grade 2
O'Connor, Erin E.	Initial	Students With Disabilities Grades 1-6
O'Connor, Jason E.	Conditional Initial	Music
Paul, Stephanie M.	Initial	Early Childhood Education Birth-Grade 2
Paul, Stephanie M.	Initial	Childhood Education Grades 1-6
Paul, Stephanie M.	Initial	Literacy Birth - Grade 6
Petrucci, Darielle	Initial	Childhood Education Grades 1-6
Romanelli, Kristen A.	Initial	Early Childhood Education Birth-Grade 2
Romanelli, Kristen A.	Initial	Childhood Education Grades 1-6
Sherrard, Adam J.	Professional	Physical Education
Thompson, James C.	Initial	Health Education
Thompson, James C.	Initial	Physical Education

Personnel

B. Classified

(1) Change of Status

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the change of status of the following Civil Service employees of the Smithtown Central School District, Smithtown, NY are approved, providing the employees meet the required qualifications:

<u>Name</u>	<u>Status</u>	<u>Title</u>	<u>Loc</u>	<u>Salary</u>	<u>Hours</u>	<u>Effective</u>	<u>End Date</u>
Quinn, Kathleen	PROB	Assistant Cook	SHSE	\$29,073.00	7.00	08/14/2013	/ /
Quinn, Kathleen	PERM	Lead Food Service Worker	NMS	\$23,728.00	6.00	07/31/2012	08/13/2013
Stevenson, Glenn J.	PROB	Custodial Worker 1	SHSW	\$39,903.00	8.00	08/14/2013	/ /
Stevenson, Glenn J.	TPPK	Custodial Worker 1	FAC	\$11.00	8.00	06/09/2010	08/13/2013

(2) Change of Status - Reasons

Ms. Quinn is being hired from Posting #15613 to replace Maureen Urbancik who retired.

Mr. Stevenson is being hired from Posting #15614 due to the transfer of Duane Singleton.

Personnel

B. Classified

(3) Leave of Absence

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the request for an unpaid leave of absence by the following employees of the Smithtown Central School District, Smithtown, NY, be approved providing the employee meets the required qualifications:

<u>Name</u>	<u>Title</u>	<u>Loc</u>	<u>Salary</u>	<u>Start Date</u>	<u>End Date</u>
Chulwick, Robert	Microcomputer Repair Technician	NYA	\$78,346.00	07/22/2013	08/04/2013
Rea, Julie L.	Special Education Aide (Hourly)	SHSW	\$19.09	07/02/2013	09/04/2013

(4) Leave of Absence - Reasons

Mr. Chulwick is requesting an unpaid leave of absence 7/22/13 to 8/4/13 for medical reasons.

Ms. Rea is requesting an extension to her unpaid leave of absence (9/4/12 to 9/4/13) for medical reasons.

Personnel

B. Classified

(5) Retirements

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the notices of retirement of the following Civil Service employees of the Smithtown Central School District, Smithtown, NY, be approved as specified below, effective with the close of business.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>End Date</u>
Rottkamp, Rosanne	Senior Clerk Typist (11 Mo)	SHSW	\$56,448.00	08/13/2013

Personnel

B. Classified

(6) Resignation

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the resignations of the following employees of the Smithtown Central School District, Smithtown, NY, are approved as specified below.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>End Date</u>
Brinkler, Nellie M.	School Monitor (TPPK)	NYA	\$10.00	08/13/2013
DiLorenzo, Frank M.	Guards(TPPK)	NYA	\$18.04	08/14/2013
Jones, Michelle	Guard	SHSE	\$18.04	07/23/2013

PersonnelB. Classified(7) Terminations

Upon recommendation of the Superintendent of Schools, be it RESOLVED, terminations of the following Civil Service employees of the Smithtown Central School District, Smithtown, NY, be approved as specified below.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>End Date</u>
Brittingham, Rita M.	School Monitor (TPPK)	NYA	\$10.00	08/13/2013
Dost, Janine	Food Service Worker (TPPK)	CAF	\$10.10	08/13/2013
Fesinstine, Mindy R.	School Monitor (TPPK)	NYA	\$10.00	08/13/2013
Jonas, Kathy A.	Sign Language Interpreters Substitutes	NYA	\$24.46	08/13/2013
Niski, Concetta A.	School Monitor (TPPK)	NYA	\$10.00	08/13/2013

Personnel

C. Registered Nurse

(1) Registered Nurse(s) Change of Status

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the change of status of the following Civil Service employees of the Smithtown Central School District, Smithtown, NY are approved, providing the employees meets the required qualifications:

<u>Name</u>	<u>Status</u>	<u>Title</u>	<u>Loc</u>	<u>Salary</u>	<u>FTE</u>	<u>Effective</u>	<u>End Date</u>
Guida, Mary Ellen	PROB	Registered Nurse	NYA	\$19,197.50	0.5000	08/14/2013	/ /
Guida, Mary Ellen	TPPK	Registered Nurse	NYA	\$17.00	1.0000	06/24/2009	08/13/2013
O'Connor, Patricia E.	PERM	Registered Nurse	AE	\$40,788.00	1.0000	08/14/2013	/ /
O'Connor, Patricia E.	PERM	Registered Nurse	NYA	\$20,706.50	0.5000	08/29/2012	08/13/2013

(2) Change of Status - Reason(s)

Ms. Guida is being hired as a P/T Floater to replace Patricia O'Connor.

Ms. O'Connor is being hired from Posting #15613 to replace Noreen Kozlowski who retired.

Personnel

C. Registered Nurse

(3) Termination-Nurse

Upon recommendation of the Superintendent of Schools, be it RESOLVED, terminations of the following Civil Service employees of the Smithtown Central School District, Smithtown, NY, be approved as specified below.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>End Date</u>
Vilbig, Christina M.	Registered Nurse (TPPK)	NYA	\$17.00	08/13/2013

Personnel

C. Registered Nurse

(4) Resignations-Nurse

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the resignations of the following employees of the Smithtown Central School District, Smithtown, NY, are approved as specified below.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>End Date</u>
Zarcone, Gina	Registered Nurse (TPPK)	NYA	\$17.00	08/01/2013