A Message from Superintendent of Schools
James Grossane, Ed.D.

Dear Community Member:

Welcome to what will surely be an exciting and inspiring 2018-2019 school year.

The District Calendar is an important source of information for students, staff, parents and community members. There is a wealth of activities and events that showcase the wonderful accomplishments of our students throughout the school year. We encourage you to attend, participate and enjoy the benefits of being part of the Smithtown school community.

On behalf of the Board of Education and staff, we wish you and your family a successful and safe school year.

Sincerely,

James J. Grossane, Ed.D.
Superintendent of Schools

Calendar & Directory
2018-2019

NOTE: This district events calendar is subject to change. Consult the online calendar for school events and for the most current information:
School and District News

School news is published in the District Digest and is also distributed as widely as possible through local papers and our building PTA units. The Digest is mailed to all district residents.

In addition, for more information, visit the District website at www.smithtown.k12.ny.us

Board of Education

President - Jeremy Thode
4th year - term expires 2021

Vice President - Michael Saidens
3rd year - term expires 2019

Gladys M. Waldron
41st year - term expires 2020

Joanne McEnroy
8th year - term expires 2020

Daniel B. Lynch
3rd year - term expires 2019

Matthew Gribbin
2nd year - term expires 2020

Mandi Kowalik
1st year - term expires 2021

District Clerk
Maureen O’Connor
631-382-2012

NOTE: This district events calendar is subject to change. Consult the online calendar for school events and for the most current information:

Smithtown Central School District
Administration

General Information

Superintendent of Schools
James J. Grossane, Ed.D.
631-382-2005

Assistant Superintendent for Instruction
Jennifer Bradshaw
631-382-2030

Assistant Superintendent for Finance & Operations
Andrew Tobin
631-382-2115

Assistant Superintendent for Personnel Services
Neil Katz
631-382-2160

Assistant Superintendent for Pupil Personnel Services
Mona Tobin
631-382-2070

Executive Director of Curriculum
Paul Strader II
631-382-2035

Coordinator of Physical Education, Health, Athletics and Nurses
Patrick Smith
631-382-2100

Director of Facilities
Daniel Leddy
631-382-4130

Transportation Supervisor
Mary Augugliaro
631-382-4100
2018-2019 School Calendar

A list of the days schools will be closed is noted below.

**SEPTEMBER**
- 3 Labor Day
- 4 Supt. Conf. Day (Staff Only)
- 5 First Day of School
- 10-11 Rosh Hashanah
- 19 Yom Kippur

**OCTOBER**
- 8 Columbus Day

**NOVEMBER**
- 6 Supt. Conf. Day (Staff Only)
- 12 Veteran’s Day
- 22-23 Thanksgiving Recess

**DECEMBER**
- 4 Elem. Conf. (1/2 Day Elementary)
- 5 Elem. Conf. (No School Elementary)
- 24-31 Winter Recess

**JANUARY**
- 1 Winter Recess
- 21 Martin Luther King Jr. Day

**FEBRUARY**
- 18-22 President’s Day and Mid-Winter Recess

**MARCH**
- 13 Elem. Conf. (1/2 Day Elementary)
- 18 Supt. Conf. Day (Staff Only)

**APRIL**
- 19-26 Spring Recess

**MAY**
- 27 Memorial Day

**JUNE**
- 24 1/2 Day Elementary Students
- 25 1/2 Day Elementary Students
- 26 Supt. Conf. Day (Staff Only)

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**School Time Schedules**

**2018-2019 School Year**

School time schedules for the 2018–2019 school year are printed below. Transportation has been arranged to meet these scheduled times. Regularly scheduled 3:10 p.m. Wilson Tech. bus will begin to operate on the first day of school.

<table>
<thead>
<tr>
<th>Schools</th>
<th>A.M. Buses Arrive</th>
<th>A.M. School Day</th>
<th>A.M. School Day</th>
<th>P.M. Buses Arrive</th>
<th>P.M. Buses Depart</th>
<th>Wilson Tech. Shuttle Bus Depart</th>
<th>Late Buses Depart</th>
</tr>
</thead>
<tbody>
<tr>
<td>High School East</td>
<td>7:10-7:15</td>
<td>7:20</td>
<td>1:55</td>
<td>1:50</td>
<td>2:05</td>
<td>3:10</td>
<td>4:00/5:00</td>
</tr>
<tr>
<td>High School West</td>
<td>7:10-7:15</td>
<td>7:20</td>
<td>1:55</td>
<td>1:50</td>
<td>2:05</td>
<td>3:10</td>
<td>4:00/5:00</td>
</tr>
<tr>
<td>Accompsett MS</td>
<td>7:30-7:40</td>
<td>7:50</td>
<td>2:31</td>
<td>2:30</td>
<td>2:40</td>
<td>4:10</td>
<td>4:10/5:10</td>
</tr>
<tr>
<td>Great Hollow MS</td>
<td>7:30-7:40</td>
<td>7:50</td>
<td>2:31</td>
<td>2:30</td>
<td>2:40</td>
<td>4:10</td>
<td>4:10/5:10</td>
</tr>
<tr>
<td>Nesaquake MS</td>
<td>7:30-7:40</td>
<td>7:50</td>
<td>2:31</td>
<td>2:30</td>
<td>2:40</td>
<td>4:10</td>
<td>4:10/5:10</td>
</tr>
</tbody>
</table>

Note: Schedule is based on good weather conditions.
NOTE: This district events calendar is subject to change. Consult the online calendar for school events and for the most current information:

School Calendar
Abbreviation Key:

Building Names

AEL Accompsett Elementary
AMS Accompsett Middle School
DEL Dogwood Elementary
GHMS Great Hollow Middle School
HSE Smithtown High School East
HSW Smithtown High School West
MPE Mills Pond Elementary
MTP Mt. Pleasant Elementary
NMS Nesapeake Middle School
NYA Joseph M. Barton Building
SEL Smithtown Elementary
SJE St. James Elementary
TEL Tackan Elementary

Other

ACE Adult Continuing Education
ACT American College Test
Comm. Committee
Exec. Executive Board
Gen. General Meeting
Gr. Grade
K Kindergarten
NHS National Honor Society
PTA Parent/Teacher Association
PTSA Parent/Teacher/Student Association
SAT Scholastic Aptitude Test
SEP School-wide Enrichment Program
SEPTA Special Education Parent/Teacher Association

DAYS OF RELIGIOUS OBSERVANCE

Following are some of the major religious observance days that occur during the school year on a day when school is in session. Pupils may be excused upon prior written request of the parent/guardian. These days are not legal holidays. The attendance register will be maintained as on other days.

<table>
<thead>
<tr>
<th>2018 - 2019 Dates</th>
<th>Days of Religious Observance</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 10-11</td>
<td>Rosh Hashanah (begins sunset 9/10)</td>
</tr>
<tr>
<td>September 18-19</td>
<td>Yom Kippur (begins sunset 9/18)</td>
</tr>
<tr>
<td>September 23-30</td>
<td>Sukkot (begins sunset 9/23)</td>
</tr>
<tr>
<td>September 30-1 October 1</td>
<td>Shemini Atzeret-close of Sukkot (begins sunset 9/30)</td>
</tr>
<tr>
<td>October 1-2</td>
<td>Simchat Torah—close of Sukkot (begins sunset 10/1)</td>
</tr>
<tr>
<td>November 1</td>
<td>All Saints Day</td>
</tr>
<tr>
<td>November 7</td>
<td>Diwali</td>
</tr>
<tr>
<td>December 8</td>
<td>Feast of Immaculate Conception</td>
</tr>
<tr>
<td>December 2-10</td>
<td>Hanukkah (begins sunset 12/2)</td>
</tr>
<tr>
<td>January 7</td>
<td>Orthodox Christmas Day</td>
</tr>
<tr>
<td>March 6</td>
<td>Ash Wednesday</td>
</tr>
<tr>
<td>March 11-27</td>
<td>Orthodox Lent Begins</td>
</tr>
<tr>
<td>April 26-27</td>
<td>Concluding days of Passover (ends sunset 4/27)</td>
</tr>
<tr>
<td>May 6</td>
<td>First Day of Ramadan</td>
</tr>
<tr>
<td>May 30</td>
<td>Ascension Day</td>
</tr>
<tr>
<td>June 8-10</td>
<td>Shavuot (begins sunset 6/8)</td>
</tr>
</tbody>
</table>

EMERGENCY SCHOOL CLOSING PROCEDURES

In preparation for the upcoming school year, parents and students should familiarize themselves with emergency school closing procedures. The following radio and television stations have agreed to broadcast news about emergency closings:

- WALK (1370 AM, 97.5 FM)
- WBLI (106.1 FM)
- News 12 – Channel 12
- FIOS 1

If there is any doubt about school being open or closed, listen to these radio stations, watch News 12/FIOS 1 or visit our website at www.smithtown.k12.ny.us. Residents are requested not to telephone the school office when weather is bad. Too many calls tie up vital phone lines, making it much more difficult to keep everything running smoothly.

Smithtown also has “delayed opening” and “early dismissal” procedures. When it appears that the weather will improve early enough, the school district will institute its “delayed opening” procedure. The radio stations will be notified, and bus and opening time schedules will be delayed from one to two hours, depending upon the individual situation. Dismissal will remain the same when possible.

If inclement weather makes it necessary to dismiss students early, the radio and television stations will be notified, and the district automated calling system will be activated.
NOTE: This district events calendar is subject to change. Consult the online calendar for school events and for the most current information:
AIMS & OBJECTIVES

The Smithtown School District is dedicated to educating students to develop desired moral, ethical, and cultural values, to stimulate and expand a continual learning process and to cultivate an understanding and appreciation of the rights and responsibilities of American citizens, which will enable them to function effectively as independent individuals in a democratic society.

The educational program strives to provide each child with the fundamental academic skills and basic knowledge required for his/her maximum educational development, the opportunity for each child to develop his/her interests and abilities to the fullest extent according to his/her individual potential, and special services to promote the physical, mental and emotional development of each child. It is the District’s goal to foster in students good work habits, integrity, self-discipline, good sportsmanship, self-confidence, and a sense of purpose.

PESTICIDE NOTIFICATION

New York State Education Law, Section 409-H, requires schools to provide written notification regarding actual or potential use of pesticides throughout the school year. The District is also required to maintain a list of students, parents or staff members who wish to receive a 48-hour prior written notification of specific pesticide applications in the District. This is to advise there have been no additional applications since the last notification.

The Smithtown School District, since 1992, has utilized an integrated pest management program (IPM) in order to restrict or eliminate entirely the use of pesticides in or around District facilities. The School District’s IPM program includes the use of a contracted firm, expert in conducting integrated pest management programs. This firm conducts monthly inspections of all District facilities and takes appropriate remedial measures to eliminate or reduce the presence of insects or other pests.

While the District does not anticipate any situation where there will be a need to provide notification of a pesticide application 48 hours in advance, if you would like to receive such notification if one were required, please send a postcard or brief letter to Director of Facilities, Smithtown Central School District, 26 New York Avenue Unit 1, Smithtown, New York 11787, requesting pesticide application notification. Please include the school building for which you would like to be notified and your name and address. In the unlikely event an application of a regulated pesticide application is required, the District would not apply such chemicals unless the school was to remain unoccupied for a continuous 72 hours following the application. In doing so, a 48-hour notification would not be required.

NOTE: This district events calendar is subject to change. Consult the online calendar for school events and for the most current information:

TITLE IX OF THE EDUCATION AMENDMENT OF 1972

The Smithtown Central School District does not discriminate on the basis of race, color, or national origin in the employment and educational opportunities it offers, including vocational educational opportunities.

Also, as required by Title IX of the Educational Amendments of 1972, the Smithtown Central School District, Smithtown, New York does not discriminate on the basis of sex in the educational programs or activities which it provides (including vocational programs), appointment of employees, employment pay and benefits, counseling services for students, access by students to educational programs, course offerings, textbooks and student activities.

The Title IX Coordinator will provide information, including information on complaint procedures, to any student or employee who feels that her or his rights under Title IX may have been violated by the District or its officials. His/her office is in the Joseph M. Barton Building, 26 New York Avenue, Smithtown, New York. In addition, any student or employee may make an inquiry or a complaint directly to the Federal Office for Civil Rights.

TITLE 45

Unless objection to any of the specific items of information following is submitted in writing by parent or legal guardians or by those students themselves who are over the age of 18 years, the Smithtown Central School District herewith gives notice of intention to provide, release, or publish in newsletters, school or student newspapers, magazines, yearbooks, Internet, or other publications, daily or weekly newspapers, athletic programs, news releases and/or all of the following information pertaining to students as may be appropriate under the circumstances: Name, age, height, weight, grade, major field of study, participation in recognized sports programs, academic honors, achievements, awards, scholarships, and similar information under Title 45. Parents who do not desire release of any of the above directory information must make a specific request in writing to the Superintendent of Schools. Failure to make such a request shall be deemed consent to release, provide or publish the directory information.

PARENTS FOR MEGAN’S LAW

In order to provide parents/guardians and residents with information concerning convicted sex offenders, the school district is utilizing a no-cost sex offender alert notification program. Upon voluntary registration, Parents for Megan’s Law (PFML) will e-mail district residents information about newly registered convicted sex offenders and direct residents to the Parents for Megan’s Law website, where they can access a full copy of the notification. If you have not already registered to receive these notifications, please contact the Parents for Megan’s Law Helpline at (631) 689-2672 or go to the Parents for Megan’s Law website at www.parentsformeganslaw.org and click the “E-mail Alert link.”
NOTE: This district events calendar is subject to change. Consult the online calendar for school events and for the most current information:

### DIPLOMA REQUIREMENTS

#### REGENTS DIPLOMA

<table>
<thead>
<tr>
<th>REQUIRED COURSES</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>4</td>
</tr>
<tr>
<td>Social Studies</td>
<td>4</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3(A)</td>
</tr>
<tr>
<td>Science</td>
<td>3(A)</td>
</tr>
<tr>
<td>Health</td>
<td>.5</td>
</tr>
<tr>
<td>The Arts</td>
<td>1</td>
</tr>
</tbody>
</table>

**CORE CREDITS -Subtotal** 15.5

| World Language                    | 1       |
| Physical Education                | 2       |
| Electives                         | 3.5(D)  |

**TOTAL CREDITS: (required minimum)** 22

#### ADVANCED REGENTS DIPLOMA

<table>
<thead>
<tr>
<th>REQUIRED COURSES</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>4</td>
</tr>
<tr>
<td>Social Studies</td>
<td>4</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3(A)</td>
</tr>
<tr>
<td>Science</td>
<td>3(A)</td>
</tr>
<tr>
<td>Health</td>
<td>.5</td>
</tr>
<tr>
<td>The Arts</td>
<td>1</td>
</tr>
</tbody>
</table>

**CORE CREDITS-Subtotal** 15.5

| World Language                    | 3(B)    |
| Physical Education                | 2       |
| Electives                         | 1.5(D)  |

**TOTAL CREDITS: (required minimum)** 22

### FOOTNOTES FOR DIPLOMA REQUIREMENTS CHART

A. Students may meet the learning standards in mathematics and/ or science. A commencement-level course in technology education may be used as the third unit of credit in science or mathematics, but not both.

B. To earn the advanced designation, the student must complete one of the following:
1. World Language (total of 3 credits) and pass FLACS checkpoint B exam.
2. Career and Technical Education (CTE) (5 credits), including one credit in a Language other than English.
3. The Arts (5 credits), including one credit in World Language.

C. Students must pass a World Language course in grade 7 & 8 as well as pass the FLACS checkpoint A Exam in grade 8 or a Level 1 high school language course in order to earn one unit of credit toward the high school diploma.

D. Elective credit can be earned for any course which is not being used to fulfill a core credit requirement (Arts, CTE, English, World Language, Math, Science, Social Studies).

E. New Graduation Pathways (“4+1” option) As of January 2015, rigorous assessment pathways in the Arts; World Language/Biliteracy; Career & Technical Education (CTE); Humanities, Science, Technology, Engineering & Mathematics (STEM) and meet all of the requirements of the CDOS commencement credential (as of March 2016) can be used to meet graduation assessment requirements in place of Global History & Geography Regents or US History & Government Regents.

### Additional Notes:

1. Students with disabilities who first enter grade 9 in September 2005 and thereafter, a score of 55-64 may be considered a passing score on any Regents Exam required for graduation with a local diploma.
2. Additionally, students with disabilities can use the compensatory safety net option to graduate with a local diploma. Students who score a 45-54 on one or more required Regents exam may compensate with scores higher than 65 on other Regents exams. Attendance and a passing course grade are required. English and Math Regents scores must be at a score of at least a 55 or a successful appeal of a score between 52 and 54 on both exams.
3. Students who first enter grade 9 in 2008 and thereafter must score 65 or above on 5 regents exams to receive a Regents diploma and 8 regents exams and FLACS checkpoint B exam to receive an Advanced Regents diploma.

More information is available at [www.nysed.gov](http://www.nysed.gov)

**Good Luck, Class of 2019**
FAMILY EDUCATION RIGHTS AND PRIVACY ACT

Parents and eligible students* have the following rights under the Family Educational Rights and Privacy Act of 1974 (FERPA).
⇒ The right to inspect and review the student’s education record.
⇒ The right to exercise a limited control of other people’s access to student records.
⇒ The right to seek to correct the student’s education record if believed to be in error.
⇒ The right to report violations of FERPA to the appropriate federal agency.
⇒ The right to be informed about FERPA rights.

*All rights and protections given parents under the FERPA and this procedure transfer to the student when he or she reaches the age of 18 or enrolls in a post-secondary school. The student then becomes an “eligible student.”

The following information is designated as student “Directory Information:” Student’s name, address, date of birth, grade level, extra-curricular participation, awards or honors, photograph, height and weight (if a member of an athletic team), previous school attended, parent’s name. “Directory Information” may be disclosed without prior written consent. Parents or eligible students will have two weeks from the beginning of the school year or date a student enrolls to advise the school district, in writing, of any and all items they refuse to permit the district to designate as directory information for the balance of the school year.

SECTION 504 OF THE REHABILITATION ACT OF 1973

The Smithtown Central School District, Smithtown, New York, hereby gives notice that it does not discriminate on the basis of handicap in violation of Section 504 of the Rehabilitation Act of 1973. The District further gives notice that it does not discriminate on the basis of handicap in admission or access to its programs and activities, including vocational education programs. No person shall be denied employment solely because of any physical, mental or medical impairment which is unrelated to the person’s ability to engage in the activities involved in the job for which application has been made.

Inquiries concerning this policy may be referred to Section 504 Coordinator, 26 New York Avenue, Smithtown, New York. The secondary vocational education opportunities available to District residents under the age 21 are listed in the handbooks and curriculum guides prepared by the high school.

REQUESTS FOR ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

The Smithtown Central School District is committed to providing opportunities for participating in the services, programs and activities of the district to persons with disabilities, equal to that of other persons. If any person requires accommodations please complete the Request for Accommodation form. It is available on the district’s website under District → Documents. It is also available at each school building and at the Assistant Superintendent for Pupil Personnel Services office, 26 New York Avenue, Smithtown, New York 631-382-2029.

NOTIFICATION

The Smithtown Central School District hereby advises students, parents, employees, job applicants, and the general public that it offers employment and educational opportunities, including vocational education, without regard to age, sex race, color, religion, creed, national origin, marital status, veteran status, or disability. Inquiries regarding this nondiscrimination policy may be directed to:

A. Title IX Coordinator & Compliance Officer
   Assistant Superintendent for Pupil Personnel Services
   Smithtown Central School District
   26 New York Avenue Unit 1
   Smithtown, New York 11787
   Telephone (631) 382-2070

B. Section 504 Coordinator & Compliance Officer
   Assistant Superintendent for Pupil Personnel Services
   Smithtown Central School District
   26 New York Avenue Unit 1
   Smithtown, New York 11787
   Telephone (631) 382-2070

TRANSPORTATION

Transportation Department for Smithtown CSD is 631-382-4100. Monday through Friday 8 AM to 4 PM.

Before 8 AM and after 4 PM: Towne Bus (large buses) @ 631-862-2019 and Suffolk Trans (mini buses) @ 631-737-0695 x16.
Centralized Registration

The Smithtown Central School District utilizes a centralized registration process. All registration takes place at the Joseph M. Barton Building, 26 New York Avenue, Smithtown, NY 11787 @ 631-382-2024. Registration is open from 8:30 AM to 3:30 PM daily. (Registration in July and August is from 8:30AM to 2:30 PM). Listed below are the items necessary to complete registration. Parents must bring this information with them at the time of registration. PLEASE NOTE: Registration forms are now on our website. You can download them at: www.smithtown.k12.ny.us

1. Proof of your child’s age such as a child’s certified birth certificate, baptismal record or passport (all from any country). If you do not have any of these proofs, you can use other documents if you have had them for at least two years, such as: Driver’s License, State or Governmental ID, School Photo ID with date of birth, Consulate ID card, hospital or health records, Military dependent ID card, other documents from federal/state/local agencies (ex: Department of Social Services, Office of Refugee Resettlement), Court Orders, Native American tribal document, records from international aid agencies or voluntary agencies.

2. Your own Photo ID such a driver’s license or passport.

3. A record from physician with all inoculations listed with a doctor’s signature or stamp. Immunization Guidelines: Refer to District Website for specific grade level requirements.

4-5 doses of Diphtheria Toxoid, Tetanus Toxoid and Pertussis (DPT)
1 dose Tdap for children born on or after January 1, 1994 and entering 6th grade
3-5 doses of polio (usually OPV or IPV)
1 dose live measles after age of 12 months
2 doses measles for all children born after January 1, 1985
1 dose live rubella after age of 12 months
1 dose live mumps after age of 12 months
3 doses Hepatitis B for children born on or after 1/1/93
2 doses of Varicella (chickenpox) for children born on or after January 1, 1998 and
1 dose of meningococcal conjugate vaccine (Menactra or Menervo) is required for students entering grades 7, 8 and 9

4. Proof of Residency: Lease or deed, affidavit from the person you pay rent to saying you live there, affidavit from a third party saying you live there, a letter from the person you pay rent to saying you live there, or a letter from another person saying you live at your address. If you do not have any of these ways to show residency, you may use the following: pay stub showing your address, utility bill or other bill in your name, membership documents based on residency (such as a local library card), voter registration card, driver’s license, permit or non-driver ID, State or other government issued ID, documents from government agencies such as a social service agency or the federal Office of Refugee Resettlement, custody or guardianship papers.

5. Proof of guardianship or custody or an affidavit (parent or guardian) saying that you have “total and permanent custody and control” over the child or other proof such as documentation that the child has been placed with a sponsor by a federal agency.

6. Transcript, recent report card, IEP (if appropriate), and a testing record for secondary students.

KINDERGARTEN REGISTRATION

The District will also hold a special registration period for the 2018-2019 kindergarten. Those students who will reach their 5th birthday on or before December 1, 2018 are eligible to register. Registration will take place starting in January 2018 from 8:30 AM to 3:30 PM daily.

There will be evening registrations scheduled.
DISCRIMINATION COMPLAINT PROCEDURES

Level One:

1. Any individual, including but not limited to students and employees of the School District, who wishes to file a complaint regarding discrimination shall make such complaint in writing on forms available in any school office, Central Office, Transportation Office, Central Warehouse, Facilities Office or Food Service Office.

2. The written complaint form should then be sent to the School District Title IX Compliance Officer and/or the School District Section 504 Compliance Officer, as appropriate.

3. The Compliance Officer will then:
   a. Investigate, within 10 days of receipt of the complaint, the circumstances of the complaint.
   b. Render a decision, within 20 days of receipt of the complaint, and notify all parties of the decision.
   c. Provide all parties 10 days to respond to the decision before it becomes final.

Level Two:

1. If any party disagrees with the Level One decision, then the Compliance Officer shall so advise the Superintendent of Schools within 5 days of receipt of the party’s written statement of disagreement.

2. The Superintendent of Schools will review the matter and shall render a decision within 10 days of receipt of notice from the Compliance Officer of the party’s disagreement.

3. The decision of the Superintendent of Schools will be based on the written submissions of all parties. All parties, and the Compliance Officer, shall receive a copy of the decision of the Superintendent of Schools.

Appeal Procedures:

1. Any party may appeal the decision of the Superintendent of Schools by filing a petition/appeal with the New York State Commissioner of Education, New York State Education Department, Albany, New York 12234.

2. Any party may also file an administrative complaint with any of the following agencies:
   a. United States Department of Education
      Office For Civil Rights
      32 Old Slip
      New York, New York 10005
   b. U.S. Equal Employment Opportunity Commission
      33 Whitehall Street
      New York, New York 10004
   c. New York State Division of Human Rights
      175 Fulton Avenue
      Hempstead, New York 11550
### STUDENT BICYCLE USE

Students riding their bicycles on school property must comply with New York State Vehicle and Traffic Law 1238 which requires that children between the ages of 1 year and 14 years wear a safety helmet that meets ANSI 190.4 Safety Standards or a comparable standard.

### STUDENT ATTENDANCE

Parents/guardians are responsible, under the School Attendance Laws of New York State, for their children’s regular attendance and punctuality. Excused absences include: personal illness, illness or death in the family, impassable roads or unsafe travel conditions, religious observance, quarantine, required court appearances, medical appointments, approved court appearances, approved cooperative work programs, military obligations, or participation in school sponsored and approved activities. If a student is or will be absent, his/her parent/guardian is expected to phone the school on the first day of such absence, and to indicate the anticipated duration of the absence. Furthermore, a written excuse must accompany the child when returning to school after an absence. The reason for the absence and dates covered must be included in the note. The note must be signed by the parent or guardian.

In compliance with the New York State law, the District adopted a comprehensive attendance policy that was implemented in the 2003-2004 school year. Current attendance requirements are clearly delineated in the secondary school handbooks.

### EXCLUSION OF STUDENTS POSSESSING FIREARMS

The Board of Education has determined that if and when a student brings or has in his/her possession a weapon, as the term is defined in Title 18 U.S.C. section 921, to a school in the Smithtown Central School District, that student shall be excluded from school for a period not less than one year. The Superintendent of Schools may modify such exclusion requirement on a case-by-case basis in accordance with applicable federal and state laws, rules and regulations and after affording the student such due process as may be required.

Legal Reference: Public Law 103-227, Title X, Part B

### SEXUAL HARASSMENT

The Board of Education is committed to safeguarding the right of all employees, students, or members of the public within the School District to an environment that is free from all forms of sexual harassment.

All individuals associated with this District, but not necessarily limited to the Board of Education, the administration, the staff, students, and members of the public while on school property or on a school related activity are expected to conduct themselves at all times so as to provide an atmosphere free from sexual harassment.

Therefore, the Board condemns and prohibits all behavior of a sexual nature which is either designed to extort sexual favors or which has the purpose or effect of creating an intimidating, hostile or offensive environment. Any person who engages in sexual harassment while acting as a member of the school community will be in violation of this policy.

Sexual harassment includes, but is not limited to unwelcome flirtation, sexual advances, propositions, continual or repeated verbal abuse of a sexual nature, use of sexually degrading words or actions and the display of sexual suggestive pictures.

Sexual harassment in the school, on District property, or on a school related activity by any employee, student, or member of the public is a serious violation for which the appropriate disciplinary action will be taken and may lead to personal, legal and financial liability.

Any employee, student, or member of the public who believes that he/she has been subjected to sexual harassment should make a complaint immediately to any of the following: his/her supervisor, principal, Assistant Superintendent for Personnel, or his/her designee.

Complaints will be investigated promptly and corrective action will be taken where appropriate. No member of the school community will suffer retaliation or intimidation as a result of using the internal complaint procedure.

Legal References: Title VII 703, Civil Rights Act of 1964 as amended 45 Federal Regulation 74676 issued by EEOC, Section 296 (1)(a) of the NYS Executive Law.
The Reauthorized Individuals with Disabilities Act of 2004 (IDEA) mandates that all students receive a free and appropriate education in the least restrictive environment.

The Committee on Special Education (CSE), for children ages 5-21, and the Committee on Preschool Education (CPSE), for children ages 3-5, is responsible for evaluating information presented concerning a child and determining eligibility for special education programs and/or services. The determination of the CSE/CPSE will be consistent with the continuum of services outlined in the Commissioner’s Regulations and be based on such items as chronological age; learning rate; academic functioning; social/emotional development; physical development; and management needs. Students are placed into special education programs only when the severity of their disability is such that education in a regular class cannot be achieved. Related Services may be provided in conjunction with a mainstream education program or with other special education programs and services.

**In grades Kindergarten to 12:** If you suspect your child is having academic difficulty, the best place to begin is with your child’s classroom teacher. The building’s Instructional Support Team (IST) will address any concerns and implement modifications, remedial services and strategies. If you feel your child may need the provision of special education services and/or programs, you must notify in writing either the Special Education Office or your child’s building principal. Upon receipt of your written consent, the CSE will evaluate your child. Mandated components of the CSE evaluations are medical, psychological, social history, and educational assessment. However, additional evaluations may also be requested based on the area(s) of concern.

**At the Preschool Level:** If you have a preschool child and you are concerned about his/her speech, language, learning, physical or behavioral development, you may want to talk to your family doctor first to determine if your child is within the normal developmental scales. If you feel your child may need the provision of special education services and/or programs, you must notify in writing the Preschool Special Education Office and register your child at the Central Registration Office. At registration, you will be asked to choose an evaluator and sign a consent so the evaluation process may begin. If your child is receiving Early Intervention (EI) services, please advise us at the time of your registration. Mandated components of the CPSE evaluations are medical, psychological, social history, and an observation. However, additional evaluations may also be requested based on the area(s) of concern.

**The Committee members shall include,** but not be limited to, the parent/guardian, at least one regular education teacher of the student, one special education teacher of the student, a school psychologist, a representative of the school district who is qualified to provide or supervise special education, a school physician (if specifically requested in writing by parent/guardian or member of the school at least 72 hours prior to the meeting), an additional parent member of a student with a disability residing in the school district or a neighboring school district (parent/guardian must notify in writing if they wish to waive their right to an additional parent member), other persons having knowledge or special expertise regarding the student, and if appropriate, the student.

If your child is eligible to receive special education services and/or programs, the CSE/CPSE makes the recommendations to the Board of Education (BOE). Upon the BOE’s approval, the Committee develops and implements an appropriate Individual Education Plan (IEP), for resident students, and an Individual Education Services Plan (IESP), for non-resident students. At least once a year your child’s IEP/IESP will be reviewed. However, you may request in writing a meeting at anytime.

If your child is ineligible to receive special education services and/or programs and you disagree with the decision of the Committee, you may request mediation and/or an impartial hearing.

**Parents/Guardians who place their children in non-public schools** must contact the school district where the nonpublic school is located to request an evaluation. If your child receives special education services and you want your child to continue receiving those services while enrolled in the nonpublic school, you must request those services in writing **no later than June 1** before the school year in which services are to be provided.

NOTE: This district events calendar is subject to change. Consult the online calendar for school events and for the most current information.
DRUG FREE SCHOOLS

The Board of Education of the Smithtown Central School District is committed to the prevention of alcohol, tobacco, and other substance use/abuse. This policy describes the philosophy of the Smithtown Central School District and the program elements the District will use to promote healthy lifestyles for its students and staff and to inhibit the use/abuse of alcohol, tobacco, performance enhancing drugs, and other substances.

No person may use, possess, sell, or distribute alcohol or other controlled substances, nor may use or possess drug paraphernalia, on school grounds or at school-sponsored events, except drugs as prescribed by a physician. The inappropriate use of prescription and over-the-counter drugs shall also be prohibited.

Additionally, the following persons shall be prohibited from entering school grounds or school-sponsored events: any person exhibiting behavior, or physical characteristics indicative of having used or consumed alcohol or other psychotropic substances.

The District will use the following principles as guides for the development of its substance use/abuse prevention efforts and for any disciplinary measures related to alcohol and other substances:

1. Alcohol, tobacco, and other substance use/abuse is preventable and treatable.
2. Alcohol and other substance use/abuse inhibits the District from carrying out its central mission of educating students.
3. The behavior of the Board of Education, the administration, and all school staff should model the behavior asked of students.
4. While the District can and must assume a leadership role in alcohol, tobacco, and other substance use/abuse prevention, this goal will be accomplished only through coordinated, collaborative efforts with parents, students, staff and the community as a whole.

EVERY STUDENT SUCCEEDS ACT (ESSA)

According to the Every Student Succeeds Act, public schools are now legally required to release names, addresses, and telephone numbers of secondary students to military recruiters or institutions of higher education upon request. Parents or guardians may request in writing, that their child’s name, address, and telephone listing not be released without prior written parental consent. These requests should be addressed to the Principal’s Office, Smithtown High School West 100 Central Road, Smithtown, NY 11787-1696 or Smithtown High School East, 10 School Street, St. James, NY 11780-1800.

In addition, if your child attends a school that receives Title I federal funds, under Every Student Succeeds Act federal legislation, you may request information regarding the qualifications of your child’s teacher(s). This information includes the New York State license the teacher holds, as well as the degree, major, and field of discipline of the teacher’s certification or degree. If you would like this information regarding your child’s teacher(s), please submit your written request to: the Assistant Superintendent for Personnel Services, Smithtown Central School District, 26 New York Avenue, Smithtown, New York 11787.

To assure compliance with federal Every Student Succeeds Act guidelines, the Board of Education has adopted a Parental Involvement Policy. It recognizes the rights of parents/guardians to be fully informed of all information relevant to their children who participate in programs and projects funded by Title I. A copy of the District policy book, which includes this policy, is available for review in each building.

DISTRICT WELLNESS COMMITTEE

The District Wellness Coordinator is the Assistant Superintendent for Instruction. The Wellness Committee meets regularly throughout the school year. You can find the district Wellness Policy and Wellness Plan on the district website. Please contact the office of the Assistant Superintendent for Instruction for more information at 631-382-2030.

NOTE: This district events calendar is subject to change. Consult the online calendar for school events and for the most current information:
CODE OF CONDUCT

All members of the school community are expected to abide by the Code of Conduct. Complete copies of the Code of Conduct are available for review in each school building. You may pick up a copy at the SCSD District Office or refer to the Policy Manual, Section 5300, on our website by clicking here - www.smithtown.k12.ny.us
DIRECTORY OF SCHOOLS/ORGANIZATIONS

SECONDARY SCHOOLS

Smithtown High School East
10 School Street, St. James, NY  11780-1800
Tel: 631-382-2705
Principal: Kevin Simmons, Ed.D.
Asst. Principals: Michael Aleci
              Jason Pettis
              Robert Rose

Smithtown High School West
100 Central Rd., Smithtown, NY  11787-1696
Tel: 631-382-2905
Principal: John Coady
Asst. Principals: Christopher Elsesser
                 Michael Freiberg
                 Derek Solomon

Accompsett Middle School
660 Meadow Rd., Smithtown, NY  11787-1697
Tel: 631-382-2300
Principal: Paul McNeil
Asst. Principal: Timothy Hellmuth

Great Hollow Middle School
150 Southern Blvd., Nesconset, NY  11767-1700
Tel: 631-382-2805
Principal: John Scornillo
Asst. Principals: Michael Cestaro
                 Cindy Nocero

Nesaquene Middle School
479 Edgewood Avenue, St. James, NY  11780
Tel: 631-382-5105
Principal: Daniel McCabe
Asst. Principal: Matthew Furey

ELEMENTARY SCHOOLS

Accompsett Elementary School
1 Lincoln St., Smithtown, NY 11787-1695
Tel: 631-382-4155
Principal: Jeanne Kull-Minari

Dogwood Elementary School
50 Dogwood Dr., Smithtown, NY 11787-2299
Tel: 631-382-4355
Principal: Renee Carpenter

Mills Pond Elementary
246 Moriches Road, St. James, NY 11780-2158
Tel: 631-382-4305
Principal: Ireen Westrick

Mt. Pleasant Elementary School
33 Plaisted Ave., Smithtown, NY 11787-4786
Tel: 631-382-4355
Principal: Joseph Ierano

St. James Elementary School
580 Lake Ave., St. James, NY 11780-1999
Tel: 631-382-4455
Principal: MaryGrace Lynch

Smithtown Elementary School
51 Lawrence Ave., Smithtown, NY 11787-3625
Tel: 631-382-4505
Principal: Janine Lavery

Tackan Elementary School
99 Midwood Ave., Nesconset, NY 11767-2099
Tel: 631-382-2675
Principal: Allyn Leeds, Ed.D.

PTA PRESIDENTS

AEL: Laura Power (power113@yahoo.com)  631-543-1784
DEl: Lisa White (pattywhite1@verizon.net)  631-724-1553
MPE: Leslie Eisen (leslieeisen@aol.com)  917-678-5889
MTP: Leane Kondenar (leighhigh@aol.com)  631-804-8919
SJE: Celina Murphy (Celina.murphy@gmail.com)  631-804-6671
SEL: Brooke DaSilva (bbirm4242@yahoo.com)  631-432-8991
TEL: Jami Martin (Jamiimartin.pta@gmail.com)  631-291-6733
AMS: Liz Natale (natale808@yahoo.com)  917-747-1311
GHMS: Jen Chmela (chmela99@optonline.net)  631-617-2106
NMS: Lisa Raschdorf (lisaraschdorf@gmail.com)  631-275-3944
HSE: Kerry Reilly DeJesus (ralphandkerry@optonline.net)  631-371-6457
HSW: Sherry Holke (Tiffy98@optonline.net)  631-258-8450

ORGANIZATIONS

SMITHTOWN COUNCIL OF PTA’S
(www.smithtowncouncil.com)
President: Jennifer Camilleri (fisticam@verizon.net)
1st V.P.:   Cherie Doherty (cprisco@yahoo.com)
2nd V.P.:  Janet Burkert (burkertje@verizon.net)
Rec. Secy.: Nicole Heller (Cakechaosbynicoile@gmail.com)
Corres. Secy.: Karen Reuter (brady904@yahoo.com)
Treasurer: Jennifer Murray (jmurray1021@version.net)

SMITHTOWN COLLEGE SCHOLARSHIP COMMITTEE
Chairperson: Theresa Knox Smithtowncsc@yahoo.com)

SMITHTOWN FRIENDS OF MUSIC
President: Gina Barnett
(info@friendsofmusicofsmithtown.org)

SMITHTOWN BOOSTER CLUB
President: Nick Albanese (www.smithtownboosterclub.org)

SMITHTOWN CHILDREN’S FOUNDATION
Christine Fitzgerald (fitzybbc@optonline.net)

SEPTA
President: Jennifer Flatley-Graham
(SmithtownSEPTA@gmail.com)

NOTE: This district events calendar is subject to change. Consult the online calendar for school events and for the most current information:
August 2018

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<td>College Scholarship Committee Craft Fair 10 AM - 5 PM @ HSE</td>
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<td>Board of Education Meeting - 8 PM @ NYA</td>
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<td>Family Connect Night Gr K-8</td>
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<td>SUPT./PTA Presidents Meeting 10AM</td>
<td>8 Board of Education Meeting - 8 PM @ NYA</td>
<td>9 Arts-In-Ed Mtg. 10 AM @ NYA</td>
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<td>19</td>
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<td>21 MARTIN LUTHER KING JR. DAY</td>
<td>22 Board of Education Meeting - 8 PM @ NYA</td>
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<td>College Scholarship Committee Meeting 7:30 PM @ NYA - Room 140</td>
<td>Board of Education Meeting - 8 PM @ NYA</td>
<td>1/2 Day for Elem. Parent/Teacher Conf.</td>
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<td>SEPTA Meeting @ NYA - Room 222A @ 7 PM</td>
<td>District Gr 4 Instrumental Music Presentation @ HSE 6:30 PM</td>
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<td>Superintendent's Conference Day <strong>STAFF ONLY</strong></td>
<td>PTSA Fashion Show @ Flowerfield</td>
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<td>IAB General Meeting @ HSW 3-5 PM</td>
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# April 2019 Calendar

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<td>NYSELAT Speaking - 4/8-5/17</td>
<td>NYSSMA Solo &amp; Ensemble Festival @ HSW Family Connect Night Gr K-8</td>
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<td>Arts-In-Ed Mtg. 10 AM @ NYA</td>
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<td>NYS Math Gr. 3-8</td>
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SUPT./PTA Presidents Meeting 10AM PTA Council Meeting 7:30 PM NYSELAT Listening, Reading, Writing - 5/6-5/17/19 AP Exams AP Exams AP Exams AP Exams AP Exams

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SEPTA Meeting @ NYA, Room 222A @ 7 PM AP Exams AP Exams

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Business Awards Ceremony @ HSW 5-8 PM AP Exams AP Exams AP Exams AP Exams AP Exams

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MEMORIAL DAY

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Budget Vote - Annual Meeting Family Connect Night Gr K-8 Science Performance Assessment Board of Education Meeting - 8 PM @ NYA IAB General Meeting @ HSE 3-5 PM

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### June 2019

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<td>SUPT./PTA Presidents Meeting 10AM</td>
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<td>NYS Science Gr 4 &amp; Gr 8 Regents Exams</td>
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<td>Tri-M Honor Society Inductions/Senior Music Awards @ HSE 6 PM</td>
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<td>College Scholarship Committee Awards Reception 7:30 PM @ HSE</td>
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<td>1/2 Day Elementary Students</td>
<td>Board of Education Meeting - 8 PM @ NYA</td>
<td>Superintendent’s Conference Day STAFF ONLY</td>
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<td>Regents Exams</td>
<td>1/2 Day Elementary Students</td>
<td>End of Quarter IV HSE/HSW Graduation 5 PM</td>
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<td>Regents Exams</td>
<td>HSE/HSW Graduation (Rain Date)</td>
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**July 2019**

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