

Smithtown Central School District

Anaphylaxis Management Guidelines

1. Medical information regarding the student's allergies will be shared with faculty and staff. The student's picture will be posted in the health office and the cafeteria for elementary students. Middle School students will be on a list in the cafeteria.
2. The "Allergy Action Plan" will be provided to all the students' teachers at the elementary level. Elementary school parents will review the "Allergy Action Plan" when dropping off medication.
3. Parents will provide doctor's orders/individual medical management plan for the administration of an antihistamine and Epi-pen. Parents will provide doctor's documentation stating the student's allergies and allergen(s) involved (food, bees, latex, etc.)
4. Parents will provide two EpiPens and antihistamine if ordered.
5. Parents are encouraged to have their child wear a medical alert bracelet.
6. Parents may provide a box of "safe" snacks for the classroom teacher.
7. Parents are encouraged to provide a non-perishable lunch to keep at school in case the student forgets to bring lunch one day.
8. Parents will contact the District Dietician at 382-5505 to discuss the menu if the student intends on buying food.
9. Parents will inform the child's bus driver of their allergy and contact the Transportation Department at 382-4100 to advise Transportation of their child's special needs.
10. Parents will contact school authority/supervisor/coach in charge of before or after school activities to inform them of their child's allergies.
11. Parents will collaborate/cooperate with school personnel in regard to their child attending field trips.
12. Parents will communicate with the primary teacher only to determine food safety during school hours, the school nurse will not be involved in this determination.
13. All EpiPens will be stored in the health office unless the parent chooses one of the following options:
 - Option 1- One Epi-pen will be located in the health office and one in the primary classroom (at the elementary level).
 - Option 2- One Epi-pen will be located in the health office and one Epi-pen will travel with the student.