

**SMITHTOWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
ORGANIZATIONAL MEETING**

July 2, 2013

Held in Joseph M. Barton Bldg.

Meeting called to order at 7:00 p.m. by Mrs. Waldron, President of the Board of Education. On a motion by Mrs. Knox seconded by Mr. Morton the Board voted unanimously to convene in Executive Session to discuss matters leading to the appointment of a particular person and to obtain Legal Advice from the Board's Attorney.

At 7:58p.m.Mrs. Knox moved and Mr. Morton seconded and the Board voted unanimously to exit Executive Session and return to the Organizational meeting.

I. OPENING CEREMONY – conducted by Ms. O'Connor.

II. A. ROLL CALL ATTENDANCE – conducted by Ms. O'Connor indicating the following:

Members present:

Matthew Morton
Christopher Alcure
Grace Plourde
Joanne McEnroy
Theresa Knox
Gladys M. Waldron

Members absent:

Louis Liguori

Also present:

Anthony J. Annunziato Ed.D., Superintendent
Joan Niles, Asst. Supt.
Karen Ricigliano, Asst. Supt.
Lindsay Crocker, Board Counsel
Visitors
Maureen O'Connor, District Clerk

B. ADMINISTRATION OF OATH TO NEWLY ELECTED BOARD MEMBERS

Ms. Crocker administered the Oath of Office to Mrs. Knox.

C. ADMINISTRATION OF OATH TO THE SUPERINTENDENT OF SCHOOLS

Ms. Crocker administered the Oath of Office to Dr. Annunziato.

III. APPOINTMENT OF TEMPORARY CHAIRPERSON – Ms. O'Connor appointed Mrs.

Waldron Temporary Chairperson of the meeting and Mrs. Waldron took over the duties of the Chair.

IV. ELECTION OF PRESIDENT AND VICE PRESIDENT

A. President- Mrs. Waldron declared that nominations for President of the Board of Education were open.

Mrs. Knox nominated Gladys Waldron for the office of President of the Board of Education. Mr. Morton seconded the nomination. There were no further nominations or discussion.

ROLL CALL VOTE ON MOTION:

Matthew Morton	YES
Christopher Alcure	YES
Grace Plourde	YES
Joanne McEnroy	YES
Theresa Knox	YES
Gladys Waldron	YES

Motion carried (6-0).

Ms. O'Connor then declared that Gladys M. Waldron was the duly elected President of the Board of Education for the 2013-2014 school year.

B. Vice President – Mrs. Waldron declared that nominations were open for the office of Vice President of the Board of Education.

Ms. McEnroy nominated Mrs. Knox for the office of Vice President of the Board of Education. Ms. Plourde seconded the nomination.

ROLL CALL VOTE ON MOTION:

Matthew Morton	YES
Christopher Alcure	YES
Grace Plourde	YES
Joanne McEnroy	YES
Theresa Knox	YES
Gladys Waldron	YES

Motion carried (6-0).

Ms. O'Connor then declared that Theresa Knox was the duly elected Vice President of the Board of Education for the 2013-2014 school year.

- C. **OATH OF OFFICE** – Ms. Crocker administered the Oath of Office to Mrs. Waldron and Mrs. Knox. Mrs. Waldron then took over her duties as President of the Board of Education.

V. APPOINTMENT OF OFFICERS

MOTION by Mrs. Knox, seconded by Ms. Plourde approving Section V., Appointment of Officers A-D on a consent motion.

All aye. Motion carried (6-0).

A. District Clerk – “RESOLVED, that the Smithtown Central School District hereby re-appoints and employs Maureen O’Connor as the District Clerk for the term July 1, 2013- June 30, 2014 at the salary stipulated in the 2013-2014 budget and maintain all benefits previously provided.

FURTHER RESOLVED, that Smithtown Central School District establishes the following as standard work days for the District Clerk and will report the following days worked to the New York State and Local Employees’ Retirement System:

5 days per week and 7 hours per day”

B. Part-time District Treasurer – “RESOLVED that the Smithtown Central School District hereby appoints and employs Michael Kearns as Part-time District Treasurer for the term July 1, 2013 to June 30, 2014; pursuant to the terms of the attached Agreement and that the President of the Board of Education is authorized to execute the Agreement.

FURTHER RESOLVED, that the Smithtown Central School District establishes the following as standard work days for Part-time District Treasurer and will report the following days worked to the New York State and Local Employees’ Retirement System:

1 day per week and 7 hours per day.

FURTHER RESOLVED, that the Part-time District Treasurer will report and submit to the Principal Accountant, his time worked and work activities log, at the end of each month.”

C. **Deputy Treasurer** – RESOLVED that Claire DiBenedetto be appointed as the Deputy Treasurer for the 2013-2014 school year at no additional cost to the District.

D. **Claims Auditor** – RESOLVED, that Arthur R. Venezia be reappointed as Claims Auditor for the 2013-2014 School Year at a rate of \$640.00, per diem for the period July 1, 2013 through June 30, 2014.”

E. OATH OF OFFICE –Ms. Crocker then administered the Oath of Office to Ms. O’Connor, District Clerk.

VI. OTHER APPOINTMENTS

MOTION by Mr. Alcure, seconded by Ms. McEnroy approving Section VI., Other Appointments A-V on a consent motion.

All aye. Motion carried (6-0).

A. School Physician (s)

“**RESOLVED**, that the following doctors be appointed as School Physicians, as required by law, for interscholastic sports, concussion evaluation and treatment and working papers at a fee of \$25.00 and a fee of \$50.00 for each staff physical Dr. John Folan, Dr. Richard Gold, Dr. Brian Margolis, Dr. Emrick Milligan, Dr. Mohan Sharma, Dr. Anthony Spadaro, Dr. Marjorie Serotoff, Dr. Michael Sileo, L.I. Family Medical Group, Dr. Philip L. Schrank, Dr. Hayley Queller, Dr. Christina Hull, Dr. Greg Jarit, Dr. Nestor Blyznak, Dr. Christopher Collins, Dr. Korlipara Anjua, Dr. Jennifer Gray, Dr. Jennifer Semmel, Huntington Hospital of the North Shore – Long Island Jewish Health System, and

FURTHER RESOLVED, that Dr. Richard Gold be reappointed to work with the Committee on Special Education at a fee of \$50.00 per hour and Dr. Scott R. Capustin, Dr. Brian Margolis and Dr. Anthony Spadaro for asbestos exams of facilities staff, at a fee of \$185 for initial exam and \$60 for each yearly exam thereafter, and

FURTHER RESOLVED, that Dr. Richard Gold be appointed as Medical Director, as required by law, at a fee of \$50.00 per hour.

B. Chief Legal Officer and School Attorney –

“**RESOLVED**, that the firm of Lamb & Barnosky be reappointed Chief Legal Officer and School Attorney to the Smithtown Board of Education for the 2013-2014 school

year at a retainer of \$37,500.00, with the understanding that said retainer covers all legal services, as outlined in the attached document, **Schedule A** (General Counsel). For matters excluded from the retainer, a charge of \$240.00, per hour would be made.”

C. Negotiator/Labor Relations Counsel –

“**RESOLVED**, that the firm of Lamb & Barnosky be reappointed as Negotiator/Labor Relations Counsel to represent the Smithtown Central School District for the 2013-2014 school year at a retainer of \$ 37,500.00, with the understanding that said retainer cover all services as outlined in the attached document, **Schedule A** (Labor Counsel).

For matters excluded from the retainer, a charge of \$240.00 per hour would be made.”

D. Census Enumerator – RESOLVED that John Nolan, Director of Information and Technology, be designated as the person responsible for the school census during the 2013-14 school year at no additional cost to the District.

E. “Right to Know Law” Information Coordinator

“**RESOLVED**, that Robert Woolsey be named to serve as “Right to Know Law” Information Coordinator for the 2013-2014 school year, as required by the New York State Toxic Substance Information Act, subject to the provisions of Sections 3028 and 3811 of the Education Law of the State of New York, at no additional cost to the District.”

F. Asbestos Compliance Officer –

“**RESOLVED**, that Robert Woolsey be named District Asbestos Compliance Officer for the 2013-2014 school year, pursuant to the Asbestos Hazard Emergency Response

Act of 1987, and that such appointment be subject to the provisions of Sections 3028 and 3811 of the Education Law of the State of New York, at no additional cost to the District.”

G. Title IX Compliance Officer –

“**RESOLVED**, that Karen Ricigliano, Assistant Superintendent of Personnel, and Andrew Tobin, Financial Data and Operations Coordinator be appointed as the District Title IX Compliance Officers for the 2013-2014 school year as required by Title IX of the Education Amendments of 1972 at no additional cost to the District.”

H. Section 504 Compliance Officer –

“**RESOLVED**, that Ingrid Hrvatin, Director of Guidance be appointed the District’s Section 504 Compliance Officer for the 2013-2014 school year as required by Section 504 of the 1973 Rehabilitation Act at no additional cost to the District.”

I. Attendance Assistant – RESOLVED that Susan Goldstein be reappointed the District’s School Attendance Assistant for the 2013-14 School Year.

J. SCHOOL BOARD ASSOCIATIONS

1. New York State School Boards Association (NYSSBA)

“**RESOLVED**, that the Smithtown Central School District Board of Education join the New York State School Boards Association and payment of dues for the 2013-2014 school year be authorized in the amount of \$12,135.”

2. Nassau-Suffolk School Boards Association (N-SSBA) – RESOLVED that the Smithtown Central School District Board of Education join the Nassau-Suffolk

School Boards Association and payment of dues for the 2013-14 school year be authorized in the amount of \$3,950.

3. Delegates – “**RESOLVED**, that Christopher Alcure be appointed to serve as delegate to the New York State School Boards Association, with Theresa Knox serving as alternate delegate for the 2013-2014 school year.”

“**RESOLVED**, that Grace Plourde be appointed to serve as delegate to the Nassau-Suffolk School Boards Association with Joanne McEnroy serving as alternate for the 2013-2014 school year.”

4. SCOPE – RESOLVED that the Smithtown Central School District join Suffolk County Organization for the Promotion of Education (SCOPE) and payment of dues for the 2013-14 School Year be authorized in the amount of \$3,264.

K. District Emergency Coordinator – RESOLVED that the Board of Education establishes the position of District Emergency Coordinator to provide the focus of responsibility for general coordination, overview, and decision making in implementing the District’s Emergency Management Plan, and to this position appoints the Superintendent of Schools with alternates being designated by the Superintendent in the event of the absence of the Emergency Coordinator.

L. Financial Consulting Services – RESOLVED that the firm of New York Municipal Advisors Corporation be reappointed as the fiscal advisors to the Smithtown School District for the 2013-14 school year in matters pertaining to the sale of Tax Anticipation Notes, Bond Anticipation Notes, and Bonds. The fee for these services shall be \$5,500 for TANS (Tax Anticipation Notes), \$900 for continuing disclosure.

M. Bond Counsel – RESOLVED that the firm of Hawkins, Delafield & Wood be reappointed as bond counsel to the Smithtown Central School District for the 2013-14 school year in matters pertaining to the sale of Tax Anticipation Notes and/or any related bonds. The fee for these services shall be contingent upon borrowing amounts.

N. Appointment of Committee on Special Education – RESOLVED that the Board of Education hereby authorizes the appointment of the persons listed on the attached resolution, to serve on the Committee on Special Education for the Smithtown Central School District for the 2013-14 school year in compliance with the New York State Regulations.

Deborah Vertovez	Administrator/Chairperson
Michelle McAndrew-Mitchell	Administrator/Chairperson
Dr. Joanne Corrado	Psychologist/Chairperson
Dr. Eric Fields	Psychologist/Chairperson
Christian Forie	Psychologist/Chairperson
Edward Vinas	Psychologist/Chairperson
Darcie Cortese	Psychologist/Chairperson
Craig O'Brien	Psychologist/Chairperson
Colleen Amari	Psychologist/Chairperson
Robin Warren	Psychologist/Chairperson
Sheryl Meltzer	Psychologist/Chairperson
Melissa Marturano	Psychologist/Chairperson
Andrea Ronas	Psychologist/Chairperson
Dr. Jennifer Rogers-Nicastro	Psychologist/Chairperson
Cynthia Ahern	Psychologist/Chairperson
Robin Weisberg	Psychologist/Chairperson
Macle Rodriguez	Psychologist/Chairperson
Laura Sponaugle	Chairperson
Christine O'Neill	Chairperson
Sue Coburn	Parent (alternate)
Julie Cornelius	Parent (alternate)
Nancy D'Erasmio	Parent (alternate)
Kathryn Diorio	Parent (alternate)
Barbara Domino	Parent (alternate)
Andrea Elsky	Parent (alternate)
Pamela Farino	Parent (alternate)
Laura Hanjoglu Goerke	Parent (alternate)
Anita Goldman	Parent (alternate)
Cindy Heimerle	Parent (alternate)
Laura Hanjoglu	Parent (alternate)
Mary Lu Heinz	Parent (alternate)
Elaine Herrick	Parent (alternate)
Mary Herrle	Parent (alternate)
Maureen Hunstein	Parent (alternate)
Elyse Jarvis	Parent (alternate)
Charles LaCour	Parent (alternate)
Patricia Machate	Parent (alternate)
Dawn Madigan	Parent (alternate)
Josephine Matula	Parent (alternate)
Michele McGuigan	Parent (alternate)
Sharon McKean	Parent (alternate)
Denise McMahan	Parent (alternate)
Kelly Morton	Parent (alternate)
AnnMarie Mundinger	Parent (alternate)
Michelle Musso	Parent (alternate)
Diane Narr	Parent (alternate)
Deborah Orefice	Parent (alternate)
MerriRose Rafferty	Parent (alternate)
Kathy Redmond	Parent (alternate)
Gloria Stavrakopoulos	Parent (alternate)

Susan Streich	Parent (alternate)
Alyson Svatek	Parent (alternate)
Liz Tibett	Parent (alternate)
Kathleen Zamperion	Parent (alternate)
Richard Gold, MD	Physician (alternate)
Child’s classroom teacher	
All Special Education Teachers	
All Speech Therapists.”	

O. Appointment of Committee on Preschool Special Education – RESOLVED the Board of Education hereby authorizes the appointment of the persons listed on the attached resolution to serve on the Committee on Preschool Special Education for the Smithtown Central School District for the 2013-14school year in compliance with New York State Regulations.

Deborah Vertovez	Chairperson
Michelle McAndrew-Mitchell	Chairperson
Dr. Joanne Corrado	Chairperson
Linda Howatt	Chairperson
Christine O’Neill	Chairperson (alternate)
Ivelysse Powers	Parent member (alternate)
Erin Smith	Parent member (alternate)

Professional who participated in the evaluation of child for whom services are sought.

Representative from the Suffolk County Handicapped Children’s Program Children’s Program

Service Coordinator for Early Intervention

Child’s classroom teacher

District Representative.”

P. Appointment of Hearing Officers – RESOLVED that the Board of Education hereby authorizes the appointment of the following persons listed on the attached resolution to serve as Hearing Officers for the Smithtown Central School District for the 2013-14 school year in compliance with New York State Regulations.

Lynn Almeleh
Susan Bauchner
Deborah Berger
Beryl Blaustone
Wendy Brandenburg
Regina E. Brandow
Robert Briglio
Paul Bumbalo
Nancy Lederman
Susan Lushing
Robert W. Mackreth
Timothy Mahoney
James McKeever
James A. Monk
Christine Moore
Leah Murphy
John Naun
Robert Nisely
Mary Noe
David Nydick
Veronica C. Odom, Esq.
Janice K. Orland, EDD
Gary Peters
Kenneth Peters, EDD
Joseph Quinn
Heidi Reichel
Susan Mills Richmond
Kenneth S. Ritzenberg
George Hunter Roberts

Paul Rosen, Esq.
Roslyn Roth
Jerome Schad, Esq.
Martin Schiff
Jeffrey Schiro
Judith Schneider
Marjorie A. Silver
Craig Tessler
Aaron Turetsky
Arthur James Venezia
William J. Wall

James Walsh
Marion Walsh
Carl L. Wanderman
Denise Washington
Tina Wasser
Marc Werner
Mindy G. Wolman
Joseph Wooley
Joel D. Ziev

Q. Appointment of Surrogate Parent – RESOLVED that the Board of Education hereby authorizes the appointment of the following to serve as Surrogate Parent for the Smithtown Central School District for the 2013-14 school year in compliance with New York State Regulations: Ms. Suzanne Lerner.

R. Appointment of Designate to Initiate Referral to Committee on Special Education – RESOLVED that the Board of Education designates Principals or Assistant

Principals as the District representative(s) with authority to initiate referrals to the Committee on Special Education pursuant to NYS Education Law 4401-a(1). All other professional staff shall be authorized to request a referral to the Principals or Assistant Principals which shall be made on the form approved by the Administrator of Special Education for the 2013-2014 school year.

- S. **Appointment of Records Access Officer** – RESOLVED that the Board of Education hereby authorizes the appointment of Maureen O’Connor to serve as Records Access Officer for the Smithtown Central School District for the 2013-2014 school year.
- T. **Appointment of Records Management Officers** – RESOLVED that the Board of Education hereby authorizes the appointment of [redacted] and Andrew Tobin as Records Management Officers for the Smithtown Central School District for the 2013-2014 school year.
- U. **Appointment of Audit Committee Member** – RESOLVED that the Board of Education hereby authorizes the appointment of Thomas J. Novak, CPA as member of the Audit Committee for a three year term.
- V. **Purchasing Agent** – RESOLVED that Beth Woods be appointed the District’s Purchasing Agent for the 2013-2014 school year.

VII. DESIGNATIONS

MOTION by Ms. Plourde, seconded by Ms. McEnroy approving Section VII., Designations A-D on a consent motion.

All aye. Motion carried (6-0).

A. Bank Depositories – RESOLVED that for the 2013-14 school year, the following banks be named as official depositories and/or collateral agents for school district funds:

- Atlantic Bank
- BNY Mellon
- Capital One Bank
- Citibank
- Deutsche Bank
- First National Bank of Long Island
- J.P. Morgan/Chase Bank
- NY CLASS PNW BOCES - MBIA Asset Management
- New York Commercial Bank
- Suntrust Bank
- TD Bank
- Valley National Bank”

B. Regular Bimonthly Meetings – RESOLVED that the two Regular Meetings each month will be held on the second and fourth Tuesdays of the month at the New York Avenue Building for the 2013-2014 school year.

C. Budget Meetings

“RESOLVED, the following District Budget Development Meetings for the 2013-2014 school year will be held on: February 4, March 4, March 18, April 1, April 8, May 13, May 20, 2014”

D. Official School District Newspapers – RESOLVED that the Smithtown Messenger, Smithtown News, Newsday, The Times of Smithtown Township Times be designated as the official newspapers of the School District for the 2013-14 school year.

VIII. AUTHORIZATIONS

MOTION by Ms. McEnroy, seconded by Mrs. Knox approving Section VIII., Authorizations A-P on a consent motion.

All aye. Motion carried (6-0).

A. Certification of Payroll – RESOLVED that the Superintendent of Schools, or his designee, other than a business office official, is hereby authorized to certify the district’s payrolls for the 2013-14 school year, according to the recommendation of the State Education Department.

B. Establishment of Petty Cash Funds – RESOLVED that the following petty cash funds are hereby authorized in the amounts indicated:

District Clerk	Maureen O’Connor	\$100.00
Superintendent of Schools	Anthony Annunziato	100.00
Facilities	Robert Woolsey	100.00
Transportation	Mary Augugliaro	100.00
Director for Adult Continuing Ed.	Patricia Russo	50.00
Director Adult Basic Education	Patricia Russo	50.00
Accompsett Elementary Principal	Jeanne Kull-Minarik	100.00
Branch Brook Elementary Principal	Ireen Westrack	100.00
Dogwood Elementary Principal	Renee Carpenter	100.00
Mills Pond Elementary Principal	Arlene Wild	100.00
Mt. Pleasant Elementary Principal	Joseph Ierano	100.00
St. James Elementary Principal	Mary Grace Lynch	100.00

Smithtown Elementary Principal	Janine Lavery	100.00
Tackan Elementary Principal	Allyn Leeds	100.00
Asst. Supt. for Pupil Personnel Svcs.	Deborah Vertovez	100.00
Great Hollow M.S. Principal	John Scomillio	100.00
Nesaquake M.S. Principal	Kevin Simmons	100.00
Accompsett M. S. Principal	Paul McNeil	100.00
Smithtown H.S. West Principal	John Coady	100.00
Smithtown H.S. West Librarian	Jill Wagner	25.00
Smithtown H.S. East Principal	Ed Thompson	100.00
Smithtown H.S. East Librarian	Jean Marie Kliphuis	25.00"

- C. Designation of Authorized Signature on Checks** – RESOLVED that district checks shall be signed with the single signature of the Part-time District Treasurer or, the Deputy Treasurer, on a signature plate, for the 2013-14 school year.
- D. Approval of Budget Appropriation Transfers** – RESOLVED that the Superintendent of Schools or the Assistant Superintendent for Finance and Operations are hereby delegated the authority to approve budget appropriation transfers in the amounts of \$5,000 or less, with the understanding that the Superintendent will submit reports of these transfers to the Board of Education showing the transfers since the last report and the accumulated transfers made since the beginning of the fiscal year.
- E. Designation of Authorized Signature for Federal Aid** – RESOLVED that the Superintendent of Schools, or his designee, is hereby designated as the authorized representative for Federal Grant Applications and, as such, his is the recognized signature for all applications and claims relating to this funding for the Smithtown Central School District for the 2013-14 school year.
- F. Designation of Authorized Signature to Transact Business with Financial Institutions** – RESOLVED that the Assistant Superintendent for Finance and Operations, the Part-time District Treasurer, and the Deputy Treasurer are hereby authorized for and on behalf of the Smithtown Central School District to open bank accounts, execute third party custodial agreements, wire transfer district funds, make investments of district funds, to request, designate holders, change or release third party collateral with any financial institutions, and to execute any acknowledgment, agreement, or other documents which may be necessary in connection with the purchase, sale, assignment or transfer of any such obligations.
- G. Designation of Authorized Signature for Purchase Requisitions** – RESOLVED that the Purchasing Agent is authorized to sign all Purchase Requisitions.
- H. Authorization of Superintendent of Schools or the Assistant Superintendent for Instruction and Administration to Act as Board of Education Representative in Certain Circumstances** – RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools or the Assistant Superintendent for Instruction and Administration to act as the Board of Education representative empowered to sign the State Education Department’s System to Track and account for children (STAC-1) forms for the Committee on Preschool Special Education placements and services.

I. Revenue Anticipation Notes – RESOLVED that subject to the provisions of Local Finance Law, the power to authorize the issuance and to sell revenue anticipation notes of the Smithtown Central School District at Smithtown, Suffolk County, New York, including renewals thereof, in anticipation of the collection of revenues for the fiscal year commencing July 1, 2013, is hereby delegated to the President of the Board of Education and the Superintendent of Schools. Such notes shall be of such terms, form and contents, and shall be sold in such manner as may be prescribed by said President, consistent with the provisions of Local Finance Law. This resolution shall take effect immediately.

J. Authorization for School Board Members to Attend Conferences, Workshops, and/or Conventions – RESOLVED that members of the Board of Education of the Smithtown Central School District be authorized to attend Conferences, Workshops, and Conventions, with expenses related to School District matters.

K. Central Treasurer – RESOLVED that the following individuals are authorized to oversee the Extraclassroom Activity Accounts of each school for the 2013-2014 school year:

Tracey Pennisi	Accompsett Elementary School
Tracey Pennisi	Branch Brook Elementary School
Tracey Pennisi	Dogwood Elementary School
Tracey Pennisi	Mills Pond Elementary School
Tracey Pennisi	Mt. Pleasant Elementary School
Tracey Pennisi	Smithtown Elementary School
Tracey Pennisi	St. James Elementary School
Tracey Pennisi	Tackan Elementary School
Fawn Grunenberg	Accompsett Middle School
Fawn Grunenberg	Great hollow Middle School
Fawn Grunenberg	Nesaquake Middle School
Maria Mahoney	Smithtown High School East
Dorothea McLaughlin	Smithtown High School West

L. Issuance of Tax Anticipation Notes in Anticipation of Receipt of Taxes to be Levied for the Fiscal Year commencing July 1, 2014 – RESOLVED that pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, Constituting Chapter 33-a of the Consolidated Laws of the State of New York, the power to authorize the issuance and to sell tax anticipation notes of the Smithtown Central School District of Smithtown, Suffolk County, New York, including renewals thereof, in anticipation of the collection of real estate taxes levied or to be levied for school district purposes for the fiscal year commencing July 1, 2014, is hereby delegated to the President of the Board of Education and the Superintendent of Schools. Such notes shall be of such terms, form and contents, and shall be sold in such manner as may be prescribed by said President, consistent with the provisions of Local Finance Law, and said notes shall mature within the period of one year from the date of their issuance. This resolution shall take effect immediately.

M. Authorization of Superintendent of Schools to Approve Attendance of Staff to Conferences – RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools, or his designee(s) to approve the attendance of School District Staff to Conferences or Workshops related to School District matters.

N. Establishment of Reimbursement Rate for Mileage – RESOLVED that the mileage reimbursement rate for the 2013-14 school year be established at the approved IRS Rate, unless employee contracts state otherwise.

O. Establishment of Per Diem Meal Allowance – RESOLVED that the Smithtown Central School is hereby authorized (in the absence of receipts) to use a per diem meal allowance of \$40.00 per day for individuals traveling on business for the District, in cases only where it is not possible to obtain a receipt, as follows:

Dinner	\$25.00
Lunch	9.00
Breakfast	<u>6.00</u>
	\$40.00

P. Authorization to Appoint an Impartial Hearing Officer –RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools, or in his absence the Assistant Superintendent for Instruction and Administration, to act on its behalf to appoint an Impartial Hearing Officer upon receipt of a notice of a due process complaint, in those instances when, due to the schedule of Board Meetings, the Board cannot act within the timelines set by State Regulations.

IX. BONDING OF SCHOOL OFFICERS

MOTION by Mrs. Knox, seconded by Ms. Plourde approving Section IX., Bonding of School Officers.

All aye. Motion carried (6-0).

RESOLVED that the bonding of the following school officers is authorized in the amounts indicated below:

Part-time District Treasurer	\$1,000,000.00
Deputy Treasurer	1,000,000.00
Claims Auditor	1,000,000.00
All other Employees	100,000.00

X. ADOPTION OF BOARD POLICY

MOTION by Mr. Morton, seconded by Mrs. Knox, approving Section X., Adoption of Board Policy.

All aye. Motion carried (6-0).

RESOLVED that the Board of Education adopt for the 2013-14 school year those policies currently included in the By-Laws and Rules-Policies with any additions and modifications approved by the Board of Education during the 2012-13 school year. Motion carried.

XI. COMMITTEE CHAIRS – Mrs. Waldron announced the assignment of the Committee Chairs for the 2013-14 school year would be as follows:

<u>BOARD COMMITTEE</u>	<u>CO-CHAIRS</u>	
Business Affairs Committee	Joanne McEnroy	Christopher Alcure
Facilities Committee	Grace Plourde	Louis Liguori
Housing Committee	Theresa Knox	Joanne McEnroy
Instructional Services Committee	Christopher Alcure	Matthew Morton
Negotiations Committee	Louis Liguori	Grace Plourde
Policy Committee	Matthew Morton	Theresa Knox

* President of the Board shall act as an ex-officio member of all committees (BOE 2220)

BOARD LIAISON TO DISTRICT COMMITTEES

Athletic Council	Gladys Waldron/Matthew Morton
Smithtown College Scholarship Fund/CTE	Theresa Knox
PTA Council	Joanne McEnroy
Special Education Committee	Christopher Alcure
Health & Safety Committee	Grace Plourde
Legislative Committee	Louis Liguori

BOARD LIAISON TO AUDIT COMMITTEE

Theresa Knox

Ms. McEnroy made a motion seconded by Ms. Plourde and the Board voted unanimously that the Organizational Meeting be adjourned at 8:15 p.m.

REGULAR MEETING

July 2, 2013

Held in Joseph M. Barton Bldg.

I. Meeting called to order at 8:15 p.m. by Mrs. Waldron, President of the Board of Education immediately following the conclusion of the Organizational Meeting.

Members present:

Gladys M. Waldron	Grace Plourde
Theresa Knox	Christopher Alcure
Joanne McEnroy	Matthew Morton

Members absent:

Louis Liguori

Also present:

Anthony Annunziato Ed.D., Superintendent
Karen Ricigliano , Asst. Supt.
Joan Niles, Asst. Supt.
Lindsay Crocker, Board Counsel
Visitors
Maureen O'Connor, District Clerk

II. MINUTES – of the Regular Meetings held June 11 and 25 and the Special Meetings June 12 and 24, 2012, were presented for approval.

MOTION by Mr. Morton, seconded by Mr. Alcure that the above minutes be approved as presented.

All aye. Motion carried (6-0).

III. RECEIPT OF CLAIMS AUDITOR'S REPORT – No report.

IV. COMMUNICATIONS

A. Section A - Correspondence – There was no correspondence was presented for the Board's review.

B. Section B - General Communications – There were no general communications presented for the Board's review.

V. UNFINISHED BUSINESS – None

VI. COMMITTEE REPORTS - None

VII. SUPERINTENDENT'S REPORT

A. Updates – no updates at this time.

B. Committee on Special Education

1. **Committee on Special Education**

“RESOLVED, that the recommendations of the Committee on Special Education for Initial Placement Program/Services, for cases listed be approved.”

Committee on Special Education/Preschool Special Education:

As per attached CSE meetings held between 6/19/2013 and 6/30/2013.

Motion to acknowledge that the Board of Education has no objections to the recommendations of the Committee on Special Education/Preschool Special Education and approves the authorization of funds to implement the special education programs and services consistent with such recommendations dated:

2. **Sub-Committee on Special Education**

As per attached CSE meetings held between 6/19/2013 and 7/1/2013.

“RESOLVED that the recommendations of the Sub-Committee on Special Education for cases listed be approved.”

MOTION by Mrs. Knox seconded by Mr. Alcure approving Committee on Special Education Items 1 and 2 on a consent motion.

All aye. Motion carried (6-0).

C. **Committee on Preschool Special Education** - no items at this time.

D. **Tentative Calendar for August 2013-** The calendar was reviewed. No additional meetings were set at this time.

E. **Litigation** (Executive Session)

F. **Revision of Terms and Conditions of Employment- Schedule 2**

“Upon Recommendation of the Superintendent of Schools, be it

RESOLVED, that the following schedule stating the employment benefits for Schedule 2 Managerial Confidential Central Office Administrators, employed by the Smithtown Central School District be approved as revised.”

VIII. INSTRUCTIONAL REPORT No report at this time.

IX. Audience Mrs. Waldron welcomed member of the audience to the podium from the sign in sheet.

1. Pam Farino offered her congratulations to Ms. Jennifer Bradshaw on her new appointment. Ms. Farino also inquired as to the status of the security audit of the district.
2. Margaret Kratochuil expressed her concerns regarding the placement of her twins.

X. BUSINESS AFFAIRS

A. Finance

1 – LI Cooperative Bid Awards – Child Nutrition Program

“Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the attached awards are approved.”

2 – Smithtown Teacher Center

"Upon the recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following individual receive a stipend of \$12,000 as Director of the
Smithtown Teacher Center for services rendered from July 1, 2013 through June 30, 2014:

Kim Gilbert
235 Bread & Cheese Hollow Road
Ft. Salonga, NY 11768"

MOTION by Mrs. Knox, seconded by Ms. McEnroy approving Finance Items 1-2 on a
consent motion.

All aye. Motion carried (6-0).

B. Operations

1 - Acceptance of Gifts

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

Donated By

\$3,918 donation for playground
at St. James Elementary School

St. James Faculty Fund
580 Lake Avenue
St. James, NY 11780

\$6,494 donation for playground
at St. James Elementary School

St. James Elementary PTA
580 Lake Avenue
St. James, NY 11780"

MOTION by Mrs. Knox, seconded by Ms. Plourde approving Operations Item 1 on a
consent motion.

All aye. Motion carried (6-0).

XI. PERSONNEL

A. Certified – The following Certified Personnel Items were presented for the Board’s approval:

1. Notice of Resignation of Administrator
2. Appointment of Probationary Administrator
3. Comments
4. Approval of Compensation for Social Studies Department Summer Work
5. Appointment of Interim Administrator

MOTION by Mrs. Knox, seconded by Ms. Plourde approving the Classified Personnel Items 1- 5.

All aye. Motion carried (6-0).

B. Classified - The following Classified Personnel Items were presented for the Board’s approval:

1. District website

MOTION by Mrs. Knox, seconded by Ms. McEnroy approving the Classified Personnel Item 1

All aye. Motion carried (6-0).

XII. NEW BUSINESS – None

XIII. ADJOURNMENT

MOTION by Mrs. Knox, seconded by Mr. Morton that the meeting be adjourned at 8:40p.m.

Motion carried 6-0).

Respectfully submitted,

Maureen O'Connor
District Clerk

Personnel

A. Certified

(1) Appointment of Interim Administrator

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person who is properly certified, be appointed as an interim administrator as specified below:

<u>Name</u>	<u>Assign</u>	<u>Salary</u>	<u>Effective</u>	<u>End Date</u>
Flynn, Miriam	NYA	\$600.00	07/08/2013	/ /

Personnel

A. Certified

(2) Notice of Resignation of Administrator

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the notice of resignation of the following Administrator be accepted as specified below:

<u>Name</u>	<u>Position</u>	<u>Assign</u>	<u>Effective Date</u>
Bradshaw, Jennifer A.	Director of Curriculum	NYA	07/01/2013

PersonnelA. Certified(3) Appointment of Probationary Administrator

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person who is properly certified, be appointed as a probationary administrator for the Smithtown Central School District as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>StepGr</u>	<u>Salary</u>	<u>Probationary</u>	<u>Period</u>
Bradshaw, Jennifer A.	Asst Supt For Instr & Admin	CO		\$175,000.00	07/01/2013	06/30/2016

(4) CommentsName

Bradshaw, Jennifer A. - Terms and Conditions of Employment per Schedule 2.

Personnel

A. Certified

(5) Approval of Compensation for Social Studies Department Summer Work

Upon the recommendation of the Superintendent of Schools, be it RESOLVED, that Jonathan Ferrante be approved for 5 days of summer work for the Social Studies Department at his 2013-2014 per diem rate (any hourly work to be compensated at his hourly rate).

Personnel

B. Classified

(1) District WebSite

Upon recommendation of the Superintendent of Schools, be it RESOLVED that the employee named below will receive an annual stipend of \$10,000 for the purpose of managing the website at the District level. The stipend will not be a part of the employee's base salary, but will be considered an additional pay item.

Name

Boccio, Robert D.