

**SMITHTOWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

August 19, 2014

Held in Joseph M. Barton Bldg.

Meeting called to order at 6:00p.m. by Christopher Alcure, president. On motion by Mrs. Waldron, seconded by Mrs. Knox, the Board voted unanimously to convene in Executive Session to discuss matters leading to the superintendent's evaluation and to receive legal advice from the Board's attorney.

At 7:05p.m. Mrs. Waldron moved, Ms. McEnroy seconded, and the Board voted unanimously to exit Executive Session and return to the public meeting.

Members present:

Christopher Alcure	Grace Plourde
Joanne McEnroy	Matthew Morton
Gladys M. Waldron	
Theresa Knox	

Members absent:

Louis Liguori

Also present:

James J. Grossane Ed.D., Superintendent  
Jennifer Bradshaw, Asst. Supt.  
Andrew Tobin, Asst. Supt.  
Karen Ricigliano, Asst. Supt.  
William Bushman Ph.D., Asst. Supt.  
Eugene Barnosky, Board Counsel  
Visitors  
Maureen O'Connor, District Clerk

**I. OPENING CEREMONY** - conducted by Mr. Alcure.

**II. MINUTES** - of the Regular Meeting held, July 1 and July 29, 2014, Special Meeting held July 22, 2014 and the Organizational Meeting held July 1, 2014.

MOTION by Mrs. Waldron, seconded by Ms. Plourde that the above minutes be approved as presented.

All aye. Motion carried (6- 0).

**III. RECEIPT OF CLAIMS AUDITOR'S REPORT** - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Claims Auditor's Report ending June 30, 2014 in the amount of \$ 60,670,581.08 be accepted.

MOTION by Ms. McEnroy, seconded by Mrs. Waldron that the Claims Auditor's Report be accepted.

All aye. Motion carried (6-0).

**IV. COMMUNICATIONS**

**A. Correspondence** - The following correspondence was presented for the Board's review.

1. Letter To: Mrs. Gladys Waldron  
From: Suffolk County Board of Elections  
Re: Primary Election 2014

MOTION by Mrs. Waldron, seconded by Mr. Morton that the correspondence in Section A, as listed above, be received and that the recommendations of the administration (where indicated) be accepted.

All aye. Motion carried (6-0).

**B. General Communications** – There were no general communications presented for the Board's review.

**V. UNFINISHED BUSINESS**- None at this time.

**VI. COMMITTEE REPORTS** - None at this time.

**VII. SUPERINTENDENT'S REPORT**-

**A. Updates** – The Superintendent brought the Board up to date on the following items of interest:

- The summer school programs have concluded and were met with great success. There will be support for these students as they transition back to school.
- Science labs at east will be ready for the opening of school.
- The Superintendent has toured most of the buildings in the district and they are about 95% ready for the first day of school. A few last minutes jobs and they will be ready for opening.
- Elementary class sections will be determined by Monday. The Parent Portal will be open on Friday for secondary schools and next Thursday for elementary schools.
- There will be a Special Board of Education meeting on August 28 at 8:30a.m. to address any last minute staffing issues.

**B. Tentative Calendar for September 2014** - the calendars were reviewed by the Board. Policy Committee meetings were scheduled for August 28 at 8:30a.m., September 11, September 25 and October 16 at 7:00p.m. The September 25 meeting might need to be rescheduled.

**C. Litigation (Executive Session)**

**VIII. INSTRUCTIONAL REPORT**

**A. Blanket Prior Approval of State Competition**

Upon recommendation of the Superintendent of Schools, be it  
 "RESOLVED, that due to the qualifying process for Fall, Winter and  
 Spring Varsity athletic State level competitions, we seek blanket prior  
 approval for the following teams to participate at the State level,  
 effective for the 2014-2015 school year:

<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Cross Country, B	Basketball, B	Badminton, B
Cross Country, G	Basketball, G	Badminton, G
Field Hockey	Bowling, B	Baseball
Football	Bowling, G	Golf, B
Gymnastics, G	Swimming, B	Golf, G
Soccer, B	Winter Track, B	Lacrosse, B

Soccer, G  
Swimming, G  
Tennis, G  
Volleyball, B  
Volleyball, G

Winter Track, G  
Wrestling

Lacrosse, G  
Spring Track, B  
Spring Track, G  
Softball  
Tennis, B

MOTION by Mrs. Knox, seconded by Mrs. Waldron approving Pupil Personnel Services Items A Committee on Special Education and Committee on Preschool Special Education.

All aye. Motion carried (6-0).

**IX. PUPIL PERSONNEL SERVICES**

**A. Committee on Special Education**

**1. Committee on Special Education**

“RESOLVED, that the recommendations of the Committee on Special Education for Initial Placement Program/Services, for cases listed be approved.”

Committee on Special Education/Preschool Special Education:

As per attached CSE meetings held between 07/30/2014 and 08/19/2014.

Motion to acknowledge that the Board of Education has no objections to the recommendations of the Committee on Special Education/Preschool Special Education and approves the authorization of funds to implement the special education programs and services consistent with such recommendations dated:

**2. Sub-Committee on Special Education**

As per attached SCSE meetings held between 07/30/2014 and 08/19/2014.

“RESOLVED that the recommendations of the Sub-Committee on Special Education for cases listed be approved”

**B. Committee on Preschool Special Education**

**1. Initial placement for Preschool Special Education Program/Services**

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement Program/Services, for cases listed be approved.”

**See Attached –CPSE meetings from 7/30/14 – 8/19/14**

2. Special Education Preschool Annual IEP Review/Amended IEP

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/ Amended IEP for cases listed be approved.”

**See Attached –CPSE meetings from 7/30/14 – 8/19/14**

C. Appointment of Hearing Officer

" RESOLVED, that the Board of Education hereby authorizes the appointment of the following to serve as Hearing Officer for the Smithtown Central School District for the 2014-15 school year in compliance with New York State Regulations."

Robert Briglio-IHO #66

MOTION by Mrs. Waldron, seconded by Ms. Plourde approving Pupil Personnel Services Items A-C.

All aye. Motion carried (6-0).

**X. AUDIENCE** – Mr. Alcure welcomed the members of the audience and called speakers to the podium from the sign-in sheet.

- 1. Mr. Foster expressed his concerns regarding the School Lunch Program.

**XI. BUSINESS AFFAIRS**

**A. Finance**

1 - Financial Reports

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following financial reports for the month(s) indicated are accepted:

1 – Trial Balance Report

5/31/14

- 2 – Revenue Status Report  
5/31/14
- 3 – Budget Status Report – General Fund  
5/31/14
- 4– Budgetary Transfer Report  
5/31/14
- 5– Summary of Treasurer’s Report  
5/31/14
- 6 – Treasurer’s Monthly Report  
5/31/14
- 7 – Schedule of Investments  
5/31/14
- 8 – Collateralization of Bank Balances  
5/31/14
- 9 – Cash Flow Report  
5/31/14
- 10 – Report of Claims Auditor  
5/31/14
- 11 – Smithtown High School East Extra Classroom Activity Account  
5/31/14
- 12 – Smithtown High School West Extra Classroom Activity Account  
5/31/14
- 13 – Accomsett Middle School Extra Classroom Activity Account  
5/31/14
- 14 – Great Hollow Middle School Extra Classroom Activity Account  
5/31/14
- 15 – Nesaquake Middle School Extra Classroom Activity Account  
5/31/14
- 16 – Accomsett Elementary School Extra Classroom Activity Account  
5/31/14
- 17– Branch Brook Elementary School Extra Classroom Activity Account  
5/31/14
- 18– Dogwood Elementary School Extra Classroom Activity Account

5/31/14

19 – Mills Pond Elementary School Extra Classroom Activity Account  
5/31/14

20 – Mt. Pleasant Elementary School Extra Classroom Activity Account  
5/31/14

21 – St. James Elementary School Extra Classroom Activity Account  
5/31/14

22 – Smithtown Elementary School Extra Classroom Activity Account  
5/31/14

23 – Tackan Elementary School Extra Classroom Activity Account  
5/31/14”

2 – Bid Recommendation

"Upon recommendation of the Superintendent of Schools, be it

RESOLVED, that the following bid recommendation be approved as submitted herein:

12/13-21 Ext. Refrigeration Maintenance”

3 – Budgetary Transfers – Intra-Capital Fund

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following budgetary transfers of Intra-Capital funds be approved

for the 2014-15 school year:

TRANSFER OUT:	See Attached	\$3,700,000.00
TRANSFER IN:	See Attached	\$3,700,000.00”

4 – Budgetary Transfers

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following budgetary transfers of funds be approved for the 2013-14 school year:

FROM:	2250-471-51-0000	Tuition NYS	\$9,700.00
TO:	2250-472-51-0000	Tuition, Other	\$9,700.00
FROM:	5540-458-51-4700	Field Trip Transportation	\$4,215.00
	5540-458-51-2250	Field Trip Transportation	\$1,407.00
TO:	5540-458-51-5800	Field Trip Transportation	\$5,622.00
FROM:	See Attached		\$460,264.91
TO:	See Attached		\$460,264.91”

5 - Contract for Interpreting and Translator Services

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following organization to provide language interpreting and translation services during the 2014-15 school year, at the rates indicated on the attached Fee Schedule:

GB Language Consulting  
45 Longfellow Avenue  
Westbury, NY 11590”

6 – Agreement with the Town of Smithtown

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into a Hold Harmless/Indemnity Agreement with the Town of Smithtown regarding its use of School District's facilities, commencing August 11, 2014 and terminating on August 10, 2015."

7 – License Agreement for Suffolk County – AREIS and Tax Map Product

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into a Software Contract and License Agreement with Suffolk County Real Property Tax Service Agency for User Software License Routing and School Attendance Zone Planning, Property/lot Parcel Data and Annual District Election Voting Locations by address, for the 2014-2015 school year.

Suffolk County Real Property Tax Service Agency

*Known as "Suffolk County AREIS ("Advanced Real Estate Information System")  
and Tax Map*

300 Center Drive

Riverhead, NY 11901-3398"

8 - Contract for Consulting Services

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following individual, to provide Consulting and Professional Development Services to the Smithtown Central School District for Social/Emotional Learning Training at the rate indicated below:

Joshua Hendrickson, LMSW

Adjunct Professor Undergraduate at Stony Brook University/Care  
Coordinator/Consultant/Advocate

433 Ocean Avenue

Oakdale, NY 11769

**2014-2015 Consulting and Professional Development**

\$100.00 per hour, not to exceed 50 hours"

9 - Agreement with SCOPE Education Services – Academic Challenge and Enrichment Program (ACE) 2014-2015

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute an agreement between the Smithtown Central School District and SCOPE Education Services for the Academic Challenge and Enrichment Program (ACE) at each elementary school for the 2014-2015 school year."

10 - Agreement with SCOPE Education Services – Before and After School Science Explorations Program 2014-2015

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute an agreement between the Smithtown Central School District and SCOPE Education Services for the Before and After School Science Explorations Program at certain elementary schools for the 2014-2015 school year."

11 – Internal Risk Assessment Update Report

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Board of Education accepts the Risk Assessment Update Report, dated June 12, 2014, related to the Business Processes, issued by the District's Internal Auditor, Cullen & Danowski, LLP."

12 - Agreement with Hauppauge Union Free School District

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute the license agreement between the Smithtown Central School District and the Hauppauge Union Free School District regarding use of its aquatic facilities for Smithtown High School Swim Teams practices and meets, for the 2014-2015 school year, for a total of \$10,000.00 (at the same rate as last year)."

MOTION by Mrs. Waldron, seconded by Mrs. Knox approving Finance Items 1-12 on a consent motion.

Discussion: Ms. Plourde asked for clarification of Item #12

All aye. Motion carried (6-0).

**B. Operations**

1 - Acceptance of Gifts

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

Donated By

\$120.00 donation

The Benevity Community Impact Fund  
1521 Georgetown Road  
Hudson, OH 44236

18 EpiPen 2-pak units and 18  
EpiPen Jr. 2-pak units

Bioridge Pharma  
100 Campus Drive  
Suite 300  
Florham Park, NJ 07932

1999 Subaru Forrester  
ID# JF1SF6359XH717483

Barbara Kearney  
7 Woodville Road  
Shoreham, NY 11786"

2- Declaration of Obsolete Books

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the attached list of books, due to poor condition and/or obsolescence, is no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District."

Attached lists of District-wide books at Nesconset Elementary \*

Attached list of books at Mt. Pleasant Elementary \*\*

*\*Lists available upon request*

3 – Additions to List of Organizations Approved to Use School Facilities,  
2014-2015 School Year

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following organization, having made formal application, is hereby approved to use school facilities at the Smithtown Central School District during the 2014-2015 school year, subject to all School District policies, rules and regulations, Standard Uniform Practices, and contract provisions:

**2014-2015 SCHOOL YEAR**

- Cub Scout Pack 68
- Cub Scout Pack 373
- Nesaquake Middle School PTA
- Saint James Rehabilitation & Healthcare Center
- Schnepf & Murrell PC
- Smithtown Christian School
- Smithtown Council of PTA’S
- VFW Post 395
- Village of the Branch Soccer”

MOTION by Mrs. Knox, seconded by Mrs. Waldron approving Operations Items 1-3 on a consent motion.

All aye. Motion carried (6-0).

**XII. PERSONNEL**

**A. Certified** – The following Certified Personnel Items were presented for the Board’s approval:

1. Appointment of Teacher on Special Assignment
2. Comments
3. Appointment Regular Substitute Teacher
4. Certifications
5. Appointment of Probationary Teacher Assistant
6. Comments

7. Appointment of Probationary Teacher
8. Certifications
9. Comments
10. Appointment of Non-District Event Chaperone
11. Coaching Assignments
12. Request for FMLA and/or Leave of Absence
13. Notice of Resignation
14. Comments
15. Request for a Leave of Absence, Without Pay
16. Comments
17. Appointment of Interim Administrator
18. Appointment of Part-time Teacher
19. Certifications
20. Approval of Volunteer
21. Appointment of Substitute Teacher 2014-2015

MOTION by Mrs. Knox , seconded by Mrs. Waldron approving the Certified Personnel Items 1- 21 as detailed in the attached resolutions.

All aye. Motion carried (6-0).

**B. Classified** - The following Classified Personnel Items were presented for the Board's approval:

1. Appointments
2. Appointments - Reasons
3. Change of Status
4. Change of Status - Reasons
5. Retirements
6. Resignation
7. Terminations
8. Temp/Peak Appointments

MOTION by Mrs. Knox, seconded by Mrs. Waldron approving the Classified Personnel Items 1-8 as detailed in the attached resolutions.

All aye. Motion carried (6-0).

**XIII. NEW BUSINESS** – Ms. McEnroy offered her congratulations to Dr. Bushman and Dr. Clark for facilitating the fantastic summer programs.

**XIV. ADJOURNMENT**

MOTION by Mrs. Waldron, seconded by Mrs. Knox that the meeting be adjourned at 7:25p.m.

All aye. Motion carried (6-0).

Respectfully submitted,

Maureen O'Connor  
District Clerk